

**COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION OF ARCHITECTS**

**MINUTES OF THE AUGUST 9, 2022 - OPEN PUBLIC MEETING**

**Board Members Present:**

Holly Cratsley, Chair (HC)  
Kwesi Sam, Secretary (KS)  
Aelan Tierney, Vice-Chair (AT)

**Absent:**

John Pesa, Member (JP)

**DPL Staff Present at various times during the meeting:**

Jason Wentworth, Executive Director  
Lynn Read, Board Counsel  
Salvatore Ciulla, Prosecutions  
Esther Laine, Deputy Commissioner of Boards  
John Hill, Board Staff

All Present Board members and Staff appeared by videoconference.

Meeting was called to order @ 9:03 AM. by HC. John Hill advised the Board of Mr. Pesa's absence. The Chair confirmed attendance of Board members by roll call.

AT – Present  
KS – Present  
HC – Present

1. Mr. Jason Wentworth was introduced to the Board as the new Executive Director for the Board. Mr. Wentworth provided a self-introduction. Board members welcomed him.
2. The Board reviewed the public meeting minutes from the Architect Board meeting held on April 12, 2022. A **MOTION** was made by AT to accept the minutes as written, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye  
KS – Aye  
HC – Aye

The Motion passed.

3. The Board reviewed the public meeting minutes from the Architect Board meeting held on June 14, 2022. A **MOTION** was made by AT to accept the minutes as written, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye  
KS – Aye  
HC – Aye

The Motion passed.

4. The Executive Director reported to the Board regarding the status of the open public member seat on the Board. A discussion on various search criteria was held. No Board action was taken.
5. Board Counsel reported to the Board information regarding the qualifications and limitations to being a Public Board member and the Governor’s Executive Order given on June 24, 2022 on protecting access to reproductive health care services in the Commonwealth. No Board action was taken.
6. The Board Staff reported on an inquiry by a licensee seeking guidance to what action may be needed to the authorized stamp/seal when moving out of state. This matter is tabled for Agency review and a clarification to Statutes and Regulations of the Board to be made.
7. The Board reviewed 2022-208-AR-AAPP. Board Staff introduced history of application. Discussion was held. A **MOTION** to allow the application to move forward was made by AT, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye  
KS – Aye  
HC – Aye

The Motion passed.

8. The Board reviewed 2022-1166-REIN. Board Staff introduced history of application. Discussion was held. A **MOTION** to approve the Reinstatement of License was made by AT, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye  
KS – Aye  
HC – Aye

The Motion passed.

9. The Board reviewed 2022-1272-REIN. Board Staff introduced the history of this application. Discussion was held. A **MOTION** to approve the Reinstatement of License was made by AT, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye

KS – Aye  
HC – Aye

The Motion passed.

10. The Chair sought informational update regarding NCARB. No discussion was held. No action was taken during this meeting.
11. The Board discussed the scheduling of the next meeting date. No conflicts were noted, confirmation of October 11, 2022, beginning at 9:00 a.m. was made.
12. AT inquired of the status of the Advisory on license requirements and signature authorizations. Board Counsel reported that the approved Advisory is under review by DOL.
13. Public Attendee: John Nunnari, Executive Director of AIA Massachusetts, offered information regarding contacts the new Executive Director could make at the NCARB, Mr. Maurice Brown. He also commented on the usage of the title “Architect” by non-licensed individuals on various forms of public media. A brief discussion was held. No further action was taken.
14. Board Staff introduced a request for consideration of a licensee’s first-time instruction of a course as part of their CEU requirements for Renewal. A discussion was held. This item was tabled for review as it was understood to be Board Policy to NOT allow CE credit for being the ‘Instructor’ of a course but to grant credit to ‘Attendees’.
15. A **MOTION** was made by AT, second by KS, to close the Open Public meeting and enter into **executive session closed** under G.L. c. 30A, §21(a)(7) –to comply with G.L. c. 4, § 7, 26(c) and G.L. c. 214, § 1B, to review sensitive medical information, after which the Board would enter into Quasi-Judicial Session pursuant to M.G.L. c. 30A, §18, then move into **Investigative Conference Closed** per G.L. c. 112, s. 65C. The Chair announced that the Open Meeting would not resume and called for a Roll Call Vote:

AT – Aye  
KS – Aye  
HC – Aye

The Motion passed and the Public Meeting is **CLOSED**

See separate Minutes of Executive Session.

Report of actions taken in Quasi-Judicial Session:

➤ 2020-001534-IT-ENF                      Final Decision made

Report of actions taken in Investigative Conference:

**Settlements:**

- 2021-000543-IT-ENF                      Guidance to Prosecutor
- 2021-000560-IT-ENF                      Guidance to Prosecutor

**Cases:**

- 2021-001138-IT-ENF                      Forward to Prosecutions
- 2022-000223-IT-ENF                      Forward to Prosecutions

16. A MOTION to adjourn at 12:12 PM was made by AT, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye

KS – Aye

HC – Aye

The Motion passed and the meeting adjourned.

The above minutes were approved at the open meeting held on October 11, 2022.

Respectfully submitted,



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Esther Laine, Deputy Commissioner for Boards

Documents used in the Open Public session:

- Agenda for the August 9, 2022 Open Meeting
- Minutes from the April 12, 2022 Open Meeting
- Minutes from the June 14, 2022 Open Meeting
- Documents related to application # 2022-208-AR-AAPP
- Documents related to application # 2022-1166-REIN
- Documents related to application # 2022-1272-REIN
- Document related to CE consideration for Instructor