

Additional

17543

Date

Name

Address

City/State/Zip

**URGENT ALERT - Notice of Data Security Incident**

Dear Name, «GreetingLine»

We are writing to share with you some important information regarding an incident that may have involved some of your personal information.

**What Information Was Involved?**

The information involved may have included your name, address, telephone number, email address, date of birth, Social Security or other governmental ID number, financial account information, medical related information, health insurance or medical ID number and/or other related employment records.

**What We Are Doing.**

As soon as we discovered this incident, we took the measures referenced above. We engaged in a thorough review of this incident and have undertaken efforts to minimize the likelihood of such an incident happening again.

We want to offer you the protection of two-year of complimentary credit monitoring.

While Identity Restoration assistance is immediately available to you, we also encourage you to activate the fraud detection tools available through Experian IdentityWorks<sup>SM</sup>. This product provides you with superior identity detection and resolution of identity theft.

Please see the attached Experian document with the activation code.

Sedgwick works to protect the privacy of all individuals by continually refining our privacy and security programs and incident response procedures, regularly training of our employees, and conducting annual privacy assessments.

**What You Can Do.**

We recommend that you activate your complimentary Experian IdentityWorks<sup>SM</sup> services. Activation instructions are included with this letter. We also recommend that you review the guidance in this letter about how to protect your personal information.

**Other Important Information.**

By taking the following simple steps and availing yourself of the Experian services described above, you can further protect your personal information.

**Review your credit reports.** We recommend that you remain vigilant by reviewing account statements and monitoring credit reports. You can receive free credit reports by placing fraud alerts and through your credit monitoring. Under federal law, you also are entitled every 12 months to one free copy of your credit report from each of the three major credit reporting companies. To obtain a free annual credit report, go to [www.annualcreditreport.com](http://www.annualcreditreport.com), call 1-877-322-8228, or complete an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You can also contact one of the following three national credit reporting agencies:

|  |  |  |
|--|--|--|
| Equifax  | Experian   | TransUnion   |
| 1-866-349-5191                                       | 1-888-397-3742   | 1-800-916-8800   |
| P.O. Box 740241                                      | P.O. Box 9532  | P.O. Box 1000  |
| Atlanta, GA 30374-0241                               | Allen, TX 75013  | Chester, PA 19016  |
| <a href="http://www.equifax.com">www.equifax.com</a> | <a href="http://www.experian.com">www.experian.com</a> | <a href="http://www.transunion.com">www.transunion.com</a> |

You may wish to stagger your requests so that you receive a free report by one of the three credit bureaus every four months.

If you discover any suspicious items and have enrolled with Experian, notify them immediately by calling or by visiting their Member website and filing a theft report.

If you file a theft report with Experian, you will be contacted by a member of the Recovery Department who will help you determine the cause of the suspicious items. In the unlikely event that you fall victim to identity theft as a consequence of this incident, you will be assigned a Recovery Advocate who will work on your behalf to identify, stop, and reverse the damage quickly.

**Notify Law Enforcement of Suspicious Activity:** You should know that you have the right to file a police report if you ever experience identity fraud. Please note that in order to file a crime report or incident report with law enforcement for identity theft, you will likely need to provide some kind of proof that you have been a victim. A police report is often required to dispute fraudulent items. You can report suspected incidents of identity theft to local law enforcement.

**Fraud Alerts:** You may want to consider placing a fraud alert with the three credit bureaus. You can place a fraud alert at one of the three major credit bureaus by phone and also via Experian's website. A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. The contact information to place fraud alerts at all three bureaus is as follows:

|  |  |                                  |
|--|--|----------------------------------|
| Equifax Fraud Reporting                              | Experian Fraud Reporting                               | TransUnion Fraud Reporting       |
| 1-800-525-6285                                       | 1-888-397-3742   | 1-800-680-7289                   |
| P.O. Box 740241                                      | P.O. Box 9532  | Fraud Victim Assistance Division |
| Atlanta, GA 30374-0241                               | Allen, TX 75013  | P.O. Box 6790                    |
| <a href="http://www.equifax.com">www.equifax.com</a> | <a href="http://www.experian.com">www.experian.com</a> | Fullerton, CA 92834-6790         |

[www.transunion.com](http://www.transunion.com)

It is necessary to contact only ONE of these bureaus and use only ONE of these methods to place a fraud alert. As soon as one of the three bureaus confirms your fraud alert, the others are notified to place alerts on their records as well. You will receive confirmation letters in the mail and will then be able to order all three credit reports, free of charge, for your review.

**Security Freeze:** By placing a freeze, someone who fraudulently acquires your personal identifying information will not be able to use that information to open new accounts or borrow money in your name. There is no cost for this service. Simply contact the three national credit reporting bureaus listed above in writing to place the freeze. Keep in mind that when you place the freeze, you will not be able to borrow money, obtain instant credit, or get a new credit card until you temporarily lift or permanently remove the freeze. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you including your full name, Social Security number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement.

**You also have certain rights under the Fair Credit Reporting Act (FCRA):** These rights include to know what is in your file; to dispute incomplete or inaccurate information; to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information; as well as other rights. For more information about the FCRA, and your rights pursuant to the FCRA, please visit [http://files.consumerfinance.gov/f/201504\\_cfpb\\_summary\\_your-rights-under-fcra.pdf](http://files.consumerfinance.gov/f/201504_cfpb_summary_your-rights-under-fcra.pdf).

#### For More Information.

**You can obtain additional information** about the steps you can take to avoid identity theft from the following:

**For Maryland Residents:**

Office of the Attorney General of Maryland  
Consumer Protection Division  
200 St. Paul Place  
Baltimore, MD 21202  
[www.oag.state.md.us/Consumer](http://www.oag.state.md.us/Consumer)  
Telephone: 1-888-743-0023

**For North Carolina Residents:**

Office of the Attorney General of North Carolina  
9001 Mail Service Center  
Raleigh, NC 27699-9001  
[www.ncdoj.com/](http://www.ncdoj.com/)  
Telephone: 1-919-716-6400

**For Rhode Island Residents:**

Rhode Island Attorney General  
Consumer Protection Unit  
150 South Main Street  
Providence, RI 02903  
[www.riag.ri.gov](http://www.riag.ri.gov)  
Telephone: 401-274-4400

**For New York Residents:**

New York Attorney General  
Bureau of Internet and Technology  
28 Liberty Street  
New York, New York 10005  
[www.ag.ny.gov](http://www.ag.ny.gov)  
Telephone 1-800-771-7755

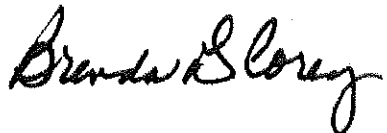
**For all other US Residents:**

Identity Theft Clearinghouse  
Federal Trade Commission  
600 Pennsylvania Avenue, NW  
Washington, DC 20580

[www.consumer.gov/idtheft](http://www.consumer.gov/idtheft)  
1-877-IDTHEFT (438-4338)  
TDD: 1-202-326-2502

We sincerely apologize for any inconvenience this event may cause you.

Very truly yours,

A handwritten signature in cursive script that reads "Brenda Corey".

Brenda Corey  
Chief Privacy Officer