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NOTICE OF DATA BREACH

March 18, 2020

To Whom It May Concern:

At Banfi Products Corp., we value and respect the privacy of your information. In our commitment to the privacy of former employees, their spouses, dependents and job applicants, we are sending this notice to let you know about a data security incident that recently occurred and may have affected your personal information.

Under Massachusetts law, you have the right to obtain any police report filed in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

Security Freeze

Massachusetts law also allows consumers to place a security freeze on their credit reports. A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing or other service.

If you have been a victim of identity theft, and you provide the credit reporting agency with a valid police report, it cannot charge you to place, lift or remove a security freeze. In all other cases, a credit reporting agency may charge you up to \$5.00 each to place, temporarily lift, or permanently remove a security freeze.

To place a security freeze on your credit report, you must send a written request to **each** of the three major consuming reporting agencies by regular, certified or overnight mail at the addresses below:

Equifax Credit Information
Services, Inc.
P.O. Box 740241
Atlanta, GA 30374
(888) 685-1111
www.equifax.com

Experian
P.O. Box 4500
Allen, TX 75013
(888) 397-3742
www.experian.com

TransUnion
2 Baldwin Place
P.O. Box 1000
Chester, Pennsylvania
(800) 888-4213
www.transunion.com

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1111 CEDAR SWAMP ROAD • OLD BROOKVILLE, NY 11545

E-Mail: info@banfi.com

Tel: 516-626-9200 • 800-645-6511 • Fax: 516-626-9218

Website: www.banfi.com



In order to request a security freeze, you will need to provide the following information:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security Number;
3. Date of Birth;
4. If you have moved in the past five (5) years, provide the addresses where you have lived over the prior five years;
5. Proof of current address such as current utility bill or telephone bill;
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.)
7. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft;
8. If you are not a victim of identity theft, include payment by check, money order, or credit card (Visa, MasterCard, American Express or Discover only). Do not send cash through the mail.

The credit reporting agencies have three (3) business days after receiving your request to place a security freeze on your credit report. The credit bureaus must also send written confirmation to you within five (5) business days and provide you with a unique personal identification number (PIN) or password, or both that can be used by you to authorize the removal or lifting of the security freeze.

To lift the security freeze in order to allow a specific entity or individual access to your credit report, you must call or send a written request to the credit reporting agencies by mail and include proper identification (name, address, and social security number) **and** the PIN number or password provided to you when you placed the security freeze as well as the identities of those entities or individuals you would like to receive your credit report or the specific period of time you want the credit report available. The credit reporting agencies have three (3) business days after receiving your request to lift the security freeze for those identified entities or for the specified period of time.

To remove the security freeze, you must send a written request to each of the three credit bureaus by mail and include proper identification (name, address, and social security number) **and** the PIN number or password provided to you when you placed the security freeze. The credit bureaus have three (3) business days after receiving your request to remove the security freeze.

Learn More from the FTC

We recommend that you review the tips provided by the Federal Trade Commission on how to avoid identity theft. For more information, please visit IdentityTheft.gov or call 1-877-ID-

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THEFT (877-438-4338). A copy of Taking Charge: What to Do if Your Identity is Stolen, a comprehensive guide from the FTC to help you guard against and deal with identity theft can be found on the FTC's website at <https://www.consumer/ftc.gov/articles/pdf-0009-taking-charge.pdf>.

Enroll in Free Credit Monitoring/Identity Theft Protection Services

In addition, we have arranged with IDENTITY GUARD to provide you with credit report monitoring and identity theft protect for eighteen (18) months, at no cost to you. Their website lists the following summary:

Identity Guard® Total Protection® features include:

- Social Security Number Monitoring
- Online "Black Market" Monitoring
- Account Takeover Alerts
- Address Change Monitoring
- 3-Bureau Credit Monitoring
- 3-Bureau Credit Reports and Scores
- \$1 Million Identity Theft Insurance
- Public Records Monitoring
- Lost Wallet Protection
- And More

Review Your Account Statements and Notify Law Enforcement of Suspicious Activity

While we believe there is a low risk of unauthorized use of this information, we advise you to remain vigilant by reviewing your account statements and monitoring your credit reports regularly. If you see unauthorized activity on your account statements, you should contact your financial institution or payment card issuer directly. You also should promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities and/or the Federal Trade Commission (FTC).

For further information and assistance, please contact Judi Brenenson at 516-686-2579 or Denise Caputo at 516-686-2578.

Please know we take very seriously our responsibility to safeguard your personal information. We sincerely apologize for the worry this situation may cause you.

Again, please accept our sincere apologies for this regrettable incident.

Sincerely,

Judith Brenenson

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