

PRESIDIO®

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<<Mail ID>>

<<Name 1>>

<<Name 2>>

<<Address 1>>

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<<Address 5>>

<<City>><<State>><<Zip>>

<<Country>>

<<Date>>

NOTICE OF DATA BREACH

Dear <<Name 1>>:

We are writing to inform you about a recent data security incident that occurred on or about March 5, 2020, affecting some of your personal information. We value our relationship with you, and we respect your privacy. In addition to providing you this notice, therefore, we want to outline certain steps you may consider taking under the circumstances to help safeguard your personal information and protect your credit.

WHAT WE ARE DOING

Presidio takes this data breach very seriously. Our internal IT and cybersecurity teams took immediate action to identify and contain the intrusion. They have also been conducting a thorough investigation of the intrusion and all records affected by it. Supplementing these initiatives, we have engaged the expert forensic services of an external cybersecurity firm to review our own investigation and assess its preliminary findings. We have implemented proactive security measures designed to prevent a recurrence of such an attack. Moreover, we are evaluating additional enhancements to our protocols for the protection of the personal information, accounts, and privacy of our employees.

WHAT YOU CAN DO

As always, we recommend you be on the alert for suspicious activity related to your financial accounts and credit reports. We encourage you to regularly and carefully check your statements and records to ensure there are no transactions or other activities that you did not initiate or authorize.

We strongly urge you to sign up to receive, at no charge to you, the credit monitoring and identity theft restoration services provided by TransUnion. We have arranged for TransUnion to make these prepaid services available to you for the next Twenty-four (24) months. For more information about these services, please review TransUnion's attachment to this letter. For more information, please see the attached "Steps You Can Take to Further Protect Your Information."

FOR MORE INFORMATION

Please be assured that we are committed to helping you protect your credit and identity and ensuring that your personal information is safe and secure. We regret this incident and apologize for any concerns it may have caused you.

For further information and assistance, please contact 855-917-3461 between 9:00 a.m. and 9:00 p.m. Eastern Time, Monday through Friday.

Sincerely,



Elliot Brecher, Senior Vice President & General Counsel

Steps You Can Take to Further Protect Your Information

Review Your Account Statements and Notify Law Enforcement of Suspicious Activity

As a precautionary measure, we recommend that you remain vigilant by reviewing your account statements and credit reports closely. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You also should promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities, including your state attorney general and the Federal Trade Commission (FTC).

To file a complaint with the FTC, go to IdentityTheft.gov or call 1-877-ID-THEFT (877-438-4338). Complaints filed with the FTC will be added to the FTC's Identity Theft Data Clearinghouse, which is a database made available to law enforcement agencies.

You have the right to obtain any police report filed in regard to this incident. If you are the victim of fraud or identity theft, you also have the right to file a police report.

Obtain and Monitor Your Credit Report

We recommend that you obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months by visiting <http://www.annualcreditreport.com>, calling toll-free 877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You can access the request form at <https://www.annualcreditreport.com/requestReport/requestForm.action>, or you can elect to purchase a copy of your credit report by contacting one of the three national credit reporting agencies. Contact information for the three national credit reporting agencies for the purpose of requesting a copy of your credit report or for general inquiries is provided below:

Equifax	Experian	TransUnion
(866) 349-5191	(888) 397-3742	(800) 888-4213
www.equifax.com	www.experian.com	www.transunion.com
P.O. Box 740241	P.O. Box 4500 Allen,	P.O. Box 1000 Chester,
Atlanta, GA 30374	TX 75013	PA 19016

Consider Placing a Fraud Alert on Your Credit Report

You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least 90 days. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at <http://www.annualcreditreport.com>.

Credit Report Monitoring/Identity Theft Protection Services

In addition, Presidio has arranged with TransUnion to provide you with credit monitoring and identity theft restoration services for the next twenty-four (24) months, at no cost to you. **To take advantage of this offer, you must enroll between now and <<Enrollment Deadline>>.** To learn more about these services and how to enroll, please review TransUnion's attachment to this letter.

Take Advantage of Additional Free Resources on Identity Theft

We recommend that you review the tips provided by the Federal Trade Commission's Consumer Information website, a valuable resource with some helpful tips on how to protect your information. Additional information is available at <https://www.consumer.ftc.gov/topics/privacy-identity-online-security>.

For more information, please visit IdentityTheft.gov or call 1-877-ID-THEFT (877-438-4338).

A copy of Identity Theft – A Recovery Plan, a comprehensive guide from the FTC to help you guard against and deal with identity theft, can be found on the FTC's website at https://www.consumer.ftc.gov/articles/pdf-0009_identitytheft_a_recovery_plan.pdf.

OTHER IMPORTANT INFORMATION

Security Freeze

In some US states, you have the right to put a security freeze on your credit file. A security freeze (also known as a credit freeze) makes it harder for someone to open a new account in your name. It is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to apply for a new credit card, wireless phone, or any service that requires a credit check. You must separately place a security freeze on your credit file with each credit reporting agency. To place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you including your full name, Social Security number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement, or insurance statement. There is no charge to request a security freeze or to remove a security freeze.

Complimentary Two-Year *myTrueIdentity* Credit Monitoring Service

As a safeguard, we have arranged for you to enroll, at no cost to you, in an online credit monitoring service (*myTrueIdentity*) for two years provided by TransUnion Interactive, a subsidiary of TransUnion,[®] one of the three nationwide credit reporting companies.

Article I. How to Enroll: You can sign up online or via U.S. Mail delivery

- To enroll in this service, go to the *myTrueIdentity* website at www.MyTrueIdentity.com and, in the space referenced as "Enter Activation Code," enter the 12-letter Activation Code <<Insert Unique 12-letter Activation Code>> and follow the three steps to receive your credit monitoring service online within minutes.
- If you do not have access to the Internet and wish to enroll in a similar offline, paper-based credit monitoring service, via U.S. Mail delivery, please call the TransUnion Fraud Response Services toll-free hotline at 1-855-288-5422. When prompted, enter the six-digit telephone passcode <<Insert static six-digit Telephone Pass Code>> and follow the steps to enroll in the offline credit monitoring service, add an initial fraud alert to your credit file, or to speak to a TransUnion representative if you believe you may be a victim of identity theft.

You can sign up for the online or offline credit monitoring service anytime between now and <<Enrollment Deadline>>. Due to privacy laws, we cannot register you directly. Please note that credit monitoring services might not be available for individuals who do not have a credit file with TransUnion or an address in the United States (or its territories) and a valid Social Security number. Enrolling in this service will not affect your credit score.

Article II. ADDITIONAL DETAILS REGARDING YOUR 24-MONTH COMPLIMENTARY CREDIT MONITORING SERVICE:

- Once you are enrolled, you will be able to obtain two years of unlimited access to your TransUnion credit report and credit score.
- The daily credit monitoring service will notify you if there are any critical changes to your credit file at TransUnion, including fraud alerts, new inquiries, new accounts, new public records, late payments, changes of address, and more.
- The service also includes access to an identity restoration program that provides assistance in the event that your identity is compromised and up to \$1,000,000 in identity theft insurance with no deductible. (Policy limitations and exclusions may apply.)