

**NOTICE OF DATA BREACH  
IMPORTANT - PLEASE READ THIS ENTIRE LETTER**

July 21, 2021

«First\_Name» «Last\_Name»  
«AddressBlock»

«GreetingLine»

I am writing to inform you of a data security breach in which some of your personally identifiable information (“PII”) may have been affected and to share with you important information about protecting your PII.

**What information was involved?**

MCLE has determined that PII consisting of social security numbers, driver’s license numbers and credit card numbers were impacted by this breach. In your particular case, the hacker had the ability to access your «Type». We do not know if your PII actually was accessed.

**What are we doing?**

Upon learning of the issue, MCLE promptly secured the assistance of our legal team, reported this wrongdoing to outside law enforcement using the Internet Crime Complaint Center, and retained forensic experts to regain access to MCLE’s servers, assess the scope of the hackers’ access to MCLE’s systems and data, and identify and implement remedial measures to prevent future compromises to the security of the PII that MCLE maintains. For example, MCLE and its experts have forensically assessed infected server restores, reset admin and user passwords, disabled some accounts, monitored processes and services, enabled multi-factor authentication, and commenced an exhaustive cybersecurity assessment. In addition, MCLE is implementing additional security awareness training for staff and installing an early warning detection and response system.

**What we are doing to protect your information:**

To help protect your identity, we are offering a complimentary 24-month membership of Experian’s® IdentityWorks<sup>SM</sup>. This product provides you with superior identity detection and resolution of identity theft, if needed. To activate your membership and start monitoring your personal information please follow the steps below:

- Ensure that you **enroll by**: October 31, 2021 (Your code will not work after this date.)
- **Visit** the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/credit>
- Provide your **activation code**: «Activation\_Code»

If you have questions about the product, need assistance with identity restoration or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian’s customer care team at 877-890-9332 by October 31, 2021. Be prepared to provide engagement number **B015478** as proof of eligibility for the identity restoration services by Experian.

**Additional details regarding your 24-month Experian IdentityWorks Membership:**

A credit card is **not** required for enrollment in Experian IdentityWorks.

You can contact Experian immediately regarding any fraud issues, and have access to the following features once you enroll in Experian IdentityWorks:

- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only.
- **Credit Monitoring:** Actively monitors Experian file for indicators of fraud.
- **Identity Restoration:** Identity Restoration agents are immediately available to help you address credit and non-credit related fraud.
- **Experian IdentityWorks ExtendCARE™:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **Up to \$1 Million Identity Theft Insurance:** Provides coverage for certain costs and unauthorized electronic fund transfers.

If you believe there was fraudulent use of your information and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent at 877-890-9332. If, after discussing your situation with an agent, it is determined that Identity Restoration support is needed, then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred (including, as appropriate, helping you with contacting credit grantors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition).

Please note that this identity restoration support, if needed, is available to you for 24 months from the date of this letter in accordance with the terms we describe herein. The Terms and Conditions for this offer are located at [www.ExperianIDWorks.com/restoration](http://www.ExperianIDWorks.com/restoration). You will also find self-help tips and information about identity protection at this site.

**What you can do.**

We suggest that you to take the following steps to mitigate possible misuse of your personal information:

1. Sign up for IdentityWorks protection in accordance with the instructions above. This service will be provided FREE OF CHARGE to you for 24 months.
2. Place a fraud alert on your credit report (see below for details).
3. Remain vigilant by reviewing records of your personal account and monitoring your credit reports.
4. Place a security freeze on your credit report (see below for details).
5. Make or receive a police report by contacting local law enforcement.

## RESOURCES AND SUGGESTIONS:

### Credit Report Fraud Alert

You may place a fraud alert on your credit report, which may help prevent someone from opening accounts in your name or changing your existing accounts. You may contact any one of the three major credit bureaus listed below to do so. When one credit bureau confirms your fraud alert, the others will be notified automatically of the alert.

Equifax  
P.O. Box 740256  
Atlanta, GA 30374  
800-766-0008  
www.equifax.com

Experian  
P.O. Box 4500  
Allen, TX 75013  
888-397-3742  
www.experian.com

TransUnion LLC  
P.O. Box 2000  
Chester, PA 19016  
800-680-7289  
www.transunion.com

Equifax: [https://www.alerts.equifax.com/AutoFraud\\_Online/jsp/fraudAlert.jsp](https://www.alerts.equifax.com/AutoFraud_Online/jsp/fraudAlert.jsp).

Experian: <https://www.experian.com/corporate/personal-services-contacts.html>

You may also order a credit report. You are entitled to receive a free credit report annually from each of the three credit bureaus listed above.

### Credit Report Security Freeze

You may place a security freeze on your credit reports, which would prohibit a credit reporting agency from releasing any information from your credit report without your written permission. You should be aware, however, that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing or other services. A credit reporting agency may charge you fees for placing, removing, and replacing a security freeze. The fees vary from state to state and depend on your circumstances. If you are an identity theft victim with a valid police report, a credit reporting agency may provide you with security freeze services free of charge.

### Other

- Remain vigilant in reviewing your account statements and monitoring free credit reports to protect yourself against fraud and identity theft.
- You may obtain additional information about how to avoid identify theft from

Federal Trade Commission  
Consumer Response Center  
Washington, DC 20580  
Toll Free helpline: 1-877-ID-THEFT (1-877-438-4338)  
TTY 1-866-653-4261  
<http://www.ftc.gov/>

- If you suspect that someone has stolen or misused your personal information or that you are a victim of identity theft, you should immediately report the incident to local law enforcement or the attorney general for the state in which you reside.

**For more information.**

Do not hesitate to contact Sal Ricciardone, MCLE's Director of Philanthropy & Special Projects, by phone at 617-896-1596 or by email at [sricciardone@mcle.org](mailto:sricciardone@mcle.org) if you have any questions or concerns about this incident. If you prefer to use a toll-free number, please leave a message for Sal Ricciardone at 1-800-966-6253. Your call will be returned promptly.

We sincerely apologize for this incident. We know you trust us to protect your information when you share it with us, and we want to assure you that we consistently strive to take reasonable measures to do so.

Sincerely,

A handwritten signature in cursive script that reads "John M. (Jack) Reilly". The signature is written in black ink and is positioned above the printed name and title.

John M. (Jack) Reilly  
Executive Director