2024-623

# KATSKY KORINS LLP

Secure Processing Center P.O. Box 3826 Suwanee, GA 30024

<<Name 1>> <<Name 2>> <<Address 1>> <<Address 2>> <<Address 3>> <<City>>, <<State>> <<ZIP>> To enroll in credit monitoring, Please Visit: Equifax at <u>www.equifax.com/activate</u>. Use Activation Code: <<Activation Code>>.

<<Maildate>>

#### **Notice of Data Breach**

Dear <<Name 1>>:

Katsky Korins LLP ("Katsky") is writing to inform you about a data security incident at Katsky that involved your personal information. Katsky is a law firm that serves clients in a variety of industries and business sectors. In the course of providing legal services to our clients, we obtain certain personal information, and we take the security and privacy of information in our care seriously. We want to provide you with information about the incident, our response, and additional measures you can take to help protect your information, should you feel it appropriate to do so.

#### What Happened

Katsky has learned that your personal information was accessed and acquired by an unknown third party.

#### What Information Was Involved

The data acquired by the third party included materials with your name and <<Breached Elements>>.

#### What We Are Doing

Upon learning of the incident, Katsky launched an investigation. Katsky also reported the incident to the Federal Bureau of Investigation. In addition, Katsky promptly terminated the unauthorized access, assessed the security of its systems, and took actions to prevent a similar incident from occurring in the future, including security enhancements and employee trainings.

To ease any concerns you might have about this situation, and at no cost to you, we are offering you identity theft protection services through Equifax Credit Watch<sup>TM</sup> Gold. Equifax identity protection services include: <<CM Duration>> of single Bureau credit monitoring and fully managed identity theft recovery services. With this protection, Equifax will help you resolve issues if your identity is compromised. To enroll in credit monitoring, go to <u>www.equifax.com/activate</u>, use activation code <<Activation Code>> then follow the steps provided by the website.

#### What You Can Do

You should remain vigilant by reviewing account statements and monitoring free credit reports. Immediately report any suspicious activity. You may also contact the Federal Trade Commission ("FTC") and the national consumer reporting agencies for more information on fraud alerts, security freezes, and other steps you can take to avoid identity theft. Additional information, including contact information, is provided in the insert labeled "Steps You Can Take to Protect Personal Information."

## For More Information

We fully appreciate the importance of protecting your personal information, and we apologize for any inconvenience this incident may cause. If you have any questions, please call 844-675-6355 anytime between 9:00am and 9:00pm EST Monday through Friday.

Sincerely,

## KATSKY KORINS LLP

### Steps You Can Take to Protect Personal Information

**1. Activate the credit monitoring** provided as part of your identity protection membership. Follow the instructions for enrollment using your reference code provided at the top of the letter. The monitoring included in the membership must be activated to be effective. Note: You must have established credit and access to a computer and the internet to use this service. If you need assistance, Equifax will be able to assist you.

**2. Review your credit reports.** We recommend that you remain vigilant by reviewing account statements and monitoring credit reports. Under federal law, you also are entitled every 12 months to one free copy of your credit report from each of the three major consumer reporting agencies. To obtain a free annual credit report, go to <u>www.annualcreditreport.com</u> or call 1-877-322-8228. You may wish to stagger your requests so that you receive a free report by one of the three credit bureaus every four (4) months.

If you discover any suspicious items and have enrolled in Equifax Credit Watch<sup>™</sup> Gold, notify them immediately by logging into your Equifax account.

You should also know that you have the right to obtain a police report filed in regard to this incident. You also have the right to file a police report and obtain a copy of it if you are the victim of identity theft. Please note that in order to file a crime report or incident report with law enforcement for identity theft, you will likely need to provide some kind of proof that you have been a victim. A police report is often required to dispute fraudulent items. You could report suspected incidents of identity theft to local law enforcement, your state's attorney general, and the Federal Trade Commission.

**3. Place Fraud Alerts** with the three consumer reporting agencies. If you choose to place a fraud alert, we recommend you do this after activating your credit monitoring. You can place a fraud alert at one of the three major consumer reporting agencies by phone and also via Experian's or Equifax's website. A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. The contact information for all three agencies is as follows:

## **Consumer Reporting Agencies**

Equifax	Experian	TransUnion
1-888-298-0045	1-888-397-3742	1-800-680-7289
www.equifax.com	www.experian.com	www.transunion.com
Equifax Fraud Alert	Experian Fraud Alert	TransUnion Fraud Alert
1-888-378-4329	1-888-397-3742	1-800-680-7289
P.O. Box 105069	P.O. Box 9554	P.O. Box 2000
Atlanta, GA 30348-5069	Allen, TX 75013	Chester, PA 19022-2000
Equifax Security Freeze	Experian Security Freeze	TransUnion Security Freeze
P.O. Box 105788	P.O. Box 9554	P.O. Box 160
Atlanta, GA 30348-5788	Allen, TX 75013	Woodlyn, PA 19094

It is necessary to contact only ONE of these agencies and use only ONE of these methods. As soon as one of the three agencies confirms your fraud alert, the others are notified to place alerts on their records as well. You will receive confirmation letters in the mail and will then be able to order all three credit reports, free of charge, for your review. An initial fraud alert will last for one year.

## Please Note: No one is allowed to place a fraud alert on your credit report except you.

**4. Security Freeze.** By placing a security freeze, someone who fraudulently acquires your personal identifying information will not be able to use that information to open new accounts or borrow money in your name. There is no cost to freeze or unfreeze your credit files.

If you wish to place a security freeze on your credit file, you must separately place a security freeze on your credit file at each consumer reporting agency. In order to place a security freeze, you may need to provide the following information: (1) Full name (including middle initial as well as Jr., Sr., II, III, etc.); (2) Social Security Number; (3) Date of birth; (4) Addresses for the prior five years; (5) Proof of current address; (6) A legible copy of a government issued identification card; and (7) A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft if they are a victim of identity theft. Keep in mind that when you place the freeze, you will not be able to borrow money, obtain instant credit, or get a new credit card until you temporarily lift or permanently remove the freeze.

Please contact any of the three major consumer reporting agencies listed above for details on what information each company requires and to place the freeze.

**5.** You can obtain additional information about the steps you can take to avoid identity theft, including but not limited to, information about fraud alerts and security freezes, from the Federal Trade Commission using the contact information below, in addition to the consumer reporting agencies listed in Section 4 above. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them.

All US Residents: Identity Theft Clearinghouse, Federal Trade Commission, 600 Pennsylvania Avenue, NW Washington, DC 20580, <u>https://consumer.ftc.gov</u>, 1-877-IDTHEFT (438-4338), TTY: 1-866-653-4261.