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Return Mail Processing Center
P.O. Box 6336
Portland, OR 97228-6336

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<<Date>>

Dear <<Name 1>>,

We are writing to inform you of a data security incident which may have exposed your personal demographic information and social security number. We take the security of your personal information seriously and want to provide you with information and resources you can use to protect your information. This letter contains information about the incident and the resources we are making available to you.

What Happened:

On September 23, 2019, our practice was vandalized by an unknown assailant. Numerous items were removed from our facility, including our backup server tape cartridge which contained personal demographic information and your social security number. We have discovered no evidence to suggest that your information contained on the tape cartridges have been misused; however, out of an abundance of caution we are providing you with notice of this event so that you may take the necessary steps to protect your sensitive information.

What we are Doing:

In light of the compromise, we have conducted a review of our policies and procedures, and have sought to ensure that we have sufficient technology and security measures in place so as to prevent similar instances from occurring in the future. We are also working closely with law enforcement to ensure that the assailants are located. We apologize for any inconvenience this may have caused.

We value the safety of your personal information and are therefore offering identity theft protection services through Epiq which includes TransUnion 1B Credit Monitoring/Id Theft Restoration. This service includes twenty-four (24) months of credit monitoring, exclusive educational materials and fully managed identity theft recovery services. With this protection, TransUnion 1B Credit Monitoring/Id Theft Restoration will help you resolve issues if your identity is compromised.

What you can do:

We have arranged for you to enroll, at no cost, in an online credit monitoring service (*myTrueIdentity*) for two years provided by TransUnion Interactive, a subsidiary of Transunion®, one of the three nationwide credit reporting companies.

To enroll in this service, go to the *myTrueIdentity* website at www.mytrueidentity.com and in the space referenced as "Enter Activation Code" enter the following 12-letter Activation Code <<Activation Code>> and follow the three steps to receive the credit monitoring service online within minutes.

You can sign up for the online credit monitoring service anytime between now and **March 30, 2020**. Due to privacy laws, we cannot register you directly. Please note that credit monitoring services might not be available for individuals who do not have a credit file with TransUnion, or an address in the United States (or its territories) and a valid Social Security number. Enrolling in this service will not affect your credit score.

Once enrolled, you will be able to obtain one year of unlimited access to your TransUnion credit report and credit score. The daily credit monitoring service will notify you if there are any critical changes to your credit file at TransUnion, including fraud alerts, new inquiries, new accounts, new public records, late payments, change of address and more. The service also includes access to an identity restoration program that provides assistance in the event your identity is compromised to help you restore your identity.

If you believe you may be a victim of identity theft, please call the TransUnion Fraud Response Services toll-free hotline at **833-947-1402**. When prompted, enter the following 6-digit telephone pass code **698805** to speak to a TransUnion representative about your identity theft issue.

We sincerely regret any inconvenience or concern that this matter may cause you. We remain dedicated to protecting your information. Please do not hesitate to call 833-947-1402, Monday through Friday, 8:00 a.m. to 8:00 p.m. Central Time if you have questions about this event.

Sincerely,

A handwritten signature in black ink, appearing to read "Amilda Heckman", with a stylized flourish at the end.

Amilda Heckman, DO
President