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Dear Former NACDL Employee,

NACDL management and designDATA have become aware of a single instance where an unauthorized individual gained temporary access to an NACDL computer system. That unauthorized individual breached an accounting department email account and used that access to attempt to trigger a fraudulent wire transfer. Thanks to our cybersecurity and accounting policies, that attempt was not successful, and no funds were lost. Nevertheless, because that email account contained two documents with historic employee data as of 2019, we are taking several remedial steps. We are doing this even though a thorough investigation has not detected any evidence that the unauthorized individual attempted any other form of computer crimes.

NACDL takes both cybersecurity and the privacy of our present and former employees extremely seriously and, as with all NACDL benefits, we strive to go above-and-beyond the requirements of federal, state, and local privacy laws and industry best practices. Thus, out of an abundance of caution, NACDL will offer two years of identity theft protection to all employees and former employees included in the two above-mentioned documents via Norton's LifeLock Advantage. To enroll in the service, you will need to obtain a promo code and member ID from the NACDL accounting department. Please contact Rally Kamenova or Kristin Siebeneicher. Please note that if you wish to take advantage of this service, you must do so by March 26.

Once you have the code, here are the steps you should take:

- 1. In your web browser, go directly to <u>LifeLock.com</u>. Click on the yellow "START MEMBERSHIP" button (do not attempt registration from a link presented by a search engine).
- 2. You will be taken to another page where, below the FOUR protection plan boxes, you may enter the Promo Code that you receive by calling Accounting and click the

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"APPLY"

- 3. On the next screen, enter your Member ID, which you will receive by calling Accounting, and click the "APPLY"
- 4. Your complimentary offer is presented. Click the red "START YOUR MEMBERSHIP"
- 5. Once enrollment is completed, you will receive a confirmation email (be sure to follow ALL directions in this email).

These are some of the benefits offered by Norton's LifeLock Advantage:

- An identity alert system
- · Optional dark web monitoring
- Lost wallet protection
- · Fictitious identity monitoring
- Data breach notifications
- · Credit, Checking and Savings Account Activity Alerts
- · Credit monitoring
- · Compensation for expenses, lawyers, and experts

A fuller list is included in the attached PDF.

Sincerely,

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Rally Kamenova

CFO

1660 L Street NW, 12th Floor, Washington, DC 20036 / 202-872-8600 / assist@nacdl.org

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