

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF ARCHITECTS**

MINUTES OF THE OCTOBER 11, 2022 - OPEN PUBLIC MEETING

Board Members Present:

Holly Cratsley, Chair (HC)
Aelan Tierney, Vice-Chair (AT)
Kwesi Sam, Secretary (KS)
John Pesa, Member (JP)

DPL Staff Present at various times during the meeting:

Lynn Read, Board Counsel
Esther Laine, Deputy Commissioner of Boards
John Hill, Board Staff

All Present Board members and Staff appeared virtually by videoconference.

1. Meeting was called to order @ 9:20 AM. by HC. The Chair confirmed attendance of Board members by roll call.

AT – Present
KS – Present
HC – Present
JP – Present

2. The Board reviewed the public meeting minutes from the Architect Board meeting held on August 9, 2022. A **MOTION** was made to accept the minutes with one correction to the Title of Mr. John Nunnari, “Executive Director, MA chapter AIA” by AT, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye
KS – Aye
HC – Aye
JP - Aye

The Motion passed.

3. The Board reviewed the Executive Session minutes from the Architect Board meeting held on August 9, 2022. A **MOTION** was made to accept the minutes as written by AT, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye
KS – Aye
HC – Aye
JP – Aye

The Motion passed.

4. The Deputy Commissioner reported to the Board regarding the status of the Executive Director's open position, and the open public member's seat on the Board. No Board action was taken.
5. The Board Counsel reported to the Board. LR led discussion on DRAFT Title Usage Advisory. A MOTION to accept the advisory for posting was made by JP, seconded by AT. The Chair called for a Roll Call Vote:

AT – Aye
KS – Aye
HC – Aye
JP – Aye

The Motion passed.

6. A MOTION to rearrange the Agenda in accommodation of the number of people from EKSU/Architects in attendance to review of a request for posthumous licensing was made by AT, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye
KS – Aye
HC – Aye
JP - Aye

The Motion passed.

7. The Board reviewed the request for posthumous licensing of Mr. Eric Salinski. The request and discussion was introduced, and led by, Kimberly Murphy and Dan Horn of ESKW/Architects. A MOTION to approve an "Inactive" license for Mr. Salinski with follow up to processing by Board Staff and Dan Horn, to be conducted through the NCARB was made by AT, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye
KS – Aye
HC – Aye
JP – Aye

The Motion passed.

8. The Board reviewed the draft Joint Practice Guide between the Board and the Board of Professional Engineers and Land Surveyors, 4th updated version. A MOTION to accept the draft with changes discussed of Question #16 was made by AT, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye
KS – Aye
HC – Aye
JP – Nay

The Motion passed.

9. The Board reviewed 2022-1342-REIN. Board Staff introduced history of application. Discussion was held. A **MOTION** to approve the Reinstatement of License was made by JP, seconded by KS. The Chair called for a Roll Call Vote:

AT – Recused

KS – Aye

HC – Aye

JP – Aye

The Motion passed.

10. The Board reviewed 2022-1405-REIN. Board Staff introduced history of application. Discussion was held. A **MOTION** to approve the Reinstatement of License was made by AT, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye

KS – Aye

HC – Aye

JP – Aye

The Motion passed.

11. The Board Staff introduced CEU and FAQ issues. A **MOTION** to table this matter to the next meeting was made by AT, seconded by JP. The Chair called for a Roll Call Vote:

AT – Aye

KS – Aye

HC – Aye

JP – Aye

The Motion passed.

12. The Board Staff reported the inquiry of a licensee seeking guidance to what action may be needed regarding the authorized stamp/seal when moving out of state. HC led discussion, Board advised Staff that a change of stamp/seal does not need to occur, as “out of state” is to show initial location while a move does not require any change.

13. The Chair advised to attendance regarding NECARB. Discussion was held. No action was taken during this meeting.

14. The Board discussed the 2023 DRAFT-meeting schedule. HC led discussion with February and October conflicts noted. No action was taken at this time, as a quorum should be able to attend at each meeting.

15. The Board discussed the scheduling of the next meeting date. No conflicts were noted, confirmation of December 13, 2022, beginning at 9:00 am was made.

16. AT inquired of the creation of the Advisory on license requirements and signature authorizations. Board Counsel advised to progress. No further action was taken during this meeting.

17. A **MOTION** was made to close the Open Public meeting and enter into Executive Session pursuant to M.G.L. c. 30A, §21(a)(7) to comply with G.L. c. 4, § 7, ¶ 26(c) and G.L. c. 214, § 1B, to review sensitive medical information, and then to enter Quasi-Judicial Session CLOSED per M.G.L. c. 30A, § 18, then to enter Investigative Conference CLOSED under G.L. c. 112, § 65C was made by JP, seconded by AT. The Chair announced that the Open Meeting would not resume and called for a Roll Call Vote:

AT – Aye
KS – Aye
HC – Aye
JP – Aye

The Motion passed and the Public Meeting is CLOSED.

See separate Minutes of Executive Session.

Report of actions taken in Quasi-Judicial Conference:

➤ 2020-001683-IT-ENF Decided discipline in Final Order

Report of actions taken in Investigative Conference:

Settlements:

➤ 2021-000462-IT-ENF Guidance to Prosecutor
➤ 2021-000537-IT-ENF Guidance to Prosecutor
➤ 2021-000590-IT-ENF Guidance to Prosecutor
➤ 2022-001536-IT-ENF Dismissed

Cases:

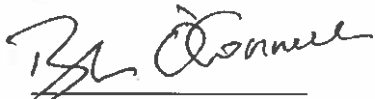
➤ 2021-000935-IT-ENF Tabled
➤ 2021-000961-IT-ENF Referred to Prosecution

18. A **MOTION** to adjourn at 1:17 PM was made by AT, seconded by KS. The Chair called for a Roll Call Vote:

AT – Aye
KS – Aye
HC – Aye
JP – Aye

The Motion passed and the meeting adjourned.

The above minutes were approved at the open meeting held on December 13, 2022.
Respectfully submitted,



Brian O'Connell,
Deputy Commissioner

Documents used in the Open Public session:

- Agenda for the October 11, 2022, Open Meeting
- Minutes from the August 22, 2022, Open Meeting
- Minutes from the August 22, 2022, Executive Session
- Email Document related to posthumous license request
- Draft Joint Practice Guide
- Draft Title Usage Advisory
- Draft 2023 meeting schedule
- Documents related to 2022-1342-REIN
- Documents related to 2022-1405-REIN
- Documents related to 6291-AR-AR