



Doctors' Management
Service, Inc.

14990

<<Date>> (Format: Month Day, Year)

<<FirstName>> <<MiddleName>> <<LastName>> <<NameSuffix>>
<<Address1>>
<<Address2>>
<<City>>, <<State>> <<Zip>>

Notice of Data Security Incident

Dear <<FirstName>> <<MiddleName>> <<LastName>> <<NameSuffix>>,

Doctors' Management Service, Inc. ("DMS") values the security of the information you entrust to us. During a recent investigation of a HIPAA breach, we discovered that there may have been unauthorized access to your medical credentialing information that was provided to DMS. **At this time, we have no indication that any of your information has been inappropriately used by anyone.** However, we are providing this notice to you as a precautionary measure, to inform you of the incident, and to explain steps that you can take to protect your information.

What We Are Doing About It

Once we discovered this breach, we immediately began an investigation to identify what had happened and how it happened. Leading forensic investigators joined our investigation to determine the full nature and scope of the incident. We worked closely with them so they could conduct a thorough review of available forensic evidence to determine whether any of the data that we maintain was subject to unauthorized access or exfiltration as a result of this incident. In addition, we have changed our network security system to limit access to our systems from outside of our network and to improve our network security. DMS, in conjunction with outside information security experts, is working to help prevent similar occurrences in the future. We will also continue to educate our staff on cyber best practices. Consistent with our compliance obligations and responsibilities, we are providing notice of this incident to you and are offering the following services to you at no charge:

- 1. Credit Monitoring.** We are offering you a complimentary two-year membership to Experian IdentityWorksSM Credit 3B. This product helps detect possible misuse of your personal information and provides you with identity protection services focused on immediately identifying and resolving identity theft. IdentityWorksSM Credit 3B is completely free to you and enrolling in this program will not hurt your credit score. For more information on identity theft prevention and IdentityWorksSM Credit 3B, including instructions on how to activate your complimentary two-year membership, please see the additional information attached to this letter.
- 2. Identity Restoration.** If you believe there was fraudulent use of your information or identity theft, and would like to discuss how to resolve those issues, you may reach out to an Experian agent. If after discussing your situation with an agent it is determined that identity restoration support is needed, an Experian Identity Restoration agent will be available to work with you to investigate and resolve each incident of fraud that occurred from the date of the incident (including, as appropriate, helping you with contacting creditors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition). Please note that this identity restoration offer is available to you for two years from the date of this letter and does not require any action on your part at this time.

The Terms and Conditions for this offer are located at www.ExperianIDWorks.com/restoration. You will also find self-help tips and information about identity protection at this site.

What Can You Do

As a precautionary measure, we advise you to take appropriate steps to protect your information. We recommend that you utilize the free credit monitoring service described above and remain vigilant to the possibility of fraud and identity theft by reviewing and monitoring your account statements and free credit reports for any unauthorized activity. If you suspect unauthorized or suspicious activity, you should immediately contact your credit card company, financial institution, and/or law enforcement, or utilize the above-described Identity Restoration service: www.ExperianIDWorks.com/restoration.

You have the right to place a "security freeze" on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a security freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a security freeze on your credit report. If you choose to obtain a security freeze by directly contacting the consumer reporting agencies, you may apply online at www.experian.com/freeze or www.equifax.com/personal/credit-report-services or www.transunion.com/credit-freeze. You may also mail a letter to each of the consumer reporting agencies listed on the attachment to this letter. The letter should include your full name, address, Social Security number, date of birth, addresses where you lived over the previous two years, proof of current address (such as a utility or phone bill), and a photocopy of a government issued identification card. Each of the consumer reporting agencies has specific requirements to place a security freeze. Review these requirements including the correct mailing address on the website for each consumer reporting agency prior to sending your written request.

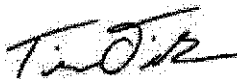
We also strongly encourage you to report incidents of suspected identity theft to your local law enforcement and state attorney general. As a Massachusetts resident, you have the right to obtain a police report if you are the victim of identity theft.

For More Information

If you need more information or have other questions please call our toll free hotline number of 1-866-535-9061, Monday through Friday, from 9:00am to 6:30pm EST and we will work with you on next steps.

We sincerely apologize for any inconvenience and concern this incident has caused you. Our team is working to help prevent similar occurrences in the future. The privacy and security of your information is very important to us and we remain committed to doing everything we can to maintain the confidentiality of your information.

Sincerely



Timothy DiBona
Chief Executive Officer
Doctors' Management Services, Inc.

EXPERIAN IDENTITYWORKSSM CREDIT 3B

To help protect your identity, we are offering a complimentary two-year membership of Experian IdentityWorksSM Credit 3B. This product helps detect possible misuse of your personal information and provides you with superior identity protection support focused on immediate identification and resolution of identity theft.

Activate IdentityWorksSM Credit 3B Now in Three Easy Steps

1. ENROLL by: <<ClientDef1(Date)>> (Your code will not work after this date)
2. VISIT the Experian IdentityWorks website to enroll: www.experianidworks.com/3bcredit
3. PROVIDE the Activation Code: <<Member ID>>

If you have questions about the product, need assistance with identity restoration or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at 877-288-8057. Be prepared to provide engagement number <<ClientDef2(Engagement Number)>> as proof of eligibility for the identity restoration services by Experian.

ADDITIONAL DETAILS REGARDING YOUR 24-MONTH EXPERIAN IDENTITYWORKSSM CREDIT 3B MEMBERSHIP:

A credit card is **not** required for enrollment in Experian IdentityWorksSM Credit 3B.

You can contact Experian **immediately without needing to enroll in the product** regarding any fraud issues. Identity Restoration specialists are available to help you address credit and non-credit related fraud.

Once you enroll in Experian IdentityWorks, you will have access to the following additional features:

- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only.*
- **Credit Monitoring:** Actively monitors Experian, Equifax and Transunion files for indicators of fraud.
- **Experian IdentityWorks ExtendCARETM:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **\$1 Million Identity Theft Insurance^{**}:** Provides coverage for certain costs and unauthorized electronic fund transfers.

**Activate your membership today at www.experianidworks.com/3bcredit
or call 877-288-8057 to register with the activation code above.**

What you can do to protect your information: There are additional actions you can consider taking to reduce the chances of identity theft or fraud on your account(s). Please refer to www.ExperianIDWorks.com/restoration for this information. If you have any questions about IdentityWorks, need help understanding something on your credit report or suspect that an item on your credit report may be fraudulent, please contact Experian's customer care team at 877-288-8057.

* Offline members will be eligible to call for additional reports quarterly after enrolling.

** Identity theft insurance is underwritten by insurance company subsidiaries or affiliates of American International Group, Inc. (AIG). The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

**MORE INFORMATION ABOUT IDENTITY THEFT
AND WAYS TO PROTECT YOURSELF**

Visit www.experian.com/credit-advice/topic-fraud-and-identity-theft.html for general information regarding identity protection. You can obtain additional information about fraud alerts, security freezes, and preventing identity theft from the Federal Trade Commission by calling its identity theft hotline: 877-438-4338; TTY: 1-866-653-4261. They also provide information online at www.consumer.ftc.gov/features/feature-0014-identity-theft. Federal Trade Commission, Division of Privacy and Identity Protection, 600 Pennsylvania Avenue, NW, Washington, DC 20580.

National Credit Reporting Agencies Contact Information

Equifax

P.O. Box 105788
Atlanta, GA 303481
1-800-685-1111
www.equifax.com

Experian

P.O. Box 9554
Allen, TX 75013
1-888-397-3742
www.experian.com

TransUnion

P.O. Box 2000
Chester, PA 19022
1-888-909-8872
www.transunion.com

Obtain Your Credit Report

You should also monitor your credit reports. You may periodically obtain your credit reports from each of the national consumer reporting agencies. If you discover inaccurate information or a fraudulent transaction on your credit report, you have the right to request that the consumer reporting agency delete that information from your credit report file.

In addition, under federal law, you are entitled to one free copy of your credit report every 12 months from each of the three nationwide consumer reporting agencies listed above. You may obtain a free copy of your credit report by going to www.AnnualCreditReport.com or by calling (877) 322-8228. You also may complete the Annual Credit Report Request Form available from the FTC at www.consumer.ftc.gov/articles/pdf-0093-annual-report-request-form.pdf and mail it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281. You may also contact any of the three major consumer reporting agencies to request a copy of your credit report.