

<DATE>

VIA U.S. MAIL

Name
Address
City, State ZIP

Dear <name>,

On behalf of Baer's Furniture Company we are writing to inform you that we recently suffered a cyberattack. Based on our investigation, we have identified that some of your personally identifiable information was impacted by the event. Baer's is providing this notice to give you more information on what happened and what we are doing in response.

WHAT HAPPENED AND WHAT INFORMATION WAS INVOLVED

On August 21, 2022, we were the victim of a cyberattack that resulted in our systems being encrypted and the attacker gaining access to Baer's data. We have hired third-party experts to help remediate the situation, investigate the attack, and to help ensure that this does not happen again. Our investigation is still ongoing, but based on the information currently available it appears the attacker obtained documents that contained employee information. The information impacted by the event includes full name, address, Social Security number, and also potentially medical information.

WHAT WE ARE DOING

We are working with third-party experts to investigate and respond to the incident, and we are further securing our systems to protect your information. To help protect you from fraud or identity theft, we are offering a complimentary membership to Experian's IdentityWorks. This product helps detect possible misuse of your personal information.

WHAT YOU CAN DO

Activate your complimentary credit monitoring – We are offering a complimentary membership to Experian's IdentityWorks. This product helps detect possible misuse of your personal information. To register, please:

- Ensure that you **enroll by:** <date> (Your code will not work after this date.)
- **Visit** the Experian IdentityWorks website to enroll: www.experianidworks.com/3bcredit
- Provide your **activation code:** <code>

If you have questions or want an alternative to enrolling in Experian IdentityWorks online, please contact Experian at 877-288-8057 by <date> and provide the engagement number <number>.

Remain vigilant – We encourage you to remain vigilant for fraud or identity theft by reviewing your account statements and free credit reports.

- You should confirm that your credit card company has the correct address on file for you and that all charges on the account are legitimate. If you discover errors or suspicious activity, you should immediately contact the credit card company and inform them that you have received this letter.
- You should obtain and review a free copy of your credit report by visiting www.annualcreditreport.com or calling 1-877-322-8228. If the report is incorrect, you should contact the appropriate consumer reporting agency—Equifax, Experian, or TransUnion.

Report suspicious activity – If you believe you are the victim of identity theft, consider notifying your Attorney General, local law enforcement, or the Federal Trade Commission. You can also file a police report concerning the suspicious activity and request a copy of that report.

Contact relevant authorities – You may contact the below resources to (1) get more information on fraud alerts or security freezes and (2) learn more about protecting yourself from fraud or identity theft.

- A fraud alert is a cautionary flag you can place on your credit file to notify companies extending you credit that they should take special precautions to verify your identity. You can contact any of the three consumer reporting agencies to place fraud alerts with each agency. The alert lasts for one year, but you can renew it.
- A security freeze is a more dramatic step that will prevent others from accessing your credit report, which makes it harder for someone to open an account in your name. You must contact each consumer reporting agency separately to order a security freeze, and they may require you to provide them with your full name, Social Security number, date of birth, and current and previous addresses. You can obtain more information about security freezes by contacting the consumer reporting agencies or the Federal Trade Commission. A security freeze is free.

Federal Trade Commission

600 Pennsylvania Ave. NW
Washington, DC 20580
(202) 326-2222
www.ftc.gov

Equifax

P.O. Box 740241
Atlanta, GA 30374
(800) 685-1111
www.equifax.com

Experian

P.O. Box 9701
Allen, TX 75013
(888) 397-3742
www.experian.com

TransUnion

P.O. Box 2000
Chester, PA 19016
(888) 909-8872
www.transunion.com

FOR MORE INFORMATION

Should you have any questions or concerns, you can contact us at (866) 991-4544. Thank you for your understanding and patience.

Sincerely,

Name

Baer's Furniture Co., Inc