

18133



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November 5, 2020

[REDACTED]
[REDACTED]
[REDACTED]

NOTICE OF DATA BREACH

Dear [REDACTED]:

We are writing to notify you of a recent breach of your personal information. Amalgamated Employee Benefits Administrators, Inc. (AEBA) is contracted by the Local 8 Retirement Fund to provide certain administrative services such as mailings to its members.

What Happened?

On October 23, 2020 AEBA mailed annual pension statements for the period ending December 31, 2019 to active Local 8 Retirement Fund members. On October 26, 2020 we determined that there had been a mismatch between the computer generated statements and the mailing envelopes that was not timely identified. As a result, pension benefit statements were incorrectly mailed to the wrong members.

What Information Was Involved?

The benefit statements contained the following personal information of each member:

- First and last name
- Date of birth, including year
- Last 4 digits of social security number
- Date of Hire and pension credits (years of service) information as of 12/31/2019
- Normal retirement date (the date the member will reach age 65)
- Estimated monthly pension payments, based on both current and continued service.

Your mailing address did not appear in the body of the statement and was not disclosed.

What We Are Doing

We have advised all members who received an incorrect pension benefits statement, asking that it be destroyed. We are conducting an internal review of the incident to fully understand how it occurred and

will implement additional measures, including staff training and enhanced policies and procedures, to ensure that this situation does not occur in the future. Because there is no evidence of a theft or hacking of information by a third party, we have determined that reporting to the police is not required.

We are offering you eighteen (18) months of free credit monitoring services as a result of this incident. Instructions for enrolling in this service can be found in the "Other Important Information" section below.

What You Can Do

Request a Security Freeze on Your Credit Reports

You may place a security freeze on your credit reports, free of charge. A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing or other services. Under federal law, you cannot be charged to place, lift, or remove a security freeze.

You must place your request for a freeze with each of the three major consumer reporting agencies: Equifax, Experian, and TransUnion. You should contact each agency via their respective websites, as listed below, for instructions and forms. You may also send a written request by regular, certified or overnight mail to the addresses below:

Equifax Security Freeze

P.O. Box 105788

Atlanta, GA 30348

(800) 349-9960

<https://www.equifax.com/personal/credit-report-services/>

Experian Security Freeze

P.O. Box 9554

Allen, TX 75013

(888) 397-3742

<https://www.experian.com/freeze/center.html>

TransUnion Security Freeze

P.O. Box 160

Woodlyn, PA 19094

(888) 909-8872

<https://www.transunion.com/credit-freeze>

In order to request a security freeze, you will need to provide some or all of the following information to the credit reporting agency, depending on whether you do so online, by phone, or by mail:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security Number;
3. Date of birth;

4. If you have moved in the past five (5) years, the addresses where you have lived over the prior five years;
5. Proof of current address, such as a current utility bill, telephone bill, rental agreement, or deed;
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.);
7. Social Security Card, pay stub, or W2;
8. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

The credit reporting agencies have one (1) to three (3) business days after receiving your request to place a security freeze on your credit report, based upon the method of your request. The credit bureaus must also send written confirmation to you within five (5) business days and provide you with a unique personal identification number (PIN) or password (or both) that can be used by you to authorize the removal or lifting of the security freeze. It is important to maintain this PIN/password in a secure place, as you will need it to lift or remove the security freeze.

Monitor Your Credit Reports and Report Any Suspicious Activity

You have the right to request that credit reports from all three bureaus be sent to you, free of charge, for your review by visiting www.AnnualCreditReport.com. Even if you do not find any suspicious activity on your initial credit reports, the Federal Trade Commission (FTC) recommends that you check your credit reports periodically. Thieves may hold stolen information to use at different times. Checking your credit reports periodically can help you spot problems and address them quickly.

If you are the victim of identity theft, you have the right to file a police report and to obtain a copy of it. You should also visit the FTC's website at www.IdentityTheft.gov to get recovery steps and to file an identity theft complaint. Your complaint will be added to the FTC's Consumer Sentinel Network, where it will be accessible to law enforcers for their investigations. The FTC website also includes *Identity Theft: A Recovery Plan*, a comprehensive guide to help you guard against and deal with identity theft.

Other Important Information

AEBA has contracted with CyberScout to provide you with 18 months of free credit monitoring.

How do I enroll in the free services?

To enroll in Credit Monitoring* services at no charge, please log on to <https://www.myidmanager.com> and follow the instructions provided. When prompted please provide the following unique code to receive services: **kh3oz0brmv5p**. In order for you to receive the monitoring services described above, you must enroll within 90 days from the date of this letter.

For guidance about the CyberScout services, or to obtain additional information about these services during or after enrollment, please call the CyberScout help line 1-800-405-6108 and supply the fraud specialist with your unique code. Representatives are available to assist you from 8:00 am to 5:00 pm Eastern time, Monday through Friday. Visit <https://CyberScout.com> for general information about CyberScout.

For More Information

If you have any questions about this incident, please contact Amalgamated Employee Benefits Administrators, Inc. toll free at (833) 440-8479.

Sincerely,

Robert Poon

Robert Poon
Executive Director