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Return Mail Processing  
PO Box 589  
Claysburg, PA 16625-0589

Date



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SAMPLE A SAMPLE

APT ABC

123 ANY STREET

ANYTOWN, ST 12345-6789



### Notice of Data Breach

Dear Sample A. Sample:

[Extra2] values you as our employee and is committed to the security and privacy of our employees' information. We take this responsibility seriously. Regrettably, we are writing to inform you of a cybersecurity incident that may have involved your personal information. We are reaching out to provide information regarding steps you can take to protect your information and resources we are making available to help you.

Please review the enclosed Information about Identity Theft Protection for information on how to protect against identity theft and fraud. You may also take advantage of the complimentary identity protection services being offered.

To help protect your identity, we are offering complimentary access to Experian IdentityWorks<sup>SM</sup> for 2 years.

If you believe there was fraudulent use of your information as a result of this incident and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent. If, after discussing your situation with an agent, it is determined that identity restoration support is needed then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred from the date of the incident (including, as appropriate, helping you with contacting credit grantors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition).

Please note that Identity Restoration is available to you for 2 years from the date of this letter and does not require any action on your part at this time. The Terms and Conditions for this offer are located at [www.ExperianIDWorks.com/restoration](http://www.ExperianIDWorks.com/restoration).

While identity restoration assistance is immediately available to you, we also encourage you to activate the fraud detection tools available through Experian IdentityWorks as a complimentary 2-year membership. This product provides you with superior identity detection and resolution of identity theft. To start monitoring your personal information, please follow the steps below:

- Ensure that you **enroll by December 31, 2021** (Your code will not work after this date.)
- Visit the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/credit>
- Provide your activation code: **ABCDEFGHI**

If you have questions about the product, need assistance with Identity Restoration that arose as a result of this incident or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at (833) 541-1165 by **December 31, 2021**. Be prepared to provide engagement number **B018852** as proof of eligibility for the Identity Restoration services by Experian.

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## **ADDITIONAL DETAILS REGARDING YOUR TWO YEAR EXPERIAN IDENTITYWORKS MEMBERSHIP**

A credit card is not required for enrollment in Experian IdentityWorks. You can contact Experian immediately regarding any fraud issues, and have access to the following features once you enroll in Experian IdentityWorks:

- Experian credit report at signup: See what information is associated with your credit file. Daily credit reports are available for online members only.\*
- Credit Monitoring: Actively monitors Experian file for indicators of fraud.
- Identity Restoration: Identity Restoration specialists are immediately available to help you address credit and non-credit related fraud.
- Experian IdentityWorks ExtendCARE™: You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- \$1 Million Identity Theft Insurance\*\*: Provides coverage for certain costs and unauthorized electronic fund transfers.

We take the privacy and security of your information very seriously. We sincerely regret any worry or inconvenience this matter may cause you. If you have further questions or concerns, or would like an alternative to enrolling online, please call (833) 541-1165 toll-free Monday through Friday from 8 am – 10 pm Central, or Saturday and Sunday from 10 am – 7 pm Central (excluding major U.S. holidays). Be prepared to provide your engagement number B018852.

Sincerely,

[Extra2]

\* Offline members will be eligible to call for additional reports quarterly after enrolling.

\*\* The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

## **Information about Identity Theft Protection**

### **Monitor Your Accounts**

We recommend that you regularly review statements from your accounts and periodically obtain your credit report from one or more of the national credit reporting companies. You may obtain a free copy of your credit report online at [www.annualcreditreport.com](http://www.annualcreditreport.com), by calling toll-free 1-877-322-8228, or by mailing an Annual Credit Report Request Form (available at [www.annualcreditreport.com](http://www.annualcreditreport.com)) to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281. You may also purchase a copy of your credit report by contacting one or more of the three national credit reporting agencies listed below.

**Equifax®**  
P.O. Box 740241  
Atlanta, GA 30374-0241  
1-800-685-1111  
[www.equifax.com](http://www.equifax.com)

**Experian**  
P.O. Box 9701  
Allen, TX 75013-9701  
1-888-397-3742  
[www.experian.com](http://www.experian.com)

**TransUnion®**  
P.O. Box 1000  
Chester, PA 19016-1000  
1-800-888-4213  
[www.transunion.com](http://www.transunion.com)

When you receive your credit reports, review them carefully. Look for accounts or creditor inquiries that you did not initiate or do not recognize. Look for information, such as home address and Social Security number that is not accurate. If you see anything you do not understand, call the credit reporting agency at the telephone number on the report.

### **Credit Freeze**

You have the right to put a security freeze, also known as a credit freeze, on your credit file, so that no new credit can be opened in your name without the use of a Personal Identification Number (PIN) that is issued to you when you initiate a freeze. A credit freeze is designed to prevent potential credit grantors from accessing your credit report without your consent. If you place a credit freeze, potential creditors and other third parties will not be able to access your credit report unless you temporarily lift the freeze. Therefore, using a credit freeze may delay your ability to obtain credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. Should you wish to place a credit freeze, please contact all three major consumer reporting agencies listed below.

**Equifax**  
P.O. Box 105788  
Atlanta, GA 30348-5788  
1-800-685-1111  
[www.equifax.com/personal/credit-report-services](http://www.equifax.com/personal/credit-report-services)

**Experian**  
P.O. Box 9554  
Allen, TX 75013-9554  
1-888-397-3742  
[www.experian.com/freeze/center.html](http://www.experian.com/freeze/center.html)

**TransUnion**  
P.O. Box 2000  
Chester, PA 19016-2000  
1-888-909-8872  
[www.transunion.com/credit-freeze](http://www.transunion.com/credit-freeze)

You must separately place a credit freeze on your credit file at each credit reporting agency. The following information should be included when requesting a credit freeze:

- 1) Full name, with middle initial and any suffixes;
- 2) Social Security number;
- 3) Date of birth (month, day, and year);
- 4) Current address and previous addresses for the past five (5) years;
- 5) Proof of current address, such as a current utility bill or telephone bill;
- 6) Other personal information as required by the applicable credit reporting agency;

If you request a credit freeze online or by phone, then the credit reporting agencies have one (1) business day after receiving your request to place a credit freeze on your credit file report. If you request a lift of the credit freeze online or by phone, then the credit reporting agency must lift the freeze within one (1) hour. If you request a credit freeze or lift of a credit freeze by mail, then the credit agency must place or lift the credit freeze no later than three (3) business days after getting your request.



### **Fraud Alerts**

You also have the right to place an initial or extended fraud alert on your file at no cost. An initial fraud alert lasts 1-year and is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting 7 years. Should you wish to place a fraud alert, please contact any one of the agencies listed below. The agency you contact will then contact the other two credit agencies.

#### **Equifax**

P.O. Box 105788  
Atlanta, GA 30348-5788  
1-888-766-0008  
[www.equifax.com/personal/  
credit-report-services](http://www.equifax.com/personal/credit-report-services)

#### **Experian**

P.O. Box 9554  
Allen, TX 75013-9554  
1-888-397-3742  
[www.experian.com/  
fraud/center.html](http://www.experian.com/fraud/center.html)

#### **TransUnion**

P.O. Box 2000  
Chester, PA 19016-2000  
1-800-680-7289  
[www.transunion.com/fraud-  
victim-resource/place-fraud-alert](http://www.transunion.com/fraud-victim-resource/place-fraud-alert)

### **Federal Trade Commission and State Attorneys General Offices**

If you believe you are the victim of identity theft or have reason to believe your personal information has been misused, you should immediately contact the Federal Trade Commission and/or the Attorney General's office in your home state. You may also contact these agencies for information on how to prevent or minimize the risks of identity theft, including the use of fraud alerts and security freezes. You may contact the **Federal Trade Commission**, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580, [www.ftc.gov/bcp/edu/microsites/idtheft/](http://www.ftc.gov/bcp/edu/microsites/idtheft/), 1-877-IDTHEFT (438-4338).

Residents of Massachusetts, Maryland, North Carolina, New York, Connecticut, and the District of Columbia can obtain more information about preventing and avoiding identity theft from their Attorneys General using the contact information below.

**For Massachusetts residents:** You are advised to report any suspected identity theft to law enforcement and that you have the right to obtain a police report.

**For Maryland residents:** You may contact the Maryland Office of the Attorney General, Consumer Protection Division, 200 St. Paul Place, Baltimore, MD 21202, [www.oag.state.md.us](http://www.oag.state.md.us), 1-888-743-0023.

**For North Carolina residents:** You may contact the North Carolina Office of the Attorney General, Consumer Protection Division, 9001 Mail Service Center, Raleigh, NC 27699-9001, [www.ncdoj.gov](http://www.ncdoj.gov), 1-877-566-7226.

**For New York residents:** You may contact the New York Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1-800-771-7755; <https://ag.ny.gov/>.

**For Connecticut residents:** You may contact the Connecticut Office of the Attorney General, 165 Capitol Avenue, Hartford, CT 06106, 1-860-808-5318, [www.ct.gov/ag](http://www.ct.gov/ag).

**For District of Columbia residents:** You may contact the Office of the Attorney General for the District of Columbia, 400 6th Street, NW, Washington, DC 20001, 202-727-3400, <https://oag.dc.gov/about-oag/contact-us>.

**For Iowa residents:** You are advised to report any suspected identity theft to law enforcement or to the Iowa Attorney General.

**For Oregon residents:** You are advised to report any suspected identity theft to law enforcement, including the Federal Trade Commission, and the Oregon Attorney General.

# MAYER BROWN

Mayer Brown LLP  
1999 K Street, N.W.  
Washington, DC 20006-1101  
United States of America

## CONFIDENTIAL TREATMENT REQUESTED

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mayerbrown.com

October 21, 2021

### BY ONLINE PORTAL

Office of Consumer Affairs and Business Regulation  
501 Boylston St., Suite 5100  
Boston, MA 02116

**David Simon**

Partner

T: +1 202 263 3388

F: +1 202 263 5371

dsimon@mayerbrown.com

Re: Smile Brands Inc. – Notification of Incident

To Whom It May Concern:

In accordance with Massachusetts General Laws Chapter 93H § 3, we write on behalf of our client, Smile Brands Inc. (“Smile Brands”), to inform you of a cybersecurity incident. By providing this notice, Smile Brands does not waive any rights or defenses regarding the applicability of Massachusetts law, the applicability of the Massachusetts data event notification statute, or personal jurisdiction. Please be advised that, pursuant to G.L. c. 93H § 3(b), Smile Brands maintains policies and procedures that are substantially similar to a Written Information Security Program (WISP) for the protection of personal information of residents of Massachusetts. Smile Brands’ policies and procedures are discussed in greater detail below.

Smile Brands provides non-clinical business support services, such as accounting and information technology, to affiliated dental groups. On April 24, 2021, the organization became aware of a ransomware attack, which led to unauthorized access to certain systems containing personal information. The company promptly terminated the unauthorized access to the affected systems, launched an investigation, notified law enforcement, and engaged leading cybersecurity firms to help assess the scope of the incident. The company has engaged with appropriate authorities, including the U.S. Department of Health and Human Services, Office of Civil Rights. The incident did not disrupt the affiliated dental practices’ delivery of care to patients.

During the course of the investigation, certain data was identified that appears to have been acquired by an unauthorized third party. The types of information impacted included one or more of the following: name, address, date of birth, telephone number, health insurance information, and/or diagnosis information. A subset of individuals had Social Security numbers affected. While the investigation is ongoing, the organization has been working diligently to directly notify individuals, to the extent possible, whose information may have been impacted. Impacted Massachusetts residents were mailed a notification letter from the relevant dental practices and/or entities:

- Castle 1st Dental Care, P.A.
- Leng C. Haong, D.D.S., Inc.

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- Midwest Dental
- Modern Dental Professionals - San Antonio, P.C.
- Modern Dental Professionals - Utah, P.C.
- Nurani, PC
- Sahawneh Dental Corporation
- Smile Brands East, LLC
- Smile Brands Inc.

Upon discovery of the event, Smile Brands moved quickly to investigate and remediate the incident, assess the security of its systems, and notify potentially impacted individuals. Smile Brands also reviewed its existing policies and procedures and is implementing additional safeguards to further secure the information in its systems. As noted above, Smile Brands maintains policies and procedures that are substantially similar to a WISP. The policies and procedures address secure authentication protocols, secure access control measures, encryption of transmitted records containing protected information, monitoring of systems for unauthorized use of protected information, and education and training of employees on the proper use of computer systems and the safeguarding of protected information. Additionally, Smile Brands maintains firewall protection and system security agent software to maintain the integrity of its systems and the protected information contained therein.

Smile Brands is committed to the privacy and security of personal information, and takes this responsibility seriously. The company is working with leading cybersecurity firms to further enhance its security measures, including by implementing heightened monitoring and additional information security safeguards.

Additionally, Smile Brands is providing potentially impacted Massachusetts residents with access to twenty-four (24) months of complimentary credit monitoring and identity restoration services through Experian. Smile Brands is also providing these individuals with guidance on how to better protect against identity theft and fraud, including advising individuals to report any suspected incidents of identity theft or fraud to their credit card company and/or bank. Smile Brands is providing these individuals with information on how to place a fraud alert and security freeze on one's credit file, the contact details for the national consumer reporting agencies, information on how to obtain a free credit report, a reminder to remain vigilant for incidents of fraud and identity theft by reviewing account statements and monitoring free credit reports, and encouragement to contact the Federal Trade Commission, their state Attorney General, and law enforcement to report attempted or actual theft and fraud.

Should you have any questions or require further information, please do not hesitate to contact me.

Mayer Brown LLP

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Sincerely,

A handwritten signature in black ink, appearing to read "David Simon", with a stylized flourish at the end.

David Simon  
Partner