Margaret Higgs, MD Return to IDX 10300 SW Greenburg Rd. Suite 570 Portland, OR 97223

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| | To Enroll, Please Call: | |
| | | |
| | Or Visit: | |
| | | |
| | | |
| Enrollr | ment Code: | |

IMPORTANT INFORMATION PLEASE REVIEW CAREFULLY

| Dear |
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The privacy and security of your personal information is of the utmost importance to Margaret Higgs, MD. We are writing with important information regarding a recent data security incident that may have involved some of your information. We wanted to provide you with information about the incident, explain the services we are making available to you, and let you know that we continue to take significant measures to protect your information.

We recently discovered that an unauthorized individual may have obtained access to a limited amount of personal information between June 2019 and November 2021. Upon learning of the issue, we immediately launched an investigation in consultation with outside cybersecurity professionals to analyze the extent of any compromise of the information. After an extensive investigation, we determined on December 13, 2021, that this incident may have impacted some of your personal information, specifically your full name and payment card number.

To protect you from potential misuse of your information, we are offering a complimentary two-year membership of identity theft protection services through IDX, the data breach and recovery services expert. IDX identity protection services include: 24 months of credit and CyberScan monitoring, a \$1,000,000 insurance reimbursement policy, and fully managed identity theft recovery services. With this protection, IDX will help you resolve issues if your identity is compromised. Individuals who wish to receive these services must enroll by following the attached enrollment instructions.

This letter also provides other precautionary measures you can take to protect your personal information, including placing a fraud alert and/or security freeze on your credit files, and/or obtaining a free credit report. Additionally, you should always remain vigilant in reviewing your financial account statements and credit reports for fraudulent or irregular activity on a regular basis.

Please accept our apologies that this incident occurred. We remain fully committed to maintaining the privacy of personal information in our possession and have taken many precautions to safeguard it. We continually evaluate and modify our practices to enhance the security and privacy of your personal information.

| If you have any further questions regarding this incident, please contact IDX at | from Monday |
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| through Friday, 9:00 a.m. to 9:00 p.m. Eastern. | |

Sincerely,

Margaret Higgs, MD

- OTHER IMPORTANT INFORMATION -

1. Enrolling in Complimentary 24-Month Credit Monitoring.

We encourage you to contact IDX with any questions and to enroll in free identity protection services by calling and using the Enrollment Code provided at the top of this letter. IDX representatives are available Monday through Friday from 9 am - 9 pm Eastern Time. Please note the deadline to enroll is May 1, 2022.

- 1. Website and Enrollment. Go to enrollment code provided at the top of the letter. and follow the instructions for
- 2. Activate the credit monitoring provided as part of your IDX identity protection membership. The monitoring included in the membership must be activated to be effective. Note: You must have established credit and access to a computer and the internet to use this service. If you need assistance, IDX will be able to assist you.
- 3. **Telephone.** Contact IDX at **to** gain additional information about this event and speak with knowledgeable representatives about the appropriate steps to take to protect your credit identity.

If you discover any suspicious items and have enrolled in IDX identity protection, notify them immediately by calling or by logging into the IDX website and filing a request for help.

If you file a request for help or report suspicious activity, you will be contacted by a member of our ID Care team who will help you determine the cause of the suspicious items. In the unlikely event that you fall victim to identity theft as a consequence of this incident, you will be assigned an ID Care Specialist who will work on your behalf to identify, stop and reverse the damage quickly.

2. <u>Placing a Fraud Alert on Your Credit File</u>.

Whether or not you choose to use the complimentary 24-month credit monitoring services, we recommend that you place an initial one-year "Fraud Alert" on your credit files, <u>at no charge</u>. A fraud alert tells creditors to contact you personally before they open any new accounts. To place a fraud alert, call any <u>one</u> of the three major credit bureaus at the numbers listed below. As soon as one credit bureau confirms your fraud alert, they will notify the others.

| Equifax | Experian | TransUnion LLC |
|-------------------------------------|-----------------------------|-------------------------------|
| P.O. Box 105788 | P.O. Box 9554 | P.O. Box 6790 |
| Atlanta, GA 30348 | Allen, TX 75013 | Fullerton, PA 92834-6790 |
| https://www.equifax.com/personal/c | https://www.experian.com/fr | https://www.transunion.com/fr |
| redit-report-services/credit-fraud- | aud/center.html | aud-alerts |
| <u>alerts/</u> | (888) 397-3742 | (800) 680-7289 |
| (800) 525-6285 | | |

3. <u>Consider Placing a Security Freeze on Your Credit File.</u>

If you are very concerned about becoming a victim of fraud or identity theft, you may request a "Security Freeze" be placed on your credit file, at no charge. A security freeze prohibits, with certain specific exceptions, the consumer reporting agencies from releasing your credit report or any information from it without your express authorization. You may place a security freeze on your credit report by contacting <u>all three</u> nationwide credit reporting companies at the numbers below and following the stated directions or by sending a request in writing, by mail, to <u>all three</u> credit reporting companies:

Equifax Security Freeze Experian Security Freeze TransUnion Security Freeze P.O. Box 105788 P.O. Box 9554 P.O. Box 2000 Allen, TX 75013 Atlanta, GA 30348 Chester, PA 19016 https://www.equifax.com/personal/c http://experian.com/freeze http://www.transunion.com/creditredit-report-services/credit-freeze/ (888) 397-3742 freeze (800) 349-9960 (888) 909-8872

In order to place the security freeze, you'll need to supply your name, address, date of birth, Social Security number and other personal information. After receiving your freeze request, each credit reporting company will send you a confirmation letter containing a unique PIN (personal identification number) or password. Keep the PIN or password in a safe place. You will need it if you choose to lift the freeze.

If your personal information has been used to file a false tax return, to open an account or to attempt to open an account in your name or to commit fraud or other crimes against you, you may file a police report in the City in which you currently reside.

If you do place a security freeze *prior* to enrolling in the credit monitoring service as described above, you will need to remove the freeze in order to sign up for the credit monitoring service. After you sign up for the credit monitoring service, you may refreeze your credit file.

4. <u>Obtaining a Free Credit Report.</u>

Under federal law, you are entitled to one free credit report every 12 months from <u>each</u> of the above three major nationwide credit reporting companies. Call **1-877-322-8228** or request your free credit reports online at **www.annualcreditreport.com**. Once you receive your credit reports, review them for discrepancies. Identify any accounts you did not open or inquiries from creditors that you did not authorize. Verify all information is correct. If you have questions or notice incorrect information, contact the credit reporting company.

5. <u>Additional Helpful Resources</u>.

Even if you do not find any suspicious activity on your initial credit reports, the Federal Trade Commission (FTC) recommends that you check your credit reports periodically. Checking your credit report periodically can help you spot problems and address them quickly.

If you find suspicious activity on your credit reports or have reason to believe your information is being misused, call your local law enforcement agency and file a police report. Be sure to obtain a copy of the police report, as many creditors will want the information it contains to absolve you of the fraudulent debts. You may also file a complaint with the FTC by contacting them on the web at <u>www.ftc.gov/idtheft</u>, by phone at 1-877-IDTHEFT (1-877-438-4338), or by mail at Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580. Your complaint will be added to the FTC's Identity Theft Data Clearinghouse, where it will be accessible to law enforcement for their investigations. In addition, you may obtain information from the FTC about fraud alerts and security freezes.

If this notice letter states that your payment card number was impacted, we recommend that you contact your financial institution to inquire about steps to take to protect your account, including whether you should close your account or obtain a new account number.

Massachusetts Residents: Under Massachusetts law, you have the right to obtain a police report in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.