

400 Pennington Avenue Trenton, NJ 08618

«First\_Name» «Last\_Name»
«Address»
«Adress\_2»
«City», «State» «Zip»
Allstate Protection Plan Member ID: «Enrollment ID»

October 11, 2022

## **RE:** Important Security Notification. Please read this entire letter.

Dear «First\_Name» «Last\_Name»:

The Hibbert Company ("Hibbert") writes to notify you of a recent incident that may have involved your personal information. We take the privacy of information in its care seriously. At this time, there is no indication that any information has been misused as a result of this incident. However, we are providing this notification to you out of an abundance of caution and so that you may take steps to safeguard your information if you feel is it necessary to do so.

## Credit Monitoring:

As a safeguard, we have arranged for you to enroll, <u>at no cost to you</u>, in an online credit monitoring and identity protection service for 24 months. Due to privacy laws, we cannot register you directly. Additional information regarding how to enroll in the complimentary credit monitoring and identity protection service is enclosed.

## What You Can Do:

In addition to enrolling in the complimentary credit monitoring service detailed within, we recommend that you remain vigilant in regularly reviewing and monitoring all of your account statements and credit history to guard against any unauthorized transactions or activity. If you discover any suspicious or unusual activity on any of your accounts, please promptly change your password and take additional steps to protect your account, and notify your financial institution or company if applicable. Additionally, please report any suspicious incidents to local law enforcement and/or your State Attorney General. Please review the additional information below, which contains more information about steps you can take to protect yourself against fraud and identity theft.

## **For More Information:**



Should you have questions or concerns regarding this matter, please do not hesitate to contact us at (609) 222-6194, or write us at 400 Pennington Avenue, Trenton, NJ 08618.

Sincerely,

Reney Cherian VP of Human Resources

# **Hibbert**

## STEPS YOU CAN TAKE TO PROTECT YOUR INFORMATION

### **Enroll in Credit Monitoring / Identity Protection**

The Hibbert Group is providing you with an Allstate Identity Protection plan. You are automatically enrolled in the protection plan. Getting the most out of your coverage begins with setting up your account and activating features.

#### Set up your account

Go to myaip.com/signup. You will need your Member ID, provided in this letter.

#### Activate credit monitoring by verifying your identity

Get alerts when we detect credit activity and track your credit score month to month.

#### Add family members

If you are enrolled in a family plan, this extends coverage to your loved ones.

#### Have a question?

We're ready to help! Contact us by calling 800.789.2720 or emailing customercare@aip.com. We are available 24 hours a day, 7 days a week.

#### **Monitor Your Accounts**

We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your credit reports/account statements for suspicious activity and to detect errors. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus, TransUnion, Experian, and Equifax. To order your free credit report, visit <u>www.annualcreditreport.com</u> or call 1-877-322-8228. Once you receive your credit report, review it for discrepancies and identify any accounts you did not open or inquiries from creditors that you did not authorize. If you have questions or notice incorrect information, contact the credit reporting bureau.

You have the right to place an initial or extended "fraud alert" on a credit file at no cost. An initial fraud alert is a one-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any of the three credit reporting bureaus listed below.

As an alternative to a fraud alert, you have the right to place a "credit freeze" on a credit report, which will prohibit a credit bureau from releasing information in the credit report without your express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a credit freeze, you will need to provide the following information:

## Hibbert

- 1. Full name (including middle initial as well as Jr., Sr., III, etc.);
- 2. Social Security number;
- 3. Date of birth;
- 4. Address for the prior two to five years;
- 5. Proof of current address, such as a current utility or telephone bill;
- 6. A legible photocopy of a government-issued identification card (e.g., state driver's license or identification card); and
- 7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft, if you are a victim of identity theft.

Should you wish to place a fraud alert or credit freeze, please contact the three major credit reporting bureaus listed below:

TransUnion	Experian	Equifax
1-800-680-7289	1-888-397-3742	1-888-298-0045
www.transunion.com	www.experian.com	www.equifax.com
TransUnion Fraud Alert	Experian Fraud Alert	Equifax Fraud Alert
P.O. Box 2000	P.O. Box 9554	P.O. Box 105069
Chester, PA 19016-2000	Allen, TX 75013	Atlanta, GA 30348-5069
<b>TransUnion Credit Freeze</b> P.O. Box 160 Woodlyn, PA 19094	Experian Credit Freeze P.O. Box 9554 Allen, TX 75013	<b>Equifax Credit Freeze</b> P.O. Box 105788 Atlanta, GA 30348-5788

#### **Additional Information**

You can further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the credit reporting bureaus, the Federal Trade Commission (FTC), or your state Attorney General. The FTC also encourages those who discover that their information has been misused to file a complaint with them. The FTC may be reached at 600 Pennsylvania Ave. NW, Washington, D.C. 20580; <u>www.identitytheft.gov</u>; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261.

You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement, your state Attorney General, and the FTC. This notice has not been delayed by law enforcement.