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September 6, 2022

## NOTICE OF SECURITY INCIDENT

Dear :

Montrose Environmental Group, Inc. (“Montrose”) is a leading environmental solutions company focused on supporting commercial and government organizations as they deal with the challenges of today, and prepare for what’s coming tomorrow. From comprehensive air measurement and laboratory services to regulatory compliance, emergency response, permitting, engineering, and remediation, Montrose delivers innovative and practical solutions to its clients. Montrose and our wholly owned subsidiaries collect information relating to our employees, clients, and other individuals for business related purposes.

Montrose is writing to notify you of a recent data security event that may affect the security of information relating to you. Although we are unaware of any actual or attempted misuse of your information, we are providing you with information about the event, our response, and steps you may take to better protect against the possibility of fraud, should you feel it is necessary to do so.

**What Happened?** On June 11, 2022, Montrose discovered our network was the target of a ransomware attack. We moved quickly to secure the network and promptly began an investigation to identify what happened and confirm what information may have been affected. Through our investigation, we determined that, between June 8, 2022 and June 11, 2022, an unauthorized actor accessed certain systems that stored employee and client information and may have viewed or taken files from those systems during the attack. Although we have no evidence of any identity theft or fraud in connection with this incident, the impacted documents were reviewed to determine what, if any, personal information may have been contained within them. On August 4, 2022, this extensive review identified certain information related to current and former employees, as well as a limited number of clients, was present within the impacted documents. Montrose then undertook efforts to locate address information for those individuals whose information was present in the documents at the time of this event and began providing notice once we had located the contact information to do so.

**What Information Was Involved?** We determined the following types of information may have been impacted by this incident: your name, and payment card number, payment card PIN, expiration date. We have no evidence of any identity theft or fraud occurring as a result of this incident.

**What We Are Doing.** We take this incident and the security of personal information in our care very seriously. Upon becoming aware of the incident, we moved quickly to investigate and respond to this incident. Our responses included engaging third-party specialists, resetting relevant account passwords, and reviewing the contents of the impacted documents to determine whether they contained sensitive information. Montrose is evaluating its existing policies, procedures, and processes to determine whether additional measures are appropriate in an effort to reduce the likelihood of a similar future event. Our organization continues to work with the third-party specialists to further enhance the security of the information stored in our systems. Montrose also notified law enforcement of this incident.

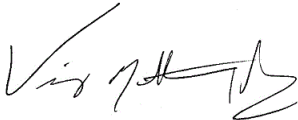
We are also offering you access to complimentary credit monitoring and identity protection services for 24 months through Experian. These services include fraud consultation and identity theft restoration services. If you wish to activate the credit monitoring and identity protection services, you may follow the instructions included in the *Steps You Can Take to Protect Personal Information*.

**What You Can Do.** While we are unaware of misuse of information relating to you, we encourage you to remain vigilant against incidents of identity theft and fraud and to review the information in the attached "*Steps You Can Take to Protect Personal Information*." There you will also find more information on the complimentary credit monitoring services we are making available to you. While Montrose will cover the cost of these services, you will need to enroll yourself in the services we are offering, if you would like to do so.

**For More Information.** We understand you may have questions about the event and this letter. Please call our dedicated assistance line at (866) 989-8633 Monday through Friday, during the hours of 7:00 a.m. to 9:00 p.m., Eastern Time (excluding U.S. holidays). You may also write to Montrose at 5120 Northshore Drive, North Little Rock, AR 72118.

We appreciate our relationship with you, as well as the importance of data privacy and security. We sincerely regret any inconvenience this incident may cause you.

Sincerely,

A handwritten signature in black ink, appearing to read "Vijay Manthripragada", with a stylized flourish at the end.

Vijay Manthripragada  
Chief Executive Officer  
Montrose Environmental Group, Inc.

## Steps You Can Take to Protect Personal Information

### Enroll in Credit Monitoring and Identity Restoration Services

To help protect your identity, we are offering a complimentary 24 month membership of Experian's® IdentityWorks<sup>SM</sup>. This product provides you with superior identity detection and resolution of identity theft. To activate your membership and start monitoring your personal information please follow the steps below:

- Ensure that you **enroll by:** 11/29/2022 (Your code will not work after this date.)
- **Visit** the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/3bcredit>
- Provide your **activation code:** [REDACTED]

If you have questions about the product, need assistance with identity restoration or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at 877.288.8057 by **11/29/2022**. Be prepared to provide engagement number **B059773** as proof of eligibility for the identity restoration services by Experian.

### **ADDITIONAL DETAILS REGARDING YOUR 24 MONTH EXPERIAN IDENTITYWORKS MEMBERSHIP:**

A credit card is **not** required for enrollment in Experian IdentityWorks.

You can contact Experian **immediately** regarding any fraud issues, and have access to the following features once you enroll in Experian IdentityWorks:

- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only.\*
- **Credit Monitoring:** Actively monitors Experian, Equifax and Transunion files for indicators of fraud.
- **Identity Restoration:** Identity Restoration specialists are immediately available to help you address credit and non-credit related fraud.
- **Experian IdentityWorks ExtendCARE™:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **Up to \$1 Million Identity Theft Insurance\*\*:** Provides coverage for certain costs and unauthorized electronic fund transfers.

If you believe there was fraudulent use of your information and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent at 877.288.8057. If, after discussing your situation with an agent, it is determined that Identity Restoration support is needed, then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred (including, as appropriate, helping you with contacting credit grantors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition).

Please note that this Identity Restoration support is available to you for 24 months from the date of this letter and does not require any action on your part at this time. The Terms and Conditions for this offer are located at [www.ExperianIDWorks.com/restoration](http://www.ExperianIDWorks.com/restoration). You will also find self-help tips and information about identity protection at this site.

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\* Offline members will be eligible to call for additional reports quarterly after enrolling

\*\* The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

## **Monitor Your Accounts**

Under U.S. law, a consumer is entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order your free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call, toll-free, 1-877-322-8228. You may also directly contact the three major credit reporting bureaus listed below to request a free copy of your credit report.

Consumers have the right to place an initial or extended “fraud alert” on a credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer’s credit file. Upon seeing a fraud alert display on a consumer’s credit file, a business is required to take steps to verify the consumer’s identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any one of the three major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a “credit freeze” on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer’s express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a security freeze, you will need to provide the following information:

1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security number;
3. Date of birth;
4. Addresses for the prior two to five years;
5. Proof of current address, such as a current utility bill or telephone bill;
6. A legible photocopy of a government-issued identification card (state driver’s license or ID card, etc.); and
7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft if you are a victim of identity theft.

Should you wish to place a credit freeze, please contact the three major credit reporting bureaus listed below:

### **Equifax**

888-298-0045

*Equifax Fraud Alert*

P.O. Box 105069

Atlanta, GA 30348-5069

*Equifax Credit Freeze*

P.O. Box 105788

Atlanta, GA 30348-5788

[https://www.equifax.com/  
personal/credit-report-services/](https://www.equifax.com/personal/credit-report-services/)

### **Experian**

1-888-397-3742

*Experian Fraud Alert*

P.O. Box 9554

Allen, TX 75013

*Experian Credit Freeze*

P.O. Box 9554

Allen, TX 75013

<https://www.experian.com/help/>

### **TransUnion**

1-833-395-6938

*TransUnion Fraud Alert*

P.O. Box 2000

Chester, PA 19016

*TransUnion Credit Freeze*

P.O. Box 160

Woodlyn, PA 19094

[https://www.transunion.com/  
credit-help](https://www.transunion.com/credit-help)

## **Additional Information**

You may further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or your state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; [www.identitytheft.gov](http://www.identitytheft.gov); 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and your state Attorney General. This notice has not been delayed by law enforcement.

*For Maryland residents*, the Maryland Attorney General may be contacted at: 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 1-410-528-8662 or 1-888-743-0023; and [www.oag.state.md.us](http://www.oag.state.md.us).

*For New York residents*, the New York Attorney General may be contacted at: Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1-800-771-7755; or <https://ag.ny.gov/>.

*For North Carolina residents*, the North Carolina Attorney General may be contacted at: 9001 Mail Service Center, Raleigh, NC 27699-9001; 1-877-566-7226 or 1-919-716-6000; and [www.ncdoj.gov](http://www.ncdoj.gov).