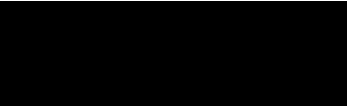




19947  
600 Superior Ave E, Suite 2500  
Cleveland, OH 44114

March 10, 2021

**BY U.S. MAIL**



Re: Notice of Data Security Incident

Dear 

We greatly value the trust you have placed in MPE Partners and are committed to maintaining that trust. We are writing to inform you that MPE Partners recently learned of a data security incident that involved your personal information. This letter explains what happened and provides you with information about what you can do in response. We are taking this matter very seriously and sincerely regret any concern or inconvenience it may cause you.

***What Happened***

We recently learned that Accellion, Inc., a provider of a third-party file transfer application known as Accellion FTA, experienced a cybersecurity incident on January 20, 2021. Our outside counsel used Accellion FTA to transfer some files in connection with certain engagements for MPE Partners. Unfortunately, on February 19, 2021, outside counsel notified us that specific files stored at Accellion pertaining to an investment on which they were representing MPE Partners, may have been acquired without authorization in the Accellion incident. We then worked with outside counsel to determine what documents specifically were involved and to identify and notify affected individuals promptly.

***What Information Was Involved***

The affected files include your name, social security number, and wiring instructions.

***What We Are Doing***

Upon learning of the incident, we promptly confirmed that law enforcement authorities were notified. Further, we confirmed with our outside counsel that the affected files have been removed from the Accellion FTA platform and that the firm has stopped using that platform. We also promptly investigated and notified individuals determined to have been affected, and we are making credit monitoring and identity theft protection services available at no charge.

***What You Can Do***

We are offering you 24 months of credit monitoring and identity theft protection services at no charge to you. We have made arrangements with Kroll, a third-party service provider, to provide these services, which are described on the attached document.



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To take advantage of these services, you will need to activate them online at <https://enroll.idheadquarters.com/redeem>. Your Activation Code is [REDACTED] and your Verification ID is [REDACTED]. You must enroll by March 7, 2022 to activate these services. Your Membership Number will not be effective after this date. If you have any questions about the services or would like to receive your credit monitoring and credit report through the mail, please call Kroll at 1-212-593-1000. Please note that to activate these services, you will need to provide your personal information to Kroll.

We recommend that you remain vigilant and monitor your account statements and free credit reports for any signs of suspicious activity. Please be cautious of any unsolicited communications that ask you to provide your personal information over the telephone or online and avoid clicking on links or downloading attachments from suspicious emails.

Information about how to obtain a free credit report, security freezes, and other guidance is provided in the attached "Additional Resources" document, which we encourage you to review.

**For More Information**

If you have any questions or concerns, you can contact me at 216-416-7518 or at [ptaft@mpepartners.com](mailto:ptaft@mpepartners.com). Again, your trust in MPE Partners is very important, and we sincerely regret that this incident occurred and any concern it may cause you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter Taft'.

Peter Taft  
Managing Partner  
MPE Partners



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## ADDITIONAL RESOURCES

You may obtain a free copy of your credit report from each of the three credit reporting agencies by visiting <http://www.annualcreditreport.com> or by calling 1-877-322-8228. You can request information regarding fraud alerts, security freezes, and identity theft from the following credit reporting agencies:

- **Experian**, <https://www.experian.com/help>, 1-888-397-3742, P.O. Box 9554, Allen, TX 75013
- **TransUnion**, <https://www.transunion.com/credit-help>, 1-888-909-8872, P.O. Box 2000, Chester, PA 19016-2000
- **Equifax**, <https://www.equifax.com/personal/credit-report-services>, 1-800-685-1111, P.O. Box 105788, Atlanta, GA 30348

You can contact these credit bureaus to place a “fraud alert” on your credit file that alerts creditors to take additional steps to verify your identity prior to granting credit in your name. When one credit bureau confirms your fraud alert, the others are notified to place fraud alerts on your file.

A security freeze prohibits a credit-reporting agency from releasing any information from a consumer’s credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing, or other services. You can request a security freeze from each of the three major consumer reporting agencies online, by telephone, or by mail via the contact information listed above. To place a security freeze, you may need to provide the following information:

- Your full name (including middle initial as well as Jr., Sr., II, III, etc.)
- Social Security number
- Date of birth
- The addresses where you have lived over the prior five years
- Proof of current address such as a current utility bill or telephone bill
- A legible photocopy of a government-issued identification card (state driver’s license or ID card, military identification, etc.)

You can also receive information from the Federal Trade Commission (“FTC”) regarding fraud alerts, security freezes, your rights under the Fair Credit Reporting Act, and how to avoid and report identity theft: FTC Identity Theft Clearinghouse, 600 Pennsylvania Avenue, NW, Washington, D.C. 20580, [consumer.ftc.gov](http://consumer.ftc.gov), 1-877-438-4338.

Additional information:

- **Massachusetts residents** have the right to obtain any police report filed in regard to this incident.



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We have secured the services of Kroll to provide identity monitoring at no cost to you for two years. Kroll is a global leader in risk mitigation and response, and their team has extensive experience helping people who have sustained an unintentional exposure of confidential data. Your identity monitoring services<sup>1</sup> include Credit Monitoring, Fraud Consultation, and Identity Theft Restoration.

### **How to Activate Your Identity Monitoring Service**

- 1.** You must activate your identity monitoring services by **March 7, 2022**. Your Activation Code will not work after this date.
- 2.** Visit <https://enroll.idheadquarters.com/redeem> to activate your identity monitoring services.
- 3.** Provide Your Activation Code and Your Verification ID (██████████) from your letter.
- 4.** To sign in to your account after you have activated your identity monitoring services, please visit <https://login.idheadquarters.com/>

### **Take Advantage of Your Identity Monitoring Services**

You've been provided with access to the following services<sup>1</sup> from Kroll:

#### **Single Bureau Credit Monitoring**

You will receive alerts when there are changes to your credit data - for instance, when a new line of credit is applied for in your name. If you do not recognize the activity, you'll have the option to call a Kroll fraud specialist, who can help you determine if it's an indicator of identity theft.

#### **Fraud Consultation**

You have unlimited access to consultation with a Kroll fraud specialist. Support includes showing you the most effective ways to protect your identity, explaining your rights and protections under the law, assistance with fraud alerts, and interpreting how personal information is accessed and used, including investigating suspicious activity that could be tied to an identity theft event.

#### **Identity Theft Restoration**

If you become a victim of identity theft, an experienced Kroll licensed investigator will work on your behalf to resolve related issues. You will have access to a dedicated investigator who understands your issues and can do most of the work for you. Your investigator can dig deep to uncover the scope of the identity theft, and then work to resolve it.

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<sup>1</sup> Kroll's activation website is only compatible with the current version or one version earlier of Chrome, Firefox, Safari and Edge. To receive credit services, you must be over the age of 18 and have established credit in the U.S., have a Social Security number in your name, and have a U.S. residential address associated with your credit file.