



**MARSH & MCLENNAN  
AGENCY**

# 14252

[First\_Name] [Last\_Name]  
[Address\_Line-1]  
[Address\_Line\_2]  
[City], [State] [Zip]

JANUARY 15, 2019

## NOTICE OF INFORMATION SECURITY INCIDENT

MMA MarketLink ("MMA") has been engaged by Bentley Systems for the purpose of providing employee benefits administration services. We are writing to advise you of a very limited information security incident involving your personal information maintained by MMA.

### WHAT HAPPENED

Massachusetts General Laws Chapter 93H, Section 3(b), prevents MMA from disclosing the nature of the information security incident.

### WHAT INFORMATION WAS INVOLVED

The personal information involved in this incident includes your [Name, Social Security Number, Date of Birth, Home Address, and MetLife insurance election].

### WHAT ARE WE DOING

MMA has fully investigated this incident and has confirmed that your personal information was not viewed, used, or further disclosed by any third parties as a result of this incident. Because of the limited nature of this incident, MMA does not have knowledge or reason to believe that any personal information has been misused, and we believe that any improper use is unlikely. Nevertheless, we wanted to make you aware of the incident. We are committed to the protection of your privacy and personal information.

### WHAT YOU CAN DO

Even though MMA has taken the actions outlined in this letter and believes that the risk of potential identity theft is low, we nevertheless recommend that you remain vigilant and review your account statements and credit reports regularly. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You also should promptly report fraudulent activity or any suspected incidence of identity theft to proper local law enforcement authorities. You have a right to obtain a police report. Also, you may obtain information from the following consumer reporting agencies about fraud alerts and security freezes (and any associated fees):

Equifax  
P.O. Box 740241  
Atlanta, Georgia 30374  
1-800-685-1111  
[www.equifax.com](http://www.equifax.com)

Experian  
P.O. Box 2002  
Allen, TX 75013  
1-888-397-3742  
[www.experian.com](http://www.experian.com)

TransUnion  
P.O. Box 2000  
Chester, PA 19022  
1-800-888-4213  
[www.transunion.com](http://www.transunion.com)

### FOR MORE INFORMATION

If you have questions, please call us at 1-800-949-1167 between 8:30 AM and 5:30 PM (EST), Monday through Friday. We regret that this incident happened and apologize for any inconvenience that it may



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cause you. MMA reiterates our deep commitment to protecting the privacy and security of your personal information.

Sincerely,

Stephen MacGuidwin, Esq.  
Privacy & Compliance Officer  
Marsh & McLennan Agency LLC