

**COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION OF ARCHITECTS**

**MINUTES OF THE SEPTEMBER 17, 2019 OPEN PUBLIC MEETING**

**A regularly scheduled open public meeting of the Massachusetts Board of Registration of Architects ("the Board") was held on September 17, 2019 at 1000 Washington Street, 7<sup>th</sup> Floor Conference Room, Boston, MA.**

**Board Members Present:**

John Pesa, Chair  
Pip Lewis, Vice Chair  
Holly Cratsley, Secretary  
Aelan Tierney, Member

**DPL Staff Present at various times during the meeting:**

Matthew Keigan, Executive Director  
Lynn Read, Legal Counsel  
Doris Lugo, Investigator

**Members of the Public Present:**

John Nunnari, Executive Director AIA Massachusetts

- 1: Meeting was called to order @ 10:45 a.m. by J. Pesa.
- 2: J. Pesa advised all present of the procedures for exiting the building in the event of an emergency.
- 3: A MOTION was made by A. Tierney, second by P. Lewis, to rearrange the Board agenda. Motion Passed.
4. A MOTION was made by P. Lewis, second by A. Tierney, to move in a closed executive session @ 10:51 a.m. to review the character rather than competence of certain applicants, after which the Board would resume open meeting. The Chair called for a Roll Call Vote:
  - John Pesa, Chair – Aye
  - Pip Lewis, Vice Chair – Aye
  - Holly Cratsley, Secretary – Aye
  - Aelan Tierney, Member – AyeThe Motion passed.
5. The Board resumed the open public meeting @ 11:28 a.m.

6: Lynn Read proposed a change to the July minutes. Lynn suggested we add the time when the Board resumed the open meeting following the executive session (line item #5 on the July 16<sup>th</sup> meeting minutes). A MOTION was made by H. Cratsley, second by A. Tierney, to approve the meeting minutes for the Board meeting held on July 16, 2019 with the suggested edit from Lynn Read. Motion Passed.

7: J. Pesa led a discussion on potentially having a reception for new Massachusetts licensees to promote licensure. The Board believed a reception for new Licensees would help elevate the level of practice. The Board discussed the logistical challenges of putting an event together, noting that the State of Massachusetts cannot give out personal information. John Nunnari told the Board that he was going to discuss the reception idea with the AIA board and report back. He also said he would work with NCARB to get contact information for new licensees in Massachusetts.

8: The Board discussed the upcoming NECARB fall conference. The conference will take place October 25<sup>th</sup> through October 27<sup>th</sup> in Stockbridge, Ma. J. Pesa, H. Cratsley, & A. Tierney indicated that they would make an attempt to attend the event. J. Pesa informed the Board that he would be doing a conference call with the other Regional Chair Members to bring up any "hot topics" before the conference.

9: Matthew Keigan notified the Board that License No. 50172-AR had come off three month suspension and now was under probation.

10: Matthew Keigan gave the Board members a copy of the State Report. The Board reviewed the number of license holders in the State Report. J. Pesa requested that the state report be amended to show that Lynn Read took over for Bruce Hopper as legal counsel.

11: Review Renewal of License # 7968-AR-AR. Helen Sides was seeking three continuing education credits for her work on the Salem Design Review Board and Salem Planning Board. The Board decided to table the issue until the next Board meeting in order to have a dialogue re: accepting credits for municipal board work.

12: Review of Application: 2019-107-AR-AAPP. Brian Morgan answered yes to question 1 on the application: *Has disciplinary action been taken against you by a licensing board in any jurisdiction?* The Board reviewed the documents associated

with the discipline. A MOTION was made by P. Lewis, second by A. Tierney, to approve the initial license of Brian Morgan. Motion Passed

13: Review of Application: 2019-223-AR-AAPP. Anthony Ewin answered yes to question 2 on the application: *Are you subject of pending disciplinary action by a licensing board in any jurisdiction?* The Board reviewed the documents associated with the discipline. A MOTION was made by A. Tierney, second by P. Lewis, to approve the reciprocal license application of Anthony Ewin. Motion Passed

14: At 12:45 p.m., J. Pesa moved, second by P. Lewis, to go from open session and enter into closed investigative session under G.L. c. 112 § 65C to discuss disciplinary cases. Motion passed.


**Report of actions taken in Investigative Conference:**

- 2018-000595-IT-ENF: Fine Reduced
- 2019-000660-IT-ENF: Dismissal with an Advisory
- 2019-000731-IT-ENF: Dismissal
- 2019-000999-IT-ENF: Forwarded to Prosecution
- 2019-000676-IT-ENF: Forwarded to Prosecution
- 2019-000287-IT-ENF: Dismissal

The Board resumed open session at 1:54 p.m.

15: A MOTION was made by J. Pesa, second by P. Lewis to adjourn. Motion passed. Meeting adjourned @ 2:35 p.m.

Respectfully submitted,

  
Matthew Kelgan  
Executive Director

**Documents used in public session:**

- Agenda for the September 17, 2019 open meeting
- Minutes of the July 16, 2019 open meeting
- NECARB Fall Regional Meeting description & agenda
- Consent Agreement / license detail page for License # 50172-AR-AR
- Executive Director State Report
- Supporting documentation for the renewal of license #7968-AR-AR

- **Supporting documentation for initial licensure application # 2019-107-AR-AAPP**
- **Supporting documentation for reciprocal licensure application # 2019-223-AR-AAPP**