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CONNECTICUT LABORERS' FUNDS

435 CAPTAIN THOMAS BOULEVARD, WEST HAVEN, CONNECTICUT 06516/5896

203-934-7991 telephone
1-800-922-3240 toll-free
203-933-1083 fax

Effective 1/1/17 new fax number
203-680-3847

Name
Address Line 1
Address Line 2
City, State, Zip

Date

Re: Notice of Data Security Incident

Dear [First Name] [Last Name]:

Connecticut Laborers Fund Office ("CLFO") is writing to notify you of an incident that may affect the security of some of your personal information. Although we are not aware of any attempted or actual misuse of personal information relating to this incident, we are providing you with information about the incident and steps you may take to protect your information from possible misuse, should you feel it is appropriate to do so.

We take this matter, and the security and privacy of information in our care, very seriously. In addition to conducting a diligent investigation, we are reviewing our policies and procedures and enhancing the security of our systems to mitigate the risk of future incidents. We are also providing you with notice of this incident, as well as information and resources you may use to better protect your personal information from potential misuse, should you feel it appropriate to do so. We will also be reporting this incident to appropriate regulatory authorities, including the US Department of Health and Human Services and certain state regulators.

As an added precaution, we are providing you with access to complimentary credit monitoring and identity restoration services. More information on these services and how to enroll may be found in the enclose "Steps You Can Take to Protect Your Information."

We recognize that you may have questions not addressed in this letter. If you have additional questions, please call our dedicated assistance line at (203) 934-7791 or (800) 922-3240 (toll free), Monday through Friday, 8:00 a.m. to 4:30 p.m., ET.

We sincerely regret any inconvenience this incident may cause you. CLFO remains committed to safeguarding the information in our care and we will continue to take steps to ensure the security of our systems.

Sincerely,

Diane Klobukowski
Executive Director
Connecticut Laborers Fund Office

Steps You Can Take to Protect Your Information

Enroll in Credit Monitoring

To help protect your identity, we are offering a complimentary two-year membership of Experian's® IdentityWorksSM. This product provides you with superior identity detection and resolution of identity theft. To activate your membership and start monitoring your personal information please follow the steps below:

- Ensure that you **enroll by: 11/30/2019** (Your code will not work after this date.)
- **Visit** the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/credit>
- Provide your **activation code: [code]**

If you have questions about the product, need assistance with identity restoration or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at **877-890-9332** by **11/30/2019**. Be prepared to provide engagement number **DB14384** as proof of eligibility for the identity restoration services by Experian.

We encourage you to remain vigilant against incidents of identity theft and fraud, to review your account statements, and to monitor your credit reports for suspicious activity. Under U.S. law you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. You may also contact the three major credit bureaus directly to request a free copy of your credit report.

You have the right to place a "security freeze" on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a security freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a security freeze on your credit report. Should you wish to place a security freeze, please contact the major consumer reporting agencies listed below:

Experian PO Box 9554 Allen, TX 75013 1-888-397-3742 www.experian.com/freeze/center.html	TransUnion P.O. Box 2000 Chester, PA 19016 1-888-909-8872 www.transunion.com/credit-freeze	Equifax PO Box 105788 Atlanta, GA 30348-5788 1-800-685-1111 www.equifax.com/personal/credit-report-services
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In order to request a security freeze, you will need to provide the following information:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security number;
3. Date of birth;
4. If you have moved in the past five (5) years, provide the addresses where you have lived over the prior five years;
5. Proof of current address, such as a current utility bill or telephone bill;
6. A legible photocopy of a government-issued identification card (state driver's license or ID card, military identification, etc.);
7. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

As an alternative to a security freeze, you have the right to place an initial or extended "fraud alert" on your file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a

consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any one of the agencies listed below:

Experian

P.O. Box 2002
Allen, TX 75013
1-888-397-3742

www.experian.com/fraud/center.html

TransUnion

P.O. Box 2000
Chester, PA 19016
1-800-680-7289

www.transunion.com/fraud-victim-resource/place-fraud-alert

Equifax

P.O. Box 105069
Atlanta, GA 30348
1-888-766-0008

www.equifax.com/personal/credit-report-services

Although we have no reason to believe that your personal information has been used to file fraudulent tax returns, you can contact the IRS at www.irs.gov/Individuals/Identity-Protection for helpful information and guidance on steps you can take to address a fraudulent tax return filed in your name and what to do if you become the victim of such fraud. You can also visit www.irs.gov/uac/Taxpayer-Guide-to-Identity-Theft for more information.

You can further educate yourself regarding identity theft, fraud alerts, security freezes, and the steps you can take to protect yourself, by contacting the consumer reporting agencies, the Federal Trade Commission, or your state Attorney General.

The Federal Trade Commission can be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580, www.identitytheft.gov, 1-877-ID-THEFT (1-877-438-4338); TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and your state Attorney General. This notice has not been delayed by law enforcement.