

16107



November 20, 2019

«First_Name» «Last_Name»
«Address_Line_1»
«Address_Line_2»
«City», «State» «Zip»

Dear «First_Name»,

We are writing to notify you of a recent cybersecurity incident involving our company. On Thursday October 24, 2019, Cadence was subjected to a sophisticated attack when a ransomware program was launched on our systems. We are providing this notice out of an abundance of caution because there was potential access to or acquisition of personal information.

What You Can Do to Protect Yourself

It is important that you remain vigilant in monitoring for incidents of fraud and identity theft. Should you notice suspicious activity on any of your accounts, you should immediately notify the company that maintains that account. Additionally, you should also report any fraudulent activity or any suspected incidents of identity theft to the proper law enforcement authorities. Further, you can follow the steps recommended by the Federal Trade Commission to protect yourself from identity theft. The FTC's website offers helpful information at www.ftc.gov/idtheft. The FTC can also be contacted by calling (877) 438-4338 or by writing to them at 600 Pennsylvania Avenue, Washington, DC 20580.

As an added precaution, we have arranged to provide credit monitoring services to protect your identity through ID Watchdog, at no cost to you. We will be providing additional information regarding this service to you in a separate communication.

You have the right to obtain a copy of the report made to federal law enforcement regarding this matter. Additionally, you can obtain a copy of your credit report, free of charge, directly from each of the three nationwide credit reporting agencies. A credit report is free of charge once every 12 months. To order your credit report, please visit www.annualcreditreport.com or call toll free at 1-877-322-8228. Alternatively, contact information for the three nationwide credit reporting agencies is listed below.

Equifax
1-800-685-1111
www.equifax.com



Experian
1-888-397-3742
www.experian.com

TransUnion(FVAD)
1-800-888-4213
www.transunion.com

Additionally, you may place a freeze on your credit reports. A freeze prevents the credit reporting agencies from releasing information contained in your credit report without your express authorization. If you wish to freeze your credit report with all three of the credit reporting agencies, you must send a separate request to each agency.

Finally, it is possible that this incident will be discussed in the media and on social media. As a reminder, only authorized employees may speak to the media on behalf of the company. However, we understand that we cannot prevent a reporter from calling you directly. If that occurs, please follow this script and inform our designated media relations team:

“Thank you for your inquiry. I’m not the right person to speak with you about this matter, but if I could please collect some information from you, I will be sure to pass your request along, and someone will get back to you shortly.”

Please direct any questions you may have regarding this letter, or the ransomware incident, to your direct supervisor and/or HR representative.

We will provide additional updates as more information is known.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mia Danburg'.

Mia Danburg
Chief Human Resources Officer