

22218



<<Date>> (Format: Month Day, Year)

Parent or Guardian of:

<<first_name>> <<middle_name>> <<last_name>> <<suffix>>

<<address_1>>

<<address_2>>

<<city>>, <<state_province>> <<postal_code>>

<<country>>

RE: Notice of Data Breach

Dear Parent or Guardian of <<first_name>> <<last_name>>,

We are writing to inform you of a security incident at OneDigital that may have exposed some of your child's personal information, the steps we are taking to protect you following the incident, and the steps you can take to protect yourself.

What Information Was Involved

Based on our investigation, we believe that an unauthorized individual(s) may have obtained personal data about your child that was collected in the course of providing health and welfare plan benefits services. This information may include your child's <<b2b_text_1(DataElements)>>.

What We Are Doing

In response to this incident, OneDigital conducted a thorough forensic analysis and investigation. After blocking, containing, and eliminating the unauthorized individual(s), OneDigital implemented additional security measures to further fortify its network's security measures and protocols, including enhancing administrative and technical safeguards and instituting more frequent and rigorous security training.

Additionally, to help relieve concerns and restore confidence following this incident, we have secured the services of Kroll to provide Minor Identity Monitoring, Fraud Consultation, and Identity Theft Restoration at no cost for 18 months. Kroll is a global leader in risk mitigation and response, and their team has extensive experience helping people who have sustained an unintentional exposure of personal information.

Visit <https://enroll.krollmonitoring.com> to activate and take advantage of your Minor Identity Monitoring services.

You have until **November 1, 2021** to activate your Minor Identity Monitoring services.

Membership Number: <<Membership Number (s_n)>>

Additional information describing your services is included with this letter.

What You Can Do

As always, we recommend you be on the alert for suspicious activity related to your child's financial accounts and credit reports. We encourage you to regularly monitor your child's statements and records to ensure there are no transactions or other activities that you or your child did not initiate or authorize. You may file a police report regarding this incident. For more information on how to protect against identity theft, please review the enclosed "Additional Resources" section included with this letter. This section describes additional steps you can take to help protect your child's identity, including recommendations by the Federal Trade Commission regarding identity theft protection and details on how to place a fraud alert or a security freeze on your child's credit file.

For More Information

Please be assured that we are committed to helping you protect your child's protected information and identity and ensuring that your child's information is safe and secure. We regret this incident and apologize for any concern it may have caused you and your child.

If you have any additional questions or concerns, please do not hesitate to call 1-??-??-???? Monday through Friday, from 8:00 am to 5:30 pm Central Time, excluding some U.S. holidays.

Sincerely,

OneDigital Corporate Privacy Officer



TAKE ADVANTAGE OF YOUR IDENTITY MONITORING SERVICES

You have been provided with access to the following services from Kroll:

Minor Identity Monitoring

Minor Identity Monitoring detects when names, addresses, and credit information is associated with your child's Social Security number. An alert will be sent to you when activity is detected. The presence of a credit file may be an indicator of identity theft or fraud for children who, as minors, should not have a credit history.

Fraud Consultation

You have unlimited access to consultation with a Kroll fraud specialist. Support includes showing you the most effective ways to protect your identity, explaining your rights and protections under the law, assistance with fraud alerts, and interpreting how personal information is accessed and used, including investigating suspicious activity that could be tied to an identity theft event.

Identity Theft Restoration

If you become a victim of identity theft, an experienced Kroll licensed investigator will work on your behalf to resolve related issues. You will have access to a dedicated investigator who understands your issues and can do most of the work for you. Your investigator will be able to dig deep to uncover the scope of the identity theft, and then work to resolve it.

Additional Resources

To obtain information about fraud alerts, no charge security freezes, and preventing identity theft you may contact the Federal Trade Commission, credit reporting agencies, or your state consumer protection agency. Federal law allows you to get a free copy of your credit report every 12 months from each credit reporting company via www.annualcreditreport.com.

Credit Reporting Bureaus Contact Information

- Equifax** P.O. Box 740241, Atlanta, GA 30374-0241; 866-349-5191; <https://www.equifax.com/>
- Experian** 475 Anton Blvd., Costa Mesa, CA 92626; 714-830-7000; <https://www.experian.com/>
- TransUnion** P.O. Box 2000 Chester, PA 19016-2000; 833-395-6938; <https://www.transunion.com/>

Federal Agency Contact Information

- Federal Trade Commission** 600 Pennsylvania Avenue, NW, Washington, DC 20580; 202-326-2222; <https://www.consumer.gov/>

State Agencies Contact Information

- Alabama** Alabama Office of the Attorney General; 1-800-392-5658; <http://www.ago.state.al.us/>
- Alaska** Office of Attorney General; 888-576-2529; <http://www.law.alaska.gov/department/civil/consumer/>
- Arizona** Arizona Office of the Attorney General-Phoenix; 602-542-5763; <http://www.azag.gov/>
- Arkansas** Arkansas Office of the Attorney General; 1-800-482-8982; <http://www.arkansasag.gov/>
- California** California Office of the Attorney General; 1-800-952-5225; <http://www.oag.ca.gov/>
- Colorado** Colorado Office of the Attorney General; 1-800-222-4444; <http://www.stopfraudcolorado.gov/>
- Connecticut** Connecticut Office of the Attorney General; 860-808-5420; <http://www.ct.gov/ag>
- Delaware** Delaware Department of Justice; 1-800-220-5424; <http://www.attorneygeneral.delaware.gov/>
- Florida** Florida Office of the Attorney General; 1-866-966-7226; <http://myfloridalegal.com/>
- Georgia** Georgia Office of the Attorney General; 1-800-869-1123; <http://consumer.georgia.gov/>
- Hawaii** Hawaii Office of the Attorney General; 808-586-1500; <http://ag.hawaii.gov/>
- Idaho** Idaho Office of the Attorney General; 1-800-432-3545; <http://www.ag.idaho.gov/>
- Illinois** Illinois Office of the Attorney General; 1-800-386-5438; <http://www.illinoisattorneygeneral.gov/>
- Indiana** Indiana Office of the Attorney General; 1-800-457-8283; <https://www.in.gov/attorneygeneral/>
- Iowa** Iowa Office of the Attorney General; 1-888-777-4590; <http://www.iowaattorneygeneral.gov/>
- Kansas** Kansas Office of the Attorney General; 1-800-432-2310; <http://www.ag.ks.gov/>
- Kentucky** Kentucky Office of the Attorney General; 1-888-432-9257; <https://ag.ky.gov/>
- Louisiana** Louisiana Office of the Attorney General; 1-800-351-4889; <http://www.ag.state.la.us/>
- Maine** Maine Attorney General's Office; 1-800-436-2131; <http://www.maine.gov/ag>
- Maryland** Maryland Office of the Attorney General; 888-743-0023; <http://www.marylandattorneygeneral.gov/>
- Massachusetts** Massachusetts Office of the Attorney General; 617-727-8400; <https://www.mass.gov/>
- Michigan** Michigan Office of the Attorney General; 517-335-0855; <http://www.michigan.gov/ag>
- Minnesota** Office of the Attorney General; 1-800-657-3787; <http://www.ag.state.mn.us/>
- Mississippi** Mississippi Office of the Attorney General; 1-800-281-4418; <http://www.ago.state.ms.us/>
- Missouri** Missouri Attorney General's Office; 1-800-392-8222; <http://www.ago.mo.gov/>
- Montana** Montana Department of Justice; 1-800-481-6896; <https://dojmt.gov/consumer>

Nebraska	Nebraska Office of the Attorney General; 1-800-727-6432; http://www.ago.nebraska.gov/
Nevada	Nevada Office of the Attorney General; 702-486- 3132; http://www.ag.nv.gov/
New Hampshire	New Hampshire Office of the Attorney General; 1-888-468-4454; http://www.doj.nh.gov/consumer
New Jersey	Department of Law and Public Safety; 1-800-242-5846; http://www.njconsumeraffairs.gov/
New Mexico	Office of Attorney General; 1-844-255-9210; http://www.nmag.gov/
New York	Office of the Attorney General; 1-800-771-7755; http://www.ag.ny.gov/
North Carolina	North Carolina Office of the Attorney General; 1-877-566-7226; http://www.ncdoj.gov/
North Dakota	Office of the Attorney General; 1-800-472-2600; https://www.attorneygeneral.nd.gov/
Ohio	Ohio Office of the Attorney General; 1-800-282-0515; http://www.ohioattorneygeneral.gov/
Oklahoma	Oklahoma Office of the Attorney General; 405-521-3921; http://www.oag.ok.gov/
Oregon	Oregon Department of Justice; 1-877-877-9392; http://www.doj.state.or.us/consumer
Pennsylvania	Pennsylvania Office of the Attorney General; 1-800-441-2555; http://www.attorneygeneral.gov/
Puerto Rico	Puerto Rico Department of Consumer Affairs; 787-722-7555; http://www.pr.gov/CaruselServicios
Rhode Island	Rhode Island Department of the Attorney General; 401-274-4400; http://www.riag.state.ri.us/
South Carolina	South Carolina Department of Consumer Affairs; 1-800-922-1594; http://www.consumer.sc.gov/
South Dakota	South Dakota Office of the Attorney General; 1-800-300-1986; http://atg.sd.gov/
Tennessee	Tennessee Office of the Attorney General; 615-741-1671; http://www.tn.gov/attorneygeneral
Texas	Texas Office of the Attorney General; 1-800-621-0508; https://www.texasattorneygeneral.gov/
Utah	Utah Office of the Attorney General; 1-800-244-4636; https://attorneygeneral.utah.gov/
U.S. Virgin Islands	V.I. Department of Licensing and Consumer Affairs; 340-773-2226; http://www.dlca.vi.gov/
Vermont	Vermont Office of the Attorney General; 1-800-649-2424; http://ago.vermont.gov/
Virginia	Virginia Office of the Attorney General; 1-800-552-9963; http://www.oag.state.va.us/
Washington	Washington Office of the Attorney General; 1-800-551-4636; http://www.atg.wa.gov/
West Virginia	Office of the Attorney General; 1-800-368-8808; http://www.ago.wv.gov/
Wisconsin	Wisconsin Department of Justice; 1-800-998-0700; https://www.doj.state.wi.us/
Wyoming	Office of the Attorney General; 1-800-438-5799; http://ag.wyo.gov/cpu
District of Columbia	DC Office of the Attorney General and Public Advocacy; 202-442-9828; http://oag.dc.gov

Massachusetts Residents

Under Massachusetts law, you have the right to obtain any police report filed in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

Massachusetts law also allows consumers to place a security freeze on their credit reports. A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing or other services. If you have been a victim of identity theft, and you provide the credit reporting agency with a valid police report, it cannot charge you to place, lift or remove a security freeze. In all other cases, a credit reporting agency may charge you up to \$5.00 each to place, temporarily lift, or permanently remove a security freeze.

To place a security freeze on your credit report, you must send a written request to each of the three major consumer reporting agencies: Equifax (www.equifax.com); Experian (www.experian.com); and TransUnion (www.transunion.com) by regular, certified or overnight mail at the addresses below:

Equifax Security Freeze P.O. Box 105788 Atlanta, GA 30348

Experian Security Freeze P.O. Box 9554 Allen, TX 75013

Trans Union Security Freeze Fraud Victim Assistance Department P.O. Box 2000 Chester, PA 19022-2000

In order to request a security freeze, you will need to provide the following information: 1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.); 2. Social Security Number; 3. Date of birth; 4. If you have moved in the past five (5) years, provide the addresses where you have lived over the prior five years; 5. Proof of current address such as a current utility bill or telephone bill; 6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.) 7. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft; 8. If you are not a victim of identity theft, include payment by check, money order, or credit card (Visa, MasterCard, American Express or Discover only). Do not send cash through the mail.

The credit reporting agencies have three (3) business days after receiving your request to place a security freeze on your credit report. The credit bureaus must also send written confirmation to you within five (5) business days and provide you with a unique personal identification number (PIN) or password, or both that can be used by you to authorize the removal or lifting of the security freeze. To lift the security freeze in order to allow a specific entity or individual access to your credit report, you must call or send a written request to the credit reporting agencies by mail and include proper identification (name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze as well as the identities of those entities or individuals you would like to receive your credit report or the specific period of time you want the credit report available. The credit reporting agencies have three (3) business days after receiving your request to lift the security freeze for those identified entities or for the specified period of time.

To remove the security freeze, you must send a written request to each of the three credit bureaus by mail and include proper identification (name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze. The credit bureaus have three (3) business days after receiving your request to remove the security freeze.