P.O. Box 1907 Suwanee, GA 30024 To Enroll, Please Call: 1-833-940-2465 Or Visit: <u>https://app.idx.us/account-</u> <u>creation/protect</u> Enrollment Code: [XXXXXXX]

<<First Name>> <<Last Name>> <<Address1>> <<Address2>> <<City>>, <<State>> <<Zip>>

June 30, 2022

Notice of Data Breach

Dear <<First Name>> <<Last Name>>:

On behalf of HP Hood LLC ("Hood"), I am writing to inform you about a recent incident that involved certain personal information about you. We deeply regret that this incident occurred and take the security of personal information seriously.

We recommend that you review the information provided in this letter for some steps that you may take to protect against any potential misuse of your personal information. As a precaution, we have arranged for you, at your option, to enroll in a complimentary two-year credit monitoring service. We have engaged IDX to provide you with its Identity Protection Services, which include, among other things, single-bureau credit monitoring, dark web monitoring, and identity recovery services. You have until September 30, 2022 to activate the free credit monitoring service by using the following activation code: <<enrollment code>>. This code is unique for your use and should not be shared. To enroll, go to https://app.idx.us/account-creation/protect or call 1-833-940-2465, Monday through Friday from 9 am - 9 pm Eastern Time.

In addition, you should always remain vigilant, including by regularly reviewing your account statements and credit reports. If you discover any suspicious or unusual activity on your accounts or suspect identity theft or fraud, be sure to report it immediately to your financial institutions. You also may contact the Federal Trade Commission ("**FTC**") or law enforcement to report incidents of identity theft or to learn about steps you can take to protect yourself from identity theft. To learn more, you can go to the FTC's Web site, at <u>https://www.identitytheft.gov/#/</u>, or call the FTC, at (877) IDTHEFT (438-4338).

You may periodically obtain credit reports from each nationwide credit-reporting agency. If you discover information on your credit report arising from a fraudulent transaction, you should request that the credit-reporting agency delete that information from your credit report file. In addition, under the federal Fair Credit Reporting Act ("FCRA"), you are entitled to one free copy of your credit report every 12 months from each of the three nationwide credit-reporting agencies. You may obtain a free copy of your credit report by going to <u>www.AnnualCreditReport.com</u> or by calling (877) 322-8228. You may contact the nationwide credit reporting agencies at:

Equifax	Experian	TransUnion
(800) 685-1111	(888) 397-3742	(888) 909-8872
P.O. Box 740241	P.O. Box 9701	Fraud Victim Assistance Division
Atlanta, GA 30374-0241	Allen, TX 75013	P.O. Box 2000
Equifax.com/personal/	Experian.com/help	Chester, PA 19022
credit-report-services		TransUnion.com/credit-help

In addition, you can add a fraud alert to your credit report file to help protect your credit information. A fraud alert can make it more difficult for someone to get credit in your name because it tells creditors to follow certain procedures to protect

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you, but it also may delay your ability to obtain credit. You may place a fraud alert in your file by calling any of the nationwide credit reporting agencies. As soon as that agency processes your fraud alert, it will notify the other two credit reporting agencies, which then must also place fraud alerts in your file.

Under Massachusetts law, you have the right to obtain a police report in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

You also have a right to place a security freeze on your credit report. A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, mortgages, employment, housing or other services.

<u>There is no charge to place, lift or remove a security freeze</u>. To place a security freeze on your credit report, you must send a written request to each of the three credit reporting agencies listed above.

In order to request a security freeze, you will need to provide the following information:

- (1) Your full name (including middle initial, as well as Jr., Sr., II, III, etc.);
- (2) Social Security number;
- (3) Date of birth;
- (4) Your prior addresses if you have moved in the past several years;
- (5) Proof of current address (e.g., a current utility bill or telephone bill); and
- (6) A legible photocopy of a government-issued identification card (e.g., state driver's license or ID card or military identification).

The credit reporting agencies have three (3) business days after receiving your request to place a security freeze on your credit report if a request is made by mail, and one (1) day after making a request by phone or online. The credit reporting agencies must also send written confirmation to you within five (5) business days and provide you with a unique personal identification number (PIN) or password, or both that can be used by you to authorize the removal or lifting of the security freeze.

To lift the security freeze in order to allow a specific entity access to your credit report, you must send a request to the credit reporting agencies by mail, telephone, or online and include proper identification (name, address, and Social Security number) **and** the PIN number or password provided to you when you placed the security freeze, as well as the identities of the entity you would like to receive your credit report or the specific period of time you want the credit report available. The credit reporting agencies have three (3) business days after receiving your request to lift the security freeze for the identified entity or for the specified period of time if requested by mail, and one (1) hour to lift the freeze after a request by phone or online.

To remove the security freeze, you must send a request to each of the three credit reporting agencies by mail, telephone, or online and include proper identification (name, address, and Social Security number) **and** the PIN number or password provided to you when you placed the security freeze. The credit reporting agencies have three (3) business days after receiving your request to remove the security freeze if requested by mail, and one (1) hour to remove the freeze after a request by phone or online.

Please know that we regret any inconvenience or concern this incident may cause you. Please do not hesitate to contact us at 1-833-940-2465 if you have any questions or concerns.

Sincerely,

C711

Corey F. Jackson Group VP, Human Resources



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June 30, 2022

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On behalf of HP Hood LLC ("Hood" or "we"), an affiliate of New England Petroleum Limited Partnership ("New England Petroleum") that provides information technology services to New England Petroleum, I am writing to inform you about a recent incident that involved personal information about you. We deeply regret that this incident occurred and take the security of personal information seriously.

We recommend that you review the information provided in this letter for some steps that you may take to protect against any potential misuse of your personal information. As a precaution, we have arranged for you, at your option, to enroll in a complimentary two-year credit monitoring service. We have engaged IDX to provide you with its Identity Protection Services, which include, among other things, single-bureau credit monitoring, dark web monitoring, and identity recovery services. You have until September 30, 2022 to activate the free credit monitoring service by using the following activation code: <<<enrollment code>>. This code is unique for your use and should not be shared. To enroll, go to https://app.idx.us/account-creation/protect or call 1-833-940-2465, Monday through Friday from 9 am - 9 pm Eastern Time.

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Sincerely,

Call

Corey F. Jackson Group VP, Human Resources