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Return Mail Processing
PO Box 589
Claysburg, PA 16625-0589

July 27, 2021

G6293-L01-0000001 T00001 P001 *****SCH 5-DIGIT 32808



SAMPLE A. SAMPLE - L01 ADULT
APT ABC
123 ANY ST
ANYTOWN, ST 12345-6789



NOTICE OF DATA [EXTRA1]

Dear Sample A. Sample:

JEP Management Inc. (“JEP”) is writing to notify you of a recent incident that may affect the privacy of some of your information provided to your or your family member’s current or former employer, [EXTRA2]. JEP takes this incident very seriously. Although we have no evidence of actual or attempted misuse of your information as a result of this incident, this letter provides details of the incident, our response, and resources available to you to help protect your information from possible misuse, should you feel it is appropriate to do so.

What Happened? On May 16, 2021, JEP discovered our network was the target of a sophisticated cyberattack. We moved quickly to shut down the impacted systems and secure the network, then began an investigation to identify what happened and confirm what information may have been affected. Through our investigation, we determined that an unauthorized actor may have had access to certain JEP systems that stored employee information. Although we have no evidence of any actual or attempted misuse of the information stored on the impacted systems, we are providing you with this notification out of an abundance of caution because we determined your information was present on these systems at the time of the incident, and may have been accessed or acquired.

What Information Was Involved? Our investigation was unable to confirm what data, if any, was actually accessed or acquired by the unauthorized actor. However, JEP stores a limited amount of your personal information within its systems, which could include your name, Social Security number, financial account information, driver’s license number, passport number, medical information, health insurance information, and worker’s compensation information, if this information was provided to your or your family member’s employer.

Please note that, to date, we are unaware of any actual or attempted misuse of your information as a result of this incident.

What We Are Doing. Upon learning of this incident, we quickly took steps to confirm the security of our systems and notified law enforcement of the event. We rebuilt our impacted systems, changed all relevant passwords, further strengthened our existing technical controls, and implemented additional security measures. In addition to these efforts, we are also reviewing existing security policies and technical safeguards to further protect against similar incidents moving forward.

We are offering you access to complimentary credit monitoring and identity protection services for EX3 months through Experian. These services include fraud consultation and identity theft restoration services. If you wish to activate the credit monitoring and identity protection services, you may follow the instructions included in the *Steps You Can Take to Help Protect Your Information*.

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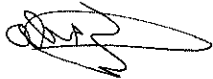


What You Can Do. We encourage you to remain vigilant against incidents of identity theft and fraud, and to review your account statements and explanation of benefits statements for suspicious activity. You may also review the information contained in the attached *Steps You Can Take to Help Protect Your Information*. There you will also find more information on the complimentary credit monitoring services we are making available to you. While JEP will cover the cost of these services, you will need to enroll yourself in the services we are offering, if you would like to do so.

For More Information. We understand that you may have questions about this incident that are not addressed in this letter. If you have additional questions, please call (833) 796-8643 between the hours of 9 a.m. and 11 p.m. EST Monday – Friday and 11 a.m. and 8 p.m. EST Saturday- Sunday. You may also write to JEP at 101 H Cherry Lane, Wynnewood, PA 19096.

We sincerely regret any inconvenience or concern this incident may cause.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alex Zausner', written over a horizontal line.

Alex Zausner
Director, Technology

STEPS YOU CAN TAKE TO PROTECT PERSONAL INFORMATION

Enroll in Credit Monitoring Services

To help protect your identity, we are offering complimentary access to Experian IdentityWorksSM for EX3 months.

If you believe there was fraudulent use of your information as a result of this incident and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent. If, after discussing your situation with an agent, it is determined that identity restoration support is needed then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred from the date of the incident (including, as appropriate, helping you with contacting credit grantors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition).

Please note that Identity Restoration is available to you for EX3 months from the date of this letter and does not require any action on your part at this time. The Terms and Conditions for this offer are located at www.ExperianIDWorks.com/restoration.

While identity restoration assistance is immediately available to you, we also encourage you to activate the fraud detection tools available through Experian IdentityWorks as a complimentary EX3 membership. This product provides you with superior identity detection and resolution of identity theft. To start monitoring your personal information, please follow the steps below:

- Ensure that you **enroll by October 31, 2021** (Your code will not work after this date.)
- **Visit** the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/credit>
- Provide your **activation code: ABCDEFGHI**

If you have questions about the product, need assistance with Identity Restoration that arose as a result of this incident or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at (833) 796-8643 by October 31, 2021. Be prepared to provide engagement number ENGAGE# as proof of eligibility for the Identity Restoration services by Experian.

ADDITIONAL DETAILS REGARDING YOUR EX3 MONTH EXPERIAN IDENTITYWORKS MEMBERSHIP

A credit card is not required for enrollment in Experian IdentityWorks. You can contact Experian immediately regarding any fraud issues, and have access to the following features once you enroll in Experian IdentityWorks:

- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only.*
- **Credit Monitoring:** Actively monitors Experian file for indicators of fraud.
- **Identity Restoration:** Identity Restoration specialists are immediately available to help you address credit and non-credit related fraud.
- **Experian IdentityWorks ExtendCARE™:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **\$1 Million Identity Theft Insurance**:** Provides coverage for certain costs and unauthorized electronic fund transfers.

Monitor Your Accounts

Under U.S. law, a consumer is entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. You may also directly contact the three major credit reporting bureaus listed below to request a free copy of your credit report.

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Consumers have the right to place an initial or extended "fraud alert" on a credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any one of the three major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a "credit freeze" on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer's express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a security freeze, you will need to provide the following information:

1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security number;
3. Date of birth;
4. Addresses for the prior two to five years;
5. Proof of current address, such as a current utility bill or telephone bill;
6. A legible photocopy of a government-issued identification card (state driver's license or ID card, etc.); and
7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft if you are a victim of identity theft.

* Offline members will be eligible to call for additional reports quarterly after enrolling.

** The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.