

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF ARCHITECTS**

MINUTES OF THE JUNE 8, 2021 OPEN PUBLIC MEETING

A regularly scheduled open public meeting of the Massachusetts Board of Registration of Architects (“the Board”) was held via Conference Call due to Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20.

Board Members Present:

John Pesa, Chair
Holly Cratsley, Secretary
Aelan Tierney, Member

DPL Staff Present at various times during the telephone meeting:

Matthew Keigan, Executive Director
Lynn Read, Board Counsel
Alan VanTassel – Investigations
Doris Lugo – Investigations

1. Meeting was called to order @ 9:02 a.m. by J. Pesa. J. Pesa confirmed attendance of Board members by roll call to ensure quorum.

A. Tierney - Aye
H. Cratsley – Aye
J. Pesa – Aye

2. The Board reviewed the public meeting minutes from the Architect Board Meeting held on April 29, 2021. A MOTION was made by H. Cratsley, second by A. Tierney, to approve the minutes. The Chair called for a Roll Call Vote:

H. Cratsley– Aye
A. Tierney– Aye
J. Pesa – Aye

The Motion passed.

3. Board Counsel Read updated the Board on a Bill that would extend the executive order to allow virtual meetings to continue for an amount of time to be determined. Ms. Read also informed the Board that we would address the Massachusetts Open Meeting Law again later during the meeting.

4. The Board reviewed reinstatement application # 2021-0747-REIN. A MOTION was made by A. Tierney, second by A. Tierney, to approve the reinstatement The Chair called for a Roll Call Vote:

A. Tierney – Aye
H. Cratsley– Aye
J. Pesa – Aye

5. The Board discussed the upcoming NCARB annual meeting. The Board addressed the resolutions NCARB is requesting member boards to vote on. The Board did review the resolutions at the April meeting and gave guidance to J. Pesa (voting delegate). The Board discussed the issue of interior design. The Board did not have any changes on previous recommendation made to J. Pesa on how to vote on the upcoming resolutions at the NCARB annual meeting.

6. The Board reviewed reinstatement application # 2021-0696-REIN. A MOTION was made by A. Tierney, second by H. Cratsley, to approve the reinstatement. The Chair called for a Roll Call Vote:

A. Tierney – Aye
H. Cratsley– Aye
J. Pesa – Aye

7. The Board reviewed reinstatement application # 2021-0908-REIN. The Board tabled the discussion and directed the staff to ask the applicant to provide supplemental documentation that the courses taken were qualified as HSW.

8. Stephen Martin of the AIA emailed the Board a question about Nano learning continuing education credits. These are continuing education learning programs less than one (1) full hour in length that award 0.25 Learning Units (LUs) for programs 15 to 29 minutes in length and 0.5 LUs for programs 30-49 minutes in length. The Board expressed concern about classes that are 15 min. The Board directed the staff to start drafting a continuing education policy to address this topic and any other continuing education requirements that need clarification.

9. Board counsel discussed the requirements for remote participation in Board meetings under the Open Meeting Law with the Board. A MOTION was made by H. Cratsley, second by A. Tierney, to allow remote participation under the current requirements of the Open Meeting Law, G.L. c. 30A, §§ 18-25. The Chair called for a Roll Call Vote:

A. Tierney – Aye
H. Cratsley– Aye
J. Pesa – Aye

10. The Board decided the next Board meeting will be on July 27, 2021 if the meeting is held in person. If the meeting can be held virtually, the meeting will be on Aug 10, 2021.

11. Items not reasonably anticipated by the Chair

- J. Pesa joined the Responsible Control Task Force @ NCARB
- A. Tierney joined the Diversity Committee @ NCARB
- A. Tierney ask if we could review the Digital Stamp policy in order to make the process more efficient for end users

12. A MOTION was made by J. Pesa, second by H. Cratsley, to move into closed **Investigative Conference pursuant to G.L. c. 112, § 65C**. The Chair announced that the Open Meeting would not resume. The Chair called for a Roll Call Vote:

A. Tierney – Aye
H. Cratsley– Aye
J. Pesa – Aye

The Motion Passed.

Report of actions taken in Investigative Conference:

- 2021-000152-IT-ENF Forwarded to Prosecution
- 2021-000244-IT-ENF Forwarded to Prosecution
- 2021-000269-IT-ENF Forwarded to Prosecution
- 2021-000270-IT-ENF Forwarded to Prosecution
- 2021-000273-IT-ENF Forwarded to Prosecution
- Guidance given to investigations staff re: unauthorized use of the title Architect

Respectfully submitted,



Matthew Keigan
Executive Director

Documents used in public session:

- Agenda for the June 8, 2021 open meeting
- Draft Minutes of the April 20, 2021 open meeting

- Email from Steve Martin (AIA) re: Nano learning
- Reinstatement application 2021-0696-REIN
- Reinstatement application 2021-0747-REIN
- Reinstatement application 2021-0908-REIN
- NCARB FY21 Resolution Feedback
- NCARB 2021-Resolutions Document
- NCARB Guide to Proposing Amendments 2021