LITTLE ROCK CANCER CLINIC, P.A.

Stella Kamanda, M.D., Ph.D.

Return Mail Processing Center P.O. Box 6336 Portland, OR 97228-6336

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Dear <<\Name 1>>:

I am writing to inform you of an incident that may have resulted in the disclosure of your personal information. As a patient of Little Rock Cancer Clinic, I take the privacy and security of your information very seriously and sincerely apologize for any inconvenience this incident may cause.

On January 10, 2019, I discovered that my servers had been impacted by a ransomware attack. I immediately engaged computer experts and commenced an investigation to determine whether my systems were at risk and what information may have been impacted. The investigation determined that an unknown, unauthorized third party may have gained access to my systems and could have viewed or accessed billing documents listing your name, address, Social Security Number, date of birth, health insurance information and limited health information. While I am not aware of any misuse of your information, out of an abundance of caution, I am sending you this letter with information you can use to protect yourself.

Please understand that I take the security of your information very seriously and have already taken steps to enhance my security measures to counter these types of growing cybersecurity threats, including resetting passwords and reviewing and revising my information security policies and procedures. Please review the following 'Additional Important Information' page about steps you can take to address any risk to your personal information.

My patients' complete health and wellness is my first priority, and I truly regret any inconvenience this incident may cause you. Should you have any questions or concerns about this incident, please contact 877-670-0868, Monday through Friday, 9:00 a.m. to 9:00 p.m. Eastern Time, for more information.

Sincerely,

Dr. Stella Kamanda

Little Rock Cancer Clinic, P.A.

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Additional Important Information

For residents of *Hawaii*, *Michigan*, *Missouri*, *Virginia*, *Vermont*, and *North Carolina*: It is recommended by state law that you remain vigilant for incidents of fraud and identity theft by reviewing credit card account statements and monitoring your credit report for unauthorized activity.

For residents of Illinois, Iowa, Maryland, Missouri, North Carolina, Oregon, and West Virginia:

It is required by state laws to inform you that you may obtain a copy of your credit report, free of charge, whether or not you suspect any unauthorized activity on your account. You may obtain a free copy of your credit report from each of the three nationwide credit reporting agencies. To order your free credit report, please visit www.annualcreditreport.com, or call toll-free at 1-877-322-8228. You can also order your annual free credit report by mailing a completed Annual Credit Report Request Form (available at https://www.consumer.ftc.gov/articles/0155-free-credit-reports) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281.

For residents of *Iowa*:

State law advises you to report any suspected identity theft to law enforcement or to the Attorney General.

For residents of Oregon:

State laws advise you to report any suspected identity theft to law enforcement, including the Attorney General, and the Federal Trade Commission.

For residents of Maryland, Rhode Island, Illinois, and North Carolina:

You can obtain information from the Maryland and North Carolina Offices of the Attorneys General and the Federal Trade Commission about fraud alerts, security freezes, and steps you can take toward preventing identity theft.

Maryland Office of the Attorney General Consumer Protection Division

Division 200 St. Paul Place Baltimore, MD 21202 1-888-743-0023 www.oag.state.md.us Rhode Island Office of the Attorney General Consumer Protection

150 South Main Street Providence RI 02903 1-401-274-4400 www.riag.ri.gov North Carolina Office of the Attorney General

Consumer Protection Division 9001 Mail Service Center Raleigh, NC 27699-9001 1-877-566-7226

1-877-566-7226 www.ncdoj.com **Federal Trade Commission**

Consumer Response Center 600 Pennsylvania Ave, NW Washington, DC 20580 1-877-IDTHEFT (438-4338) www.ftc.gov/idtheft

For residents of Massachusetts: It is required by state law that you are informed of your right to obtain a police

For residents of all states:

report if you are a victim of identity theft.

Fraud Alerts: You can place fraud alerts with the three credit bureaus at one of the three major credit bureaus by phone and also via Experian's or Equifax's website. A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. The contact information for all three credit bureaus is below.

Monitoring: We recommend that you remain vigilant by reviewing account statements and monitoring credit reports. Under federal law, you also are entitled every 12 months to one free copy of your credit report from each of the three major credit reporting companies. To obtain a free annual credit report, go to www.annualcreditreport.com or call 1-877-322-8228. You may wish to stagger your requests so that you receive a free report by one of the three credit bureaus every four months.

If you discover any suspicious items and have enrolled in MyIDCare, notify them immediately by calling or by logging into the MyIDCare website and filing a request for help.

If you file a request for help or report suspicious activity, you will be contacted by a member of our ID Care team who will help you determine the cause of the suspicious items. In the unlikely event that you fall victim to identity theft as a consequence of this incident, you will be assigned an ID Care Specialist who will work on your behalf to identify, stop and reverse the damage quickly.

Security Freeze: You also have the right to place a security freeze on your credit report. A security freeze is intended to prevent credit, loans and services from being approved in your name without your consent. To place a security freeze on your credit report, you need to make a request to each consumer reporting agency. You may make that request by certified mail, overnight mail, or regular stamped mail, or by following the instructions found at the