

24639

December 10, 2021

NAME ADDRESS CITY, ST ZIP

Re: Notice of Data Security Breach

Dear -----,

Please accept this letter as notice of a recent incident that occurred on November 10, 2021 at Vanport Marine & Industrial that we are treating as a data security breach. While we continue to investigate this matter and we are not currently sure whether any personal information stored on the server has in fact been accessed or compromised. In fact, we have been informed by our data security provider that it would require a high level of skill, experience and sophistication to access the data in question. Despite this, we write to you as a courtesy and out of an abundance of caution.

Below is contact information for the national consumer reporting agencies:

<u>Equifax</u>	<u>TransUnion</u>	Experian Experian
P.O. Box 740214	P.O. Box 1000	P.O. Box 2104
Atlanta, GA 30374	Chester, PA 19022	Allen, TX 75013
www.equifax.com	www.transunion.com	www.experian.com
800-685-1111	800-916-8800	888-397-3742

It is our understanding that these national credit reporting agencies are offering free credit reports through April 2022 by way of www.annualcreditreport.com. For more information, please visit www.annualcreditreport.com.

In the event you notice suspicious activity on your accounts, or believe you are the victim of identity theft, we recommend you contact law enforcement, including the State Attorney General and the Federal Trade Commission, as well as the above national credit reporting agencies and consider the appropriateness of requesting a free credit freeze. We would also recommend you contact your banking and financial institutions if you become aware of any suspicious activity. To request a credit freeze, you will need to contact the above-referenced credit reporting agencies and provide:

- Your full name including middle initial (and generation)
- Social Security number
- Complete addresses for the past two years
- Date of birth

- One copy of a government issued identification card, such as a driver's license, state ID card, etc.
- One copy of a utility bill, bank or insurance statement, etc.

There is no charge for requesting a credit freeze. The credit reporting agencies can also instruct you how to remove the credit freeze, either temporarily or permanently, if you have requested freeze.

We apologize for any inconvenience this may cause and we want to assure you that we take this matter and data security seriously. We have been working with local law enforcement since we learned of this incident and will continue to pursue all avenues to address it. You are also entitled to request a copy of the police report, case# 21-314429 from the City of Portland Police Bureau, North Precinct.

We have contracted with Identity Guard to provide credit monitoring services at no cost to you for 18 months. We will be sending you separate mail with instructions on how to sign up for the credit monitoring service. In addition, you may call Vanport Marine at 503-286-5150 to request the activation process, or send an email requesting the Identity Guard activation process to accounts.payable@vanportmarine.com.

If you have any questions, please contact our Controller, Laurel Cripe, at 503-286-5150 or in writing at laurel.c@VanportMarine.com or at the mailing address above.

Sincerely,

Vanport Marine & Industrial

Laurel Cripe