

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF ARCHITECTS**

MINUTES OF THE OCTOBER 27, 2020 OPEN PUBLIC MEETING

A regularly scheduled open public meeting of the Massachusetts Board of Registration of Architects (“the Board”) was held via Conference Call due to Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20.

Board Members Present:

John Pesa, Chair
Holly Cratsley, Secretary
Aelan Tierney, Member
Rachael Pauze, Public Member

DPL Staff Present at various times during the telephone meeting:

Matthew Keigan, Executive Director
Lynn Read, Legal Counsel

1. Meeting was called to order @ 9:06 a.m. by J. Pesa. J. Pesa confirmed attendance of Board members by roll call to ensure quorum.
A. Tierney - Aye
H. Cratsley – Aye
J. Pesa – Aye
R. Pauze – Aye

2. The Board reviewed the public meeting minutes from the Architect Board Meeting held on September 29, 2020. A MOTION was made by H. Cratsley, second by A. Tierney, to approve the minutes as written. The Chair called for a Roll Call Vote:
H. Cratsley– Aye
A. Tierney– Aye
J. Pesa – Aye
R. Pauze – Abstained

The motion passed.

3. The Board reviewed the “Professional Practice, A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts.” The Board listened to suggested edits from members of the public. After reviewing the guidebook and listening to the public, the Board members recommended edits to the document. The Board asked Legal Counsel to insert the edits for review at the next meeting. The Board tabled the topic until next meeting.

4. A MOTION was made by J. Pesa, second by H. Cratsley, to adjourn the meeting. The Chair called for a Roll Call Vote:

A. Tierney – Aye
H. Cratsley– Aye
J. Pesa – Aye
R. Pauze -Aye

The Motion Passed.

Respectfully submitted,

Matthew Keigan

Matthew Keigan
Executive Director

Documents used in public session:

- Agenda for the October 27, 2020 open meeting
- Draft Minutes of the September 29, 2020 open meeting
- Professional Practice, A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts