

## INTERNATIONAL ORTHODOX CHRISTIAN CHARITIES



<<Name>>

<<Address Block>>

<<City, ST Zip>>

<<DATE>>, 2021

Re: Important Security Notification

Dear <<Name>>:

We regret to inform you that the International Orthodox Christian Charities ("IOCC") was recently the victim of a ransomware attack. As a result, a third party may have obtained personal information about you. We, therefore, are providing you this notice.

What Happened? On Monday, June 21, 2021, IOCC discovered that our files were encrypted by ransomware. We immediately launched an investigation and engaged the assistance of third-party forensic experts. Upon recovering our system through backups, we investigated whether personal information may have been stored in our files. We learned that your personal information was located on some employment-related files. Because we cannot guarantee that the attackers did not access these files, we are providing you this notice. However, we have no evidence of actual or attempted misuse of your personal information.

What Information Was Involved? Our employment-related files may contain one or more of the following categories of your personal information: names, email addresses, physical addresses, phone numbers, social security numbers, dates of birth, bank account and routing numbers, driver's license employment information, benefits information, and/or insurance policy information.

What We are Doing. Upon discovery of this incident, we launched an investigation, mobilized our Crisis Management Team, employed forensic experts to investigate, and notified the Federal Bureau of Investigations. We also are strengthening our networks. We are notifying you so that you may take further steps to protect your information, should you feel it appropriate to do so. Finally, we are providing you with access to 24 months of credit monitoring and identity protection services with Equifax at no charge to you.

What You Can Do. Please review the enclosed "Steps You can take to Help Protect Your Information" for further details on how to protect yourself, which describes the credit monitoring and identity protection services we are offering and how to active them. We encourage you to remain vigilant against the potential for identity theft and fraud and to monitor your credit reports for any potential suspicious activity.

More Information. We sincerely regret any inconvenience this incident may cause you. If you have additional questions, please call our CFO Tammy Segall at 410-243-9820, Monday – Friday, 8:30 a.m. to 5:00 p.m. Eastern Time.

Sincerely,

Constantine M. Triantafilou Executive Director and CEO

# STEPS YOU CAN TAKE TO HELP PROTECT YOUR INFORMATION

## **Enroll in Complimentary Identity Theft Monitoring Services**

We are providing you with access to 24 months of credit monitoring and identity protection services through Equifax at no charge to you. You may enroll using the instructions listed on the attached Equifax Complete Premier document, which contain your unique activation code.

### **Monitor Your Accounts**

We encourage you to remain vigilant against any potential incidents of identity theft and fraud and to monitor your credit reports for suspicious activity. Under U.S. law you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit <a href="https://www.annualcreditreport.com">www.annualcreditreport.com</a> or call, toll-free, 1-877-322-8228. You may also directly contact the three major credit bureaus listed below to request a free copy of your credit report. You may wish to stagger your requests so that you receive a free report by one of the three credit bureaus every four months.

You have the right to place a "security freeze" on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a security freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a security freeze on your credit report. Should you wish to place a security freeze, please contact the following major consumer reporting agencies:

Experian	TransUnion	Equifax
P.O. Box 9554	P.O. Box 160	P.O. Box 105788
Allen, TX 75013	Woodlyn, PA 19094	Atlanta, GA 30348-5788
1-888-397-3742	1-888-909-8872	1-800-685-1111
www.experian.com/freeze/center.ht	www.transunion.com/credit-freeze	www.equifax.com/personal/credit-
ml		report-services

In order to request a security freeze, you will need to provide the following information:

- 1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.);
- 2. Social Security Number;
- 3. Date of birth;
- 4. If you have moved in the past five years, provide the addresses where you have lived over the prior five years;
  - 5. Proof of current address, such as a current utility bill or telephone bill;
- 6. A legible photocopy of a government-issued identification card (state driver's license or ID card, military identification, etc.); and
- 7. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

As an alternative to a security freeze, you have the right to place an initial or extended "fraud alert" on your file at no cost. An initial fraud alert is a one-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any one of the following agencies:

### Experian

P.O. Box 9554 Allen, TX 75013 1-888-397-3742

www.experian.com/fraud/center.ht ml

### TransUnion

P.O. Box 2000 Chester, PA 19016 1-800-680-7289 www.transunion.com/fraud-alerts Equifax

P.O. Box 105069 Atlanta, GA 30348 1-888-766-0008

www.equifax.com/personal

## **Additional Information**

You can further educate yourself regarding identity theft, fraud alerts, security freezes, and the steps you can take to protect yourself, by contacting the consumer reporting agencies, the Federal Trade Commission, or your state Attorney General.

The Federal Trade Commission can be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; <a href="https://www.identitytheft.gov">www.identitytheft.gov</a>; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and your state Attorney General. This notice has not been delayed by law enforcement.

For District of Columbia residents, the Office of the District of Columbia Attorney General can be contacted at: 400 6th Street, NW, Washington, DC 20001; Phone (202) 727-3400; Fax: (202) 347-8922; TTY: (202) 727-3400; Email: oag@dc.gov; or you may visit the website of the Office of the District of Columbia Attorney General at https://oag.dc.gov/.

For Kentucky residents, the Office of the Attorney General of Kentucky can be contacted at, 700 Capitol Avenue, Suite 118 Frankfort, Kentucky 40601; www.ag.ky.gov; or 1-502-696-5300.

For Maryland residents, the Attorney General may be contacted at: 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 410-528-8662; or www.oag.state.md.us.

For North Carolina residents, the Attorney General may be contacted at: 9001 Mail Service Center, Raleigh, NC 27699-9001; 1-877-566-7226 or 1-919-716-6400; or www.ncdoj.gov. You can obtain information from the Attorney General or the Federal Trade Commission about preventing identity theft.



#### <FIRST NAME> <LAST NAME>

Enter your Activation Code: <ACTIVATION CODE>
Enrollment Deadline: <DEADLINE MMMM DD, YYYY>

# **Equifax Complete™ Premier**

\*Note: You must be over age 18 with a credit file to take advantage of the product

## **Key Features**

- Annual access to your 3-bureau credit report and VantageScore<sup>1</sup> credit scores
- Daily access to your Equifax credit report and 1-bureau VantageScore credit score
- 3-bureau credit monitoring<sup>2</sup> with email notifications of key changes to your credit reports
- WebScan notifications<sup>3</sup> when your personal information, such as Social Security Number, credit/debit card or bank account numbers are found on fraudulent Internet trading sites
- Automatic fraud alerts<sup>4</sup>, which encourages potential lenders to take extra steps to verify your identity before
  extending credit, plus blocked inquiry alerts and Equifax credit report lock<sup>5</sup>
- Identity Restoration to help restore your identity should you become a victim of identity theft, and a dedicated Identity Restoration Specialist to work on your behalf
- Up to \$1,000,000 of identity theft insurance coverage for certain out of pocket expenses resulting from identity theft<sup>6</sup>.
- Lost Wallet Assistance if your wallet is lost or stolen, and one-stop assistance in canceling and reissuing credit, debit and personal identification cards.

## **Enrollment Instructions**

Go to www.equifax.com/activate

Enter your unique Activation Code of <ACTIVATION CODE> then click "Submit" and follow these 4 steps:

## 1. Register:

Complete the form with your contact information and click "Continue".

If you already have a myEquifax account, click the 'Sign in here' link under the "Let's get started" header.

Once you have successfully signed in, you will skip to the Checkout Page in Step 4

### 2. Create Account:

Enter your email address, create a password, and accept the terms of use.

### 3. Verify Identity:

To enroll in your product, we will ask you to complete our identity verification process.

### 4. Checkout:

available in all jurisdictions.

Upon successful verification of your identity, you will see the Checkout Page.

Click 'Sign Me Up' to finish enrolling.

## You're done!

The confirmation page shows your completed enrollment.

Click "View My Product" to access the product features.

<sup>1</sup>The credit scores provided are based on the VantageScore® 3.0 model. For three-bureau VantageScore credit scores, data from Equifox®, Experian®, and TransUnion® are used respectively. Any one-bureau VantageScore uses Equifax data. Third parties use many different types of credit scores and are likely to use a different type of credit score to assess your creditworthiness. <sup>2</sup>Credit monitoring from Experian and TransUnion will take several days to begin. <sup>3</sup>WebScan searches for your Social Security Number, up to 5 passport numbers, up to 6 bank account numbers, up to 6 credit/debit card numbers, up to 6 email addresses, and up to 10 medical ID numbers. WebScan searches thousands of Internet sites where consumers' personal information is suspected of being bought and sold, and regularly adds new sites to the list of those it searches. However, the Internet addresses of these suspected internet trading sites are not published and frequently change, so there is no guarantee that we are able to locate and search every possible internet site where consumers' personal information is at risk of being traded. <sup>4</sup>The Automatic Fraud Alert feature is made available to consumers by Equifox information Services LLC and fulfilled on its behalf by Equifax Consumer Services LLC. Stocking your Equifax credit report will prevent access to it by certain third parties. Locking your Equifax credit report will not prevent access to your credit report at any other credit reporting agency. Entitles that may still have access to your Equifax credit report include; companies like Equifax Global Consumer Solutions, which provide you with access to your credit report or credit score, or monitor your credit report as part of a subscription or similar service; companies that provide you with a copy of your credit report or credit score, upon your request; federal, state and local government agencies and courts in certain circumstances; companies using the information in connection with the underwriting of insurance, or for employment, tenant or background screening purposes; companies that have a current account or relationship with you, and collection agencies acting on behalf of those whom you owe; companies that authenticate a consumer's identity for purposes other than granting credit, or for investigating or preventing actual or potential fraud; and companies that wish to make pre-approved offers of credit or insurance to you. To opt out of such pre-approved offers, visit www.optoutprescreen.co b The Identity Theft insurance benefit is underwritten and administered by American Bankers Insurance Company of Florida, on Assurant company, under group or blanket policies issued to Equifax, Inc., or its respective affiliates for the benefit of its Members. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be