

21674



[Recipient Name]

[Month] [Day], [Year]

[Address]

[Address]

Notice of Data Breach

Dear [Recipient Name],

We are writing to inform you of a security incident that resulted in unauthorized access to a portion of our company network where a limited amount of your personal information was stored. We have taken prompt remedial actions in response to this incident and would like to offer our assistance with measures you may take to protect your personal information. We sincerely apologize for any inconvenience or concern this may cause you.

What information was involved?

Based on our investigation, the information contained in the network included the following types of personal information: name and Social Security number (the "Information"). As of the date of this letter, and after a thorough investigation, we do not have evidence that the Information, or any other information accessible within the network, has been misused, but we cannot make that determination with certainty.

What we are doing.

We have fully investigated the incident, identified the issue that led to the unauthorized access, and taken steps to ensure that it cannot happen again. This notification has been sent without delay caused by law enforcement efforts or for any other reason.

In order to help protect your personal information against identity theft and other types of fraud, we have secured the services of ID Watchdog to provide identity monitoring at no cost to you for eighteen months. This service includes a credit report lock, financial accounts monitoring, credit report monitoring, customizable alert options, breach alert emails, and a mobile app.

Visit <https://www.idwatchdog.com/welcome?idw=InteplastSponsored> to activate and take advantage of your identity monitoring services.

You may activate your identity monitoring services at any time within this 18-month period.

Provide Your Personal Information

Additional information describing these services and how you may activate them are included with this letter. We encourage you to review the description and consider enrolling in these services.

What you can do.

It is always a good idea to remain vigilant and, as such, over the next twelve to twenty-four months consider regularly reviewing account statements and free credit reports. Remember to promptly report any suspicious activity or incidents of suspected identity theft to law enforcement, the Federal Trade Commission, and the Attorney General's office in your state.

You can obtain more information about identity theft, fraud alerts, and security freezes by contacting the Federal Trade Commission and/or the Attorney General's office in your state, as well as any of the three nationwide consumer reporting agencies. Please review the enclosed "Additional Resources" section included with this letter to learn about additional steps you can take to help protect yourself.

For more information.

We sincerely apologize for this incident and regret any inconvenience it may cause you. Should you have any further questions or concerns regarding this matter, please do not hesitate to contact us at (361) 874-3138 or bwilson@inteplast.com.

Protecting your information is important to us. We trust that the credit monitoring services we are offering your affected customers demonstrates our continued commitment to your security and satisfaction.

Sincerely,

A handwritten signature in black ink that reads "Brenda R. Wilson". The signature is written in a cursive style with a long, sweeping tail that extends to the right.

Brenda R. Wilson
Senior Director of Human Resources and Communications

Inteplast Group
101 Inteplast Blvd.
Lolita, TX 77971

ADDITIONAL RESOURCES

Contact information for the three nationwide credit reporting agencies is:

Equifax, PO Box 74021, Atlanta, GA 30374, www.equifax.com, 1-800-685-1111

Experian, PO Box 2104, Allen, TX 75013, www.experian.com, 1-888-397-3742

TransUnion, PO Box 2000, Chester, PA 19022, www.transunion.com, 1-800-888-4213

Free Credit Report. It is recommended that you remain vigilant for incidents of fraud and identity theft by reviewing your account statements and monitoring your credit report for unauthorized activity. You may obtain a copy of your credit report, free of charge, once every 12 months from each of the three nationwide credit reporting agencies.

To order your annual free credit report please visit www.annualcreditreport.com or call toll free at 1-877-322-8228.

You can also order your annual free credit report by mailing a completed Annual Credit Report Request Form (available from the U.S. Federal Trade Commission's ("FTC") website at www.consumer.ftc.gov) to: Annual Credit Report Request Service, PO Box 105281, Atlanta, GA 30348-5281.

Depending on the state you reside in, you may obtain one or more additional copies of your credit report, free of charge. You must contact each of the credit reporting agencies directly to obtain such additional report(s).

Fraud Alert. You may place a fraud alert in your file by calling one of the three nationwide credit reporting agencies above. A fraud alert tells creditors to follow certain procedures, including contacting you before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit.

Security Freeze. You have the ability to place a security freeze on your credit report.

A security freeze is intended to prevent credit, loans, and services from being approved in your name without your consent. To place a security freeze on your credit report, you may be able to use an online process, an automated telephone line, or a written request to any of the three credit reporting agencies listed above. The following information must be included when requesting a security freeze (note that if you are requesting a credit report for your spouse, this information must be provided for him/her as well): (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; (4) current address and any previous addresses for the past five years; and (5) any applicable incident report or complaints with a law enforcement agency or the Registry of Motor Vehicles. The request must also include a copy of a government-issued identification card and a copy of a recent utility bill or bank or insurance statement. It is essential that each copy be legible, display your name and current mailing address, and the date of issue. The credit reporting agencies may charge a fee to place a freeze, temporarily lift it, or permanently remove it. The fee is waived if you are a victim of identity theft and have submitted a valid investigative or law enforcement report or complaint relating to the identity theft incident to the credit reporting agencies. (You must review your state's requirement(s) and/or credit bureau requirement(s) for the specific document(s) to be submitted.)

Federal Trade Commission and State Attorneys General Offices. If you believe you are the victim of identity theft or have reason to believe your personal information has been misused, you should immediately contact the Federal Trade Commission and/or the Attorney General's office in your state. You may also contact these agencies for information on how to prevent or avoid identity theft.

You may contact the **Federal Trade Commission**, Consumer Response Center, 600 Pennsylvania Avenue NW, Washington, DC 20580, www.ftc.gov/bcp/edu/microsites/idtheft/, 1-877-IDTHEFT (438-4338).

For Washington DC residents: You may contact the Office of the Attorney General for the District of Columbia, Office of Consumer Protection, 400 6th Street, NW, Washington, DC 20001, www.oag.dc.gov, 1-202-442-9828.

For Maryland residents: You may contact the Maryland Office of the Attorney General, Consumer Protection Division, 200 St. Paul Place, Baltimore, MD 21202, www.oag.state.md.us, 1-888-566-7226.

For Massachusetts residents: You have the right to file and obtain a copy of a police report. You also have the right to request a security freeze. You may contact and obtain information from and/or report identity theft to your state attorney general at the Office of the Massachusetts Attorney General, One Ashburton Place, Boston, MA 02108, www.mass.gov/ago, 1-617-727-8400.

For North Carolina residents: You may contact the North Carolina Office of the Attorney General, Consumer Protection Division, 9001 Mail Service Center, Raleigh, NC 27699-9001, www.ncdoj.gov, 1-877-566-7226.

Fair Credit Reporting Act. You also have rights under the Fair Credit Reporting Act, which promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. The FTC has published a list of the primary rights created by the FCRA (<https://www.ftc.gov/enforcement/statutes/fair-credit-reporting-act>). The FTC's list of FCRA rights includes:

- You have the right to receive a copy of your credit report. The copy of your report must contain all the information in your file at the time of your request.
- Each of the nationwide credit reporting agencies is required to provide you with a free copy of your credit report, at your request, once every 12 months.
- You are also entitled to a free report if a company takes adverse action against you, like denying your application for credit, insurance, or employment, and you ask for your report within 60 days of receiving notice of the action. The notice will give you the name, address, and phone number of the credit reporting agency. You are also entitled to one free report a year if you're unemployed and plan to look for a job within 60 days; if you are on welfare; or if your report is inaccurate because of fraud, including identity theft.
- You have the right to ask for a credit score.
- You have the right to dispute incomplete or inaccurate information.
- Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.
- Consumer reporting agencies may not report outdated negative information.
- Access to your file is limited. You must give your consent for reports to be provided to employers.
- You may limit "prescreened" offers of credit and insurance you receive based on information in your credit report.
- You may seek damages from violators.
- Identity theft victims and active duty military personnel have additional rights.

With ID Watchdog, you have an easy and affordable way to help better protect and monitor the identities of you and your family. Follow the instructions below to enroll.

1. Copy and paste your enrollment link into your web browser. Your Link:
<https://www.idwatchdog.com/welcome?idw=InteplastSponsored>
2. Click the orange *Choose Your Plan* button to see the plans and pricing available.
3. When you have decided which plan is right for you, click *Get Started*.
4. Select the plan and tier option and click *Next Step*.
5. Enter the required information and accept the Terms of Use to complete your online enrollment. When finished, click *Complete*.

On your benefit start date, your service will be activated and you will receive a welcome email (if provided) and welcome letter to confirm. ID Watchdog will notify you if we detect signs of potential identity theft related to your personal or financial information. Plus, we will send a summary of activity at the end of the month or let you know if no changes have been detected.

Follow the steps below to create your online account to see alert details, access all of your features, and get the most from your service.

1. Click the access link found in your welcome email or type the URL from your welcome letter, and enter the provided access code.
2. Enter the required information (e.g., zip code, date of birth). You will then be prompted to select an account password and establish security questions.
3. Verify your identity by answering a series of questions unique to you. If you are unable to complete this verification process, please call our Customer Care Center at 1-866-513-1518, 24/7, and our team will assist you.
4. Congratulations, your account setup is complete. Look for your confirmation email, and if you did not receive it, check your junk/spam folder, and add ID Watchdog to your contacts.

If you selected a family plan, select *Family* from the top menu bar of your online dashboard to add family members and/or review family members provided by your employer. The Family tab is also where you can activate features for minor dependents (< 18 years old).