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Competitive
Power Ventures, Inc.

8403 Colesville Road | Suite 915
Silver Spring, MD 20910

March 28, 2019

[FIRST NAME] [LAST NAME]
[STREET ADDRESS]
[CITY], [STATE] [ZIP]

Re: Notice of an Information Security Incident

Dear [FIRST NAME] [LAST NAME]:

As you are aware, Competitive Power Ventures, Inc. ("CPV" or the "Company"), as a precautionary measure, previously alerted you to a security incident that possibly affected the personal information of certain employees. We are providing this letter to document the information previously provided to you and to call your attention to some steps you can take to help protect yourself. Again, we sincerely regret any concern this may cause you.

What Happened

We learned that a now former, contract worker impermissibly accessed certain employees' travel profiles on the CPV shared network between approximately February 26, 2019 and March 18, 2019. The individual had access to this information by virtue of her former position and job function. However, based on an extensive investigation, performed in coordination with law enforcement, it appears that the former, contract worker accessed certain information without a legitimate business reason for doing so in violation of our policies.

What Information Was Involved

We believe that the incident may have affected limited personal information stored in your travel profile. The information contained in these profiles vary by individual, but may include your name, address, date of birth, credit card information, drivers' license number, passport number, as well as any online account usernames and associated passwords stored in your travel profile. If you had or have a CPV travel profile, your information could have been affected by this incident.

What We Are Doing

We take the privacy of personal information seriously, and deeply regret that this incident occurred. We took steps to address and contain this incident promptly after it was discovered, including terminating the contract worker and notifying law enforcement. We will continue to cooperate with law enforcement's investigation of the incident. We are continuing to review and enhance our security measures to help prevent this type of event from reoccurring.

As we previously informed you, to help protect your identity, we are offering two years of complimentary identity protection services from a leading identity monitoring services company. These services help

detect possible misuse of your personal information and provide you with superior identity protection support focused on immediate identification and resolution of identity theft.

What You Can Do

We want to make you aware of steps you can take to guard against fraud or identity theft.

- **Activating the Complimentary Identity Protection Services.** As outlined above, we are offering two years of identity theft protection and credit monitoring services at no charge to you. For more information about these services and instructions on completing the enrollment process, please refer to the CPV Security Breach – Activation Code email sent to you on or after March 20, 2019. Note that you must complete the enrollment process by June 30, 2019. If you have any questions regarding the CPV Security Breach – Activation Code email sent to you on or after March 20, 2019, or how to enroll in these services, please contact us as described below.
- **Checking Credit Reports and Financial Accounts.** You can carefully check your credit reports for accounts you did not open or for inquiries from creditors you did not initiate. If you see anything you do not understand, call the credit agency immediately. If you find any suspicious activity on your credit reports, call your local police or sheriff's office, and file a police report for identity theft and get a copy of it. You may need to give copies of the police report to creditors to clear up your records. You can also review your financial account statements to determine if there are any discrepancies or unusual activity listed. If you see anything you do not understand, call the financial institution immediately.
- **Consulting the Identity Theft Protection Guide.** Finally, please review the "Information about Identity Theft Protection" reference guide, included here, which describes additional steps that you may wish to take to help protect yourself, including recommendations by the Federal Trade Commission regarding identity theft protection and details on placing a fraud alert or a security freeze on your credit file.

For More Information

For more information about this incident, or if you have questions or concerns about this incident, you may contact Christine Harris, Morris Meltzer or Jon Odell directly at 240-723-2300 between 9am and 5pm, Monday through Friday, or via email at charris@cpv.com, mmeltzer@cpv.com, or jodell@cpv.com. Again, we sincerely regret any concern this event may cause you.

Sincerely,

[SIGNATURE]

Gary Lambert, CEO

INFORMATION ABOUT IDENTITY THEFT PROTECTION

Review Accounts and Credit Reports: You can regularly review statements from your accounts and periodically obtain your credit report from one or more of the national credit reporting companies. You may obtain a free copy of your credit report online at www.annualcreditreport.com, by calling toll-free 1-877-322-8228, or by mailing an Annual Credit Report Request Form (available at www.annualcreditreport.com) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281. You may also purchase a copy of your credit report by contacting one or more of the three national credit reporting agencies listed at the bottom of this guide.

You should remain vigilant with respect to reviewing your account statements and credit reports, and you should promptly report any suspicious activity or suspected identity theft to the proper law enforcement authorities, including local law enforcement, your state's attorney general, and/or the Federal Trade Commission ("FTC"). You may contact the FTC or your state's regulatory authority to obtain additional information about avoiding and protection against identity theft: Federal Trade Commission, Consumer Response Center 600 Pennsylvania Avenue, NW, Washington, DC 20580, 1-877-IDTHEFT (438-4338), www.ftc.gov/idtheft.

For residents of Maryland: You may also obtain information about preventing and avoiding identity theft from the Maryland Office of the Attorney General: Maryland Office of the Attorney General, Consumer Protection Division, 200 St. Paul Place, Baltimore, MD 21202, 1-888-743-0023, www.oag.state.md.us.

For residents of Rhode Island: You may also obtain information about preventing and avoiding identity theft from the Rhode Island Office of the Attorney General: Rhode Island Office of the Attorney General, Consumer Protection Unit, 150 South Main Street, Providence, RI 02903, 401-274-4400, <http://www.riag.ri.gov>.

Security Freezes and Fraud Alerts:

You have a right to place a security freeze on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a security freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit.

A security freeze does not apply to a person or entity, or its affiliates, or collection agencies acting on behalf of the person or entity, with which you have an existing account that requests information in your credit report for the purposes of reviewing or collecting the account. Reviewing the account includes activities related to account maintenance, monitoring, credit line increases, and account upgrades and enhancements. Please contact the three major credit reporting companies as specified below to find out more information about placing a security freeze on your credit report.

As an alternative to a security freeze, you have the right to place an initial or extended fraud alert on your credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting 7 years. You can place a fraud alert on your credit report by contacting any of the three national credit reporting agencies at the addresses or toll-free numbers listed at the bottom of this guide.

Additional Information for Massachusetts Residents: Massachusetts law gives you the right to place a security freeze on your consumer reports. By law, you have a right to obtain a police report relating to this incident, and if you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it. You may request that a freeze be placed on your credit report by sending a request to a credit reporting agency by certified mail, overnight mail or regular stamped mail to the address below. The following information should be included when requesting a security freeze (documentation for you and your spouse must be submitted when freezing a spouse's credit report): full name, with middle initial and any suffixes; Social Security number, date of birth (month, day and year); current address and previous addresses for the past five (5) years; and applicable fee (if any) or incident report or complaint with a law enforcement agency or the Department of Motor Vehicles. The request should also include a copy of a government-issued identification card, such as a driver's license, state or military ID card, and a copy of a utility bill, bank or insurance statement. Each copy should be legible, display your name and current mailing address, and the date of issue (statement dates must be recent).

More Information about Fraud Alerts and Credit Freezes: You can obtain more information about fraud alerts and credit freezes by contacting the FTC or one of the national credit reporting agencies listed below.

National Credit Reporting Agencies' Contact Information

Equifax (www.equifax.com)

General Contact:

P.O. Box 740241
Atlanta, GA 30374
800-685-1111

Fraud Alerts:

P.O. Box 740256, Atlanta, GA
30374

Credit Freezes:

P.O. Box 105788, Atlanta, GA
30348

Experian (www.experian.com)

General Contact:

P.O. Box 2002
Allen, TX 75013
888-397-3742

Fraud Alerts and Security

Freezes:

P.O. Box 9554, Allen, TX 75013

TransUnion

(www.transunion.com)

General Contact:

P.O. Box 105281
Atlanta, GA 30348
877-322-8228

Fraud Alerts and Security

Freezes:

P.O. Box 2000, Chester, PA
19022
888-909-8872