

16209



Re: **Personal Information Potentially Compromised**

Dear ShopRunner Member:

We are writing to tell you that we recently discovered an incident affecting the security of your personal information. We are unaware of any attempted or actual misuse of your personal information, but we are providing this notice to ensure you are aware of the incident so you can take steps to protect your information should you feel it is appropriate to do so.

Upon learning of the incident, we promptly investigated and are taking steps to determine how we can prevent an incident like this from happening again.

There are several steps you can take to protect your continued privacy and be sure that your information is not used improperly. Many of these are good practices that you may want to employ in any event.

**First**, we sincerely apologize for any inconvenience or concern this has caused you and we want you to be assured that we are taking steps to prevent a similar occurrence. We understand the importance of the situation and we stand ready and willing to help you. We are offering two (2) free years of credit monitoring services to our customers who have received this notice. You may redeem this offer until March 31, 2020. For details regarding these credit monitoring services please contact us at 1-866-798-7767.

**Second**, contact any financial institutions that you bank with and advise them of this situation. Regularly check your accounts online or via telephone for any potential fraudulent activity. Always and promptly upon receipt, check your monthly/periodic statements from each of your financial institutions and credit card companies and immediately report to that company any unauthorized or suspicious transactions. Many credit card companies also offer potential fraud alerts that you can receive by text or email, usually for no charge. Sign up for any such program.

**For More Information**

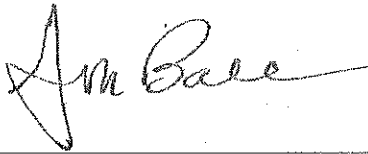
For general information on protecting your privacy and preventing

unauthorized use of your personal information, you may visit the U.S. Federal Trade Commission's website, <http://ftc.gov>, or contact your state office of consumer affairs or attorney general. You can also see the "Reference Guide" below for more information.

\* \* \*

We are committed to maintaining the security and privacy of the personal information you entrusted to us. We apologize for any inconvenience or concern this incident may cause. If we can be of any further assistance or answer any questions, or if you encounter any problems that you believe to be related to this incident, please call us at 1-866-798-7767.

Sincerely,



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Greg Ball  
Chief Technology Officer

\* \* \*

### Reference Guide

In the event that you suspect that you are a victim of identity theft, we encourage you to remain vigilant and consider taking the following steps:

**Order Your Free Credit Report:** To order your free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com), call toll-free at 877-322-8228, or complete the Annual Credit Report Request Form on the U.S. Federal Trade Commission's website at [www.ftc.gov](http://www.ftc.gov) and mail it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281. Do not contact the three credit bureaus individually; they provide your free report only through the website or toll-free number.

When you receive your credit report, review the entire report carefully. Look for any inaccuracies and/or accounts you don't recognize, and notify the credit bureaus as soon as possible in the event there are any.

You have rights under the federal Fair Credit Reporting Act ("FCRA"). These include, among others, the right to know what is in your file; to dispute incomplete or inaccurate information; and to have consumer reporting

agencies correct or delete inaccurate, incomplete, or unverifiable information. For more information about the FCRA, please visit <https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf> or [www.ftc.gov](http://www.ftc.gov)

**Place a Fraud Alert on Your Credit File:** To protect yourself from possible identity theft, consider placing a fraud alert on your credit file. A fraud alert helps protect you against the possibility of an identity thief opening new credit accounts in your name. When a merchant checks the credit history of someone applying for credit, the merchant gets a notice that the applicant may be a victim of identity theft. The alert notifies the merchant to take steps to verify the identity of the applicant. You can report potential identity theft to all three of the major credit bureaus by calling any one of the toll-free fraud numbers below. You will reach an automated telephone system that allows you to flag your file with a fraud alert at all three bureaus.

Equifax	P.O. Box 740241 Atlanta, Georgia 30374-0241	877-478-7625	<a href="http://www.equifax.com">www.equifax.com</a>
Experian	P.O. Box 9532 Allen, Texas 75013	888-397-3742	<a href="http://www.experian.com">www.experian.com</a>
TransUnion	Fraud Victim Assistance Division P.O. Box 2000 Chester, Pennsylvania 19016	800-680-7289	<a href="http://www.transunion.com">www.transunion.com</a>

**Place a Security Freeze on Your Credit File:** You have the right to place a "security freeze" on your credit file. A security freeze generally will prevent creditors from accessing your credit file at the three nationwide credit bureaus without your consent. You can request a security freeze free of charge by contacting the credit bureaus at:

Equifax	P.O. Box 740241 Atlanta, Georgia 30374-0241	<a href="http://www.equifax.com">www.equifax.com</a>
Experian	P.O. Box 9532 Allen, Texas 75013	<a href="http://www.experian.com">www.experian.com</a>

TransUnion

Fraud Victim Assistance  
Division  
P.O. Box 2000  
Chester, Pennsylvania 19016

[www.transunion.com](http://www.transunion.com)

The credit bureaus may require that you provide proper identification prior to honoring your request. In order to request a security freeze, you will need to provide the following information:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.)
2. Social Security number
3. Date of birth
4. If you have moved in the past five (5) years, provide the addresses where you have lived over the prior five years.
5. Proof of current address, such as a current utility bill or telephone bill
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.)
7. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to law enforcement agency concerning identity theft

Placing a security freeze on your credit file may delay, interfere with, or prevent timely approval of any requests you make for credit, loans, employment, housing or other services. For more information regarding credit freezes, please contact the credit reporting agencies directly.

**Contact the U.S. Federal Trade Commission:** If you detect any incident of identity theft or fraud, promptly report the incident to your local law enforcement authorities, your state Attorney General and the Federal Trade Commission ("FTC"). If you believe your identity has been stolen, the FTC recommends that you take these additional steps.

- Close the accounts that you have confirmed or believe have been tampered with or opened fraudulently. Use the FTC's ID Theft Affidavit (available at [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft)) when you dispute new unauthorized accounts.
- File a local police report. Obtain a copy of the police report and submit it to your creditors and any others that may require proof of the identity theft crime.

You can learn more about how to protect yourself from becoming an identity theft victim (including how to place a fraud alert or security

freeze) by contacting the FTC:

Federal Trade Commission  
Consumer Response Center  
600 Pennsylvania Avenue, NW  
Washington, DC 20580  
1-877-IDTHEFT<sup>®</sup> (438-4338)  
[www.ftc.gov/idtheft](http://www.ftc.gov/idtheft)

**Request and/or File a Police Report:** You have a right to request from us a copy of any police report filed in connection with this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it. As noted above, you also have the right to place a security freeze on your credit report at no charge.

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