



18021

[REDACTED]

November 9, 2020

Dear [REDACTED]

We value your relationship with the Flynn Center for the Performing Arts and respect the privacy of your information, which is why, as a precautionary measure, we are writing to let you know about a data security incident that may have involved your personal information. The incident occurred at Blackbaud, Inc., a third-party provider of software we use for certain accounting functions. We have been advised that the information compromised in the incident did not include credit card information, and that the cybercriminal was not able to access any bank account information, usernames, passwords, or social security numbers, as they were encrypted.

Under Massachusetts law, you have the right to obtain any police report filed in regard to this incident. Also, if you are the victim of identity theft, you have the right to file a police report and to obtain a copy of it.

Massachusetts law also allows you to place a security freeze (or credit freeze) on your credit reports, free of charge. A security freeze prohibits credit reporting agencies from releasing any information from a consumer's credit report without written authorization. Please note, however, that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing or other services. A consumer reporting agency may charge up to \$5.00 for placing, temporarily lifting or removing a security freeze. However, no fee may be charged to a victim of identity theft or his/her spouse if a copy of a valid identity theft report relating to the identity theft has been submitted to the consumer reporting agency.

To place a security freeze on your credit report, you may send a written request by regular, certified, or overnight mail to the three major consumer reporting agencies (Equifax, Experian, and TransUnion) at the addresses below. You may also place a security freeze through each of the consumer reporting agencies' websites or over the phone, using the contact information below:

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P.O. Box 105788
Atlanta, GA 30348-5788
1-888-298-0045

<https://www.equifax.com/personal/credit-report-services/>

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- Full name (including middle initial as well as Jr., Sr., II, III, etc.);
- Social Security number;
- Date of birth;
- Addresses where you have lived over the prior five years;
- Proof of current address, such as a current utility bill, telephone bill, rental agreement, or deed;
- A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.);
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Director of Finance
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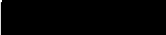


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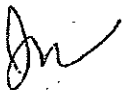
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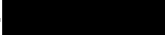


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Allen, TX 75013

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Sincerely,



Ingrid Pels
Director of Finance
Flynn Center for the Performing Arts

20148533.1



[REDACTED]

November 9, 2020

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