

<<MemberFirstName>> <<MemberLastName>>

<<Date>> (Format: Month Day, Year)

<<Address1>>

<<Address2>>

<<City>>, <<State>> <<Zip Code>>

#### **Notice of Data Security Incident**

Dear << MemberFirstName>> << MemberLastName>>,

We are writing to tell you about a data security incident that may have exposed some of your personal identifiable information ("PII") used in connection with Savory Spice's retail sales website. We take the protection and proper use of your information seriously. For this reason, we are contacting you directly to explain the circumstances of the incident.

We are notifying you so that you have the information and tools necessary to help detect and prevent any potential misuse of your personal information. The personal information acquired may have included your first and last name, credit and/or debit card number, expiration date, and security code.

Savory Spice deeply regrets that this incident occurred. After learning of the data security incident, Savory Spice engaged a third-party forensics and information technology service provider to investigate the incident. Following the incident, we promptly implemented new security measures consistent with the third-party forensics service providers recommendations to further enhance payment security on our website.

We encourage you to remain vigilant and regularly review your account statements and credit report for any incidents of fraud, identity theft, or unauthorized activity. Please review the enclosed "Additional Resources" section included with this letter. This section describes additional steps you can take to help protect yourself, including recommendations by the Federal Trade Commission regarding identity theft protection and details on how to place a fraud alert or a security freeze on your credit file.

If you have questions, please call 1-855-654-0862, Monday through Friday between 9:00 a.m. and 9:00 p.m., Eastern Time.

Sincerely,

Savory Spice

#### ADDITIONAL RESOURCES

## Contact information for the Nationwide Credit Reporting Agencies:

Equifax PO Box 740241 Atlanta GA, 30374 1-800-685-1111	<b>Experian</b> PO Box 2104 Allen, TX 75013 1-888-397-3742	TransUnion PO Box 2000 Chester, PA 119016 1-800-888-4213
1-800-685-1111	1-888-397-3742	1-800-888-4213
www.equifax.com	www.experian.com	www.transunion.com

Free Credit Report: You may obtain a free copy of your credit report, once every 12 months from each of the three nationwide credit reporting agencies. You may request a report online at <a href="https://www.annualcreditreport.com">www.annualcreditreport.com</a> or by calling toll free 1-877-322-8228. You can also order your annual free credit report by mailing a completed Annual Credit Report Request Form (available from the U.S. Federal Trade Commission's ("FTC") website at www.consumer.ftc.gov) to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281.

Fraud Alerts: There are two types of fraud alerts you can place on your credit report to put your creditors on notice that you may be a victim of fraud—an initial alert and an extended alert. You may ask that an initial fraud alert be placed on your credit report free of charge if you suspect you have been, or are about to be, a victim of identity theft. An initial fraud alert stays on your credit report for at least one year. You may have an extended alert placed on your credit report if you have already been a victim of identity theft and you have the appropriate documentary proof. An extended fraud alert stays on your credit report for seven years. You can place a fraud alert on your credit report by contacting any of the three national credit reporting agencies.

Security Freeze: You can place a security freeze, also known as a credit freeze, on your credit report free of charge. A security freeze is intended to prevent credit, loans and services from being approved in your name without your consent. To place a security freeze on your credit report, you may use an online process, an automated telephone line, or submit a written request to any of the three credit reporting agencies listed above. The following information must be included when requesting a security freeze (note that, if you are requesting a credit report for your spouse, this information must be provided for him/her as well): (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; (4) current address and any previous addresses for the past 5 years; and (5) any applicable incident report or complaint with a law enforcement agency or the Registry of Motor Vehicles. The request must also include a copy of a government-issued identification card and a copy of a recent utility bill or bank or insurance statement. It is essential that each copy be legible, and display your name, current mailing address, and the date of issue.

Federal Trade Commission and State Attorneys General Offices. If you believe you are the victim of identity theft or have reason to believe your personal information has been misused, you should immediately contact the Federal Trade Commission ("FTC") and/or the Attorney General's office in your home state. The FTC and your State Attorney General's Office can provide you with more information about preventing identity theft, fraud alerts, and security freezes. You can contact the FTC at:

Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, NW Washington, DC 20580

### 1-877-IDTHEFT (438-4338) www.identitytheft.gov

For District of Columbia Residents: You may contact the Office of the Attorney General, Office of Consumer Protection, 400 6th Street, NW, Washington DC, 2001, (202) 442-9829, <a href="mailto:consumer.protection@dc.gov">consumer.protection@dc.gov</a>.

**For lowa Residents:** You may report suspected indents of identity theft to local law enforcement or the lowa Attorney General. You may contact the Office of the lowa Attorney General, Hoover State Office Building, 1305 E. Walnut Street, Des Moines, IA 50319, <a href="https://www.iowaattorneygeneral.gov">www.iowaattorneygeneral.gov</a>, 1-888-777-4590.

**For Maryland Residents:** You may contact the Office of the Maryland Attorney General, 200 St. Paul Place, Baltimore, MD 21202, <a href="https://www.marylandattorneygeneral.gov">www.marylandattorneygeneral.gov</a>, 1-888-743-0023

**For New York Residents:** For more information on identity theft, you can contact the following state agencies: The Office of the New York Office of the Attorney General, The Capitol, Albany NY 12224-0341, https://www.ag.ny.gov/, 1-800-771-7755 or The New York Department of State Division of Consumer Protection, Assistance Unit 99 Washington Avenue Albany, New York 12231-www.dos.ny.gov/consumerprotection/, 1-800-697-1220.

**For North Carolina Residents:** You may contact the North Carolina Office of the Attorney General, 9001 Mail Service Center, Raleigh, NC 27699-9001, http://www.ncdoj.gov, 1-877-566-7226.

For Connecticut residents: You may contact the Connecticut Office of the Attorney General, 165 Capitol Avenue, Hartford, CT 06106, <a href="https://www.ct.gov/ag">www.ct.gov/ag</a>, 1-860-808-5318,

# Reporting of identity theft and obtaining a police report.

For lowa residents: You are advised to report any suspected identity theft to law enforcement or to the lowa Attorney General.

**For Oregon residents:** You are advised to report any suspected identity theft to law enforcement, the Federal Trade Commission, and the Oregon Attorney General.

# Rights under the Fair Credit Reporting Act, 15 U.S.C. 1681a.

For New Mexico Residents: You have rights under the Fair Credit Reporting Act, such as the right to be told information in your credit files has been used against you, the right to know what is in your credit file, the right to ask for your credit score, and the right to dispute incomplete or inaccurate information. The consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information, consumer reporting agencies may not report outdated negative information. You may have additional rights under the Fair Credit Reporting Act not summarized here. We encourage you to review your rights pursuant to the Fair Credit Reporting Act by visiting <a href="https://www.consumerfinance.gov/consumer-tools/credit-reports-and-scores">https://www.consumerfinance.gov/consumer-tools/credit-reports-and-scores</a>.