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Avalara, Inc.
1650 Ramada Drive, Suite 180
Paso Robles, CA 93446

[Date]

[Name of data subject]

[Address]

NOTICE OF DATA BREACH

Thank you for being an eCompli user. Avalara, Inc., recently purchased the eCompli software application from a company called Compli, Inc. We are contacting you to inform you of recent unauthorized access of certain eCompli customer information. The unauthorized access occurred on May 22, 2019.

WHAT WE ARE DOING

Upon becoming aware of the unauthorized access, we promptly conducted an investigation to determine the scope of the incident, confirmed that the vulnerability was removed on May 22, 2019, and took all reasonable and appropriate actions to ensure that the security and integrity of our platform has been restored. We and our service providers have reviewed our security protocols and taken steps to address the security of the platform. We and our service providers are closely monitoring our platform to help protect against future unauthorized access.

WHAT YOU CAN DO

In addition to reviewing the items discussed below, we encourage you to remain vigilant about any suspicious activity involving your personal information.

OTHER IMPORTANT INFORMATION

Please consider the following additional information:

- You may wish to visit the website of the U.S. Federal Trade Commission at <http://www.consumer.ftc.gov/features/feature-0014-identity-theft> or reach the FTC at 877-382-4357 or 600 Pennsylvania Avenue, NW, Washington, DC 20580 for further information about how to protect yourself from identity theft. Your State Attorney General may also have advice on preventing identity theft, and you should report instances of known or suspected identity theft to law enforcement, your State Attorney General, and the FTC.
- You may have the right to obtain any police report filed related to this intrusion, and to file a police report and obtain a copy of it if you are the victim of identity theft.
- U.S. residents are entitled under U.S. law to one free credit report annually from each of the three major credit bureaus. To order your free credit report, visit www.annualcreditreport.com or call toll-free 877-322-8228.
- You can request information regarding “fraud alerts” and “security freezes” from the three major U.S. credit bureaus listed below. At no charge, if you are a U.S. resident, you can have these credit bureaus place a “fraud alert” on your file that alerts creditors to take additional steps to verify your identity prior to granting credit in your name. This service can make it more difficult for someone to get credit in your name. Note, however, that because it tells creditors to follow certain procedures to protect you, it also may delay your ability to obtain credit while the agency verifies your identity. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts on your file. A “security freeze” generally prohibits the credit reporting agency from releasing your credit report or any information from it without your written authorization. You should be aware that placing a security freeze on your credit account may delay or

interfere with the timely approval of any requests that you make for new loans, credit, mortgages, or other services. Unlike fraud alerts, to obtain a security freeze you must send a written request to each of the three major reporting agencies and you may be required to provide information such as your: (1) name; (2) Social Security number; (3) date of birth; (4) current address; (5) addresses over the past five years; (6) proof of current address; (7) copy of government identification; and (8) any police/investigative report or complaint. Should you wish to place a fraud alert or a security freeze, or should you have any questions regarding your credit report, please contact any one of the agencies listed below.

- Experian: 888-397-3742; www.experian.com; P.O. Box 9554, Allen, TX 75013
 - Equifax: 800-525-6285; www.equifax.com; P.O. Box 105788, Atlanta, GA 30348
 - TransUnion: 800-680-7289; www.transunion.com; Fraud Victim Assistance Division, P.O. Box 2000, Chester, PA 19022-2000
- You have relevant rights pursuant to the federal Fair Credit Reporting Act. For more information, please see the U.S. Federal Trade Commission's bulletin on Fair Credit Reporting Act rights available here: <https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf>.
 - We are also offering you a period of credit monitoring services at no cost to you. Please call 805-226-5350 for information on obtaining such services.

FOR MORE INFORMATION

If you have further questions or concerns, please contact us at 805-226-5350.

Sincerely,

Avalara, Inc.