

[Jennings Road Management Corp. Letterhead]

March __, 2024

Customer
Street Address
City, State, Zip

Dear []:

We are writing to let you know about a data security incident that was recently reported to us by one of our vendors. The vendor has advised us that it was contacted by a threat actor who claimed to have gotten access to certain phone call voice mail messages on the vendor's system in which consumer payment card (i.e. credit card) information may have been left by a customer. These voice mail messages did not contain instances of social security numbers, driver's license numbers or other forms of personal information, but to the extent accessed were limited to payment card information.

While we have no information that your payment card information was among the recordings that may have been accessed, or that your payment card number has been misused in any manner, because we value your business and respect the privacy of your information we are writing you to let you know about the notification that we received from our vendor so that you can appropriately monitor your account statements for the potential of misuse. Because we take the security and confidentiality of the personal information, including payment card information entrusted to us, very seriously we have taken the appropriate steps with our vendor to ensure that such information has been and remains secured by the vendor.

Under Massachusetts law you have the right to obtain any police report filed by the vendor regarding the incident that was reported to us. However, we are unaware of any police report having been filed by the vendor in connection with this apparently isolated incident.

Massachusetts law also allows consumers to place a security freeze on their credit reports free of charge. A security freeze prohibits a credit-reporting agency from releasing any information from a consumer's credit report without written authorization. Please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing or other services. To place a security freeze on your credit report, you can contact each of the three major consumer reporting agencies: Equifax (www.equifax.com); Experian (www.experian.com); and TransUnion (www.transunion.com):

Equifax
P.O. Box 740241
Atlanta, GA 30374

Trans Union
2 Baldwin Place

Experian
P.O. Box 4500
Allen, TX 75013

866-349-5191

P.O. Box 1000
Chester PA 19094
800-888-4213

888-397-3742

In order to request a security freeze, you may need to provide the following information:

1. Your full name;
2. Social Security Number;
3. Date of birth;
4. If you have moved in the past five (5) years, provide the addresses where you have lived over the prior five years;
5. Proof of current address such as a current utility bill or telephone bill;
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.)
7. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

The credit reporting agencies have one (1) business day after receiving your request by telephone or secure electronic means or three (3) business days after receiving your request by mail to place a security freeze on your credit report. The credit bureaus must also send written confirmation to you within five (5) business days and provide you with a unique personal identification number (PIN) or password, or both that can be used by you to authorize the removal or lifting of the security freeze.

To lift the security freeze in order to allow a specific entity or individual access to your credit report, you must call or send a written request to the credit reporting agencies by a secure electronic means or mail and include proper identification (name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze as well as the identities of those entities or individuals you would like to receive your credit report or the specific period of time you want the credit report available. The credit reporting agencies have one (1) hour after receiving your request by telephone or secure electronic means or three (3) business days after receiving your request by mail to lift the security freeze for those identified entities or for the specified period of time.

If you have any questions or need further information regarding the incident that was reported to us by our vendor, you may contact me at (617) 666-8333.

Sincerely,

Daniel A. Guerra
Director of Information Technology