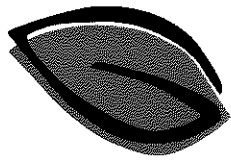


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Green Paper Products

Environmentally Friendly & Compostable

NAME AND ADDRESS

5/18/20

Dear CUSTOMER NAME:

We value your business and respect the privacy of your information, which is why, as a precautionary measure, we are writing to let you know about a data security incident that may have involved your American Express account number ending with 2005.

On March 25th, 2020, during the middle of the COVID-19 pandemic, we were notified by our credit card payment processor that a small number of credit cards that were used to make purchases from Green Paper Products from June to December 2019 may have also been the victim of unusual or fraudulent activity. While this *did not mean that there was a breach at Green Paper Products*, or our third party credit card processor, we immediately retained an outside company to conduct a detailed forensic investigation to determine whether or not any credit card numbers or other information might have been taken either from our network, or from the computers or networks of those who we use to process credit cards. The investigation did not reveal any evidence of a data breach or theft of these credit cards, but in an abundance of caution, we are letting you know that there is a possibility that your credit card number may have been compromised. The information involved would likely have been the name, credit card number and expiration date on the card you used to make purchases on the Green Paper Products website.

Green Paper Products values your privacy and deeply regrets that this incident occurred, and we are continuing our investigation. We will notify you if there are any significant developments. We also wanted you to know that we have implemented additional security measures designed to minimize the risk of any future compromise or attack to our systems or your data.

WHAT WE WANT TO DO FOR YOU

First and foremost, we want to make sure that your information is secure and that you don't suffer any harm or loss. Therefore, we are offering you free credit monitoring services for one year. That way, if anyone attempts to commit fraud using your name or credit information, you will be notified. Please also review the attachment to this letter (Steps You Can Take to Further Protect Your Information) for further information on steps you can take to protect your information, and how to receive free credit monitoring for one year. We have set up a special email address for you to contact us if you have concerns or questions about this notice. You can email us at customerservice@greenpaperproducts.com with the subject line "my credit card data". As always, if you have questions, you can also call us at (216) 990-5464 or our toll free number at (877) 341-5464.

Yours truly,

R. Steven Saks

President, Green Paper Products, LLC.

Steps You Can Take to Further Protect Your Information

GREEN PAPER PRODUCTS

In an effort to help keep our customers secure, Green Paper Products is providing the following information, and links to other resources available to protect your identity, protect your information, and prevent identity fraud.

1. Review Your Account Statements and Notify Law Enforcement of Suspicious Activity

As a precautionary measure, we recommend that you remain vigilant by reviewing your account statements and credit reports closely. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You also should promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission. Green Paper Products has already notified some of these Attorney's General or consumer protection departments on its own.

To file a complaint with the FTC, go to www.ftc.gov/idtheft or call 1-877-ID-THEFT (877-438-4338). Complaints filed with the FTC will be added to the FTC's Identity Theft Data Clearinghouse, which is a database made available to law enforcement agencies.

2. Get a Free Copy of Your Credit Report.

You may obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months by visiting <http://www.annualcreditreport.com>, calling toll-free 877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You can print a copy of the request form at <https://www.annualcreditreport.com/cra/requestformfinal.pdf>. Or you can elect to purchase a copy of your credit report by contacting one of the three national credit reporting agencies. Contact information for the three national credit reporting agencies for the purpose of requesting a copy of your credit report or for general inquiries is provided below:

Equifax (800) 685-1111 www.equifax.com P.O. Box 740241 Atlanta, GA 30374	Experian (888) 397-3742 www.experian.com 535 Anton Blvd., Suite 100 Costa Mesa, CA 92626	TransUnion (800) 916-8800 www.transunion.com P.O. Box 6790 Fullerton, CA 92834
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3. Fraud Alert

You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least 90 days. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at <http://www.annualcreditreport.com>.

4. Free Multiple Credit Report Monitoring

To help prevent the possibility of future harm, including potential identity fraud, Green Paper Products is providing you with access to Triple Bureau Credit Monitoring from CyberScout, a company we have retained, at no charge to you. If you decide to opt into this service, it provides you with alerts for twelve months from the date of enrollment when changes occur to any of one of your Experian, Equifax or TransUnion credit files. This notification is sent to you the same day that the change or update takes place with the bureau. In addition, we are providing you with proactive fraud assistance to help with any questions that you might have. These services will be provided by CyberScout a company that specializes in identity theft education and resolution.

How do I enroll for the free services?

To enroll in Credit Monitoring* services at no charge, please log on to <https://www.myidmanager.com> and follow the instructions provided. When prompted please provide the following unique code to receive services: <CODE HERE>

For guidance with the CyberScout services, or to obtain additional information about these services, please call the CyberScout help line 1-800-405-6108 and supply the fraud specialist with your unique code.

5. Security Freeze

In some US states, you have the right to put a security freeze on your credit file. This will prevent new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A security freeze is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to obtain credit. You must separately place a security freeze on your credit file with each credit reporting agency. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you including your full name, Social Security number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement. You may contact each of the credit reporting agencies referenced above. If you request a freeze online or by phone, the agency must place the freeze within one business day. If you request a lift of the freeze, the agency must lift it within one hour. If you make your request by mail, the agency must place or lift the freeze within three business days after it gets your request. You also can lift the freeze temporarily without a fee.

Don't confuse freezes with locks. They work in a similar way, but locks may have monthly fees. If you want a free freeze guaranteed by federal law, then opt for a freeze, not a lock. If you think a credit reporting agency is not placing a credit freeze or fraud alert properly, you can submit a complaint online or by calling 855-411-2372. If you think someone stole your identity, visit the FTC's website, IdentityTheft.gov, to get a personalized recovery plan that walks you through the steps to take.

6. Additional Free Resources on Identity Theft

You may wish to review the tips provided by the Federal Trade Commission on how to avoid identity theft. For more information, please visit <http://www.ftc.gov/idtheft> or call 1-877-ID-THEFT

(877-438-4338). A copy of Taking Charge: What to Do if Your Identity is Stolen, a comprehensive guide from the FTC to help you guard against and deal with identity theft can be found on the FTC's website at <http://www.ftc.gov/bcp/edu/pubs/consumer/idtheft/idt04.shtm>