

October 4, 2021

Dear Current/Former Employee:

A file from 2020 containing personal and confidential employee information was mistakenly sent via e-mail to Midé personnel. The error was detected immediately, and the sole recipient deleted the file.

Under Massachusetts law, you have the right to obtain any police report filed regarding this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it. You may also place a security freeze on your credit reports, free of charge. A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing or other services. Under federal law, you cannot be charged to place, lift, or remove a security freeze.

You must place your request for a freeze with each of the three major consumer reporting agencies: Equifax ([www.equifax.com](http://www.equifax.com)); Experian ([www.experian.com](http://www.experian.com)); and TransUnion ([www.transunion.com](http://www.transunion.com)).

To place a security freeze on your credit report, you may send a written request by regular, certified or overnight mail at the addresses below. You may also place a security freeze through each of the consumer reporting agencies' websites or over the phone, using the contact information below:

Equifax Security Freeze  
P.O. Box 105788  
Atlanta, GA 30348  
1-800-349-9960  
<https://www.equifax.com/personal/credit-report-services/>

Experian Security Freeze  
P.O. Box 9554  
Allen, TX 75013  
1-888-397-3742  
<https://www.experian.com/freeze/center.html>

TransUnion Security Freeze  
P.O. Box 160  
Woodlyn, PA 19094  
1-888-909-8872  
<https://www.transunion.com/credit-freeze>

In order to request a security freeze, you will need to provide some or all of the following information to the credit reporting agency, depending on whether you do so online, by phone, or by mail:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.).
2. Social Security Number.
3. Date of birth.
4. If you have moved in the past five (5) years, the addresses where you have lived over the prior five years.
5. Proof of current address, such as a current utility bill, telephone bill, rental agreement, or deed.
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.).
7. Social Security Card, pay stub, or W2.
8. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

The credit reporting agencies have one (1) to three (3) business days after receiving your request to place a security freeze on your credit report, based upon the method of your request. The credit bureaus must also send written confirmation to you within five (5) business days and provide you with a unique personal identification number (PIN) or password (or both) that can be used by you to authorize the removal or lifting of the security freeze. It is important to maintain this PIN/password in a secure place, as you will need it to lift or remove the security freeze.

To lift the security freeze in order to allow a specific entity or individual access to your credit report, you must make a request to each of the credit reporting agencies by mail, through their website, or by phone (using the contact information above). You must provide proper identification (including name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze, as well as the identities of those entities or individuals you would like to receive your credit report.

You may also temporarily lift a security freeze for a specified period of time rather than for a specific entity or individual, using the same contact information above. The credit bureaus have between one (1) hour (for requests made online) and three (3) business days (for request made by mail) after receiving your request to lift the security freeze for those identified entities or for the specified period of time.

To remove the security freeze, you must make a request to each of the credit reporting agencies by mail, through their website, or by phone (using the contact information above). You must provide proper identification (name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze. The credit bureaus have between one (1) hour (for requests made online) and three (3) business days (for requests made by mail) after receiving your request to remove the security freeze.



Midé Technology has contracted with PrivacyArmor to provide credit monitoring/identity protection for you for the next 18 months at no expense to you. Attached is information regarding services PrivacyArmor available to you.

We know and understand how important your personal information is to you. To help protect yourself from potential harm associated with this incident, we encourage you to enroll in the complimentary identity monitoring service noted above, to closely monitor all mail or other contact from individuals not known to you personally, and to avoid answering questions or providing additional information to such unknown individuals. We also remind you to remain vigilant for incidents of fraud or identity theft by reviewing account statements, explanation of benefit statements, and credit reports for unauthorized activity, and to report any such activity or any suspicious contact what so ever to law enforcement if warranted.

Should you have any questions or would like further information regarding the information contained in this e-mail and letter, please do not hesitate to contact me [bdurant@mide.com](mailto:bdurant@mide.com) or Liz Warrick, [lwarrick@mide.com](mailto:lwarrick@mide.com) or via phone at 781 306-0609.

Midé Technology deeply regrets and apologizes for any potential issues and concerns this situation may have caused you.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Brian Durant', written in a cursive style.

Brian Durant  
Chief Operating Officer



Midé Technology Corporation  
475 Wildwood Avenue  
Woburn – MA 01801 – USA

F: +1 781-306-0619  
T: +1 781-306-0609

[www.Midé.com](http://www.Midé.com)

We make it **possible**