

Jarrett & Hoyt PLC  
 Mail Handling Services  
 777 E Park Dr  
 Harrisburg, PA 17111



December 23, 2022

Dear

The protection and privacy of personal information is one of our highest priorities. Because of this, we are writing to make you aware of a recent data security incident that may have involved some of the above-referenced individual's personal information. We have no reason to believe that the individual's personal information has been misused for the purpose of committing fraud or identity theft. Nonetheless, we are writing to advise you about the incident and to provide you with guidance on what you can do to protect the individual, should you feel it is appropriate to do so.

**What Happened?** On August 26, 2022, we identified suspicious activity in our email environment. Upon learning of the issue, we quickly began an investigation and took steps to secure our systems. As part of that investigation, we determined that one of our email accounts was compromised and, on November 11, 2022, determined the above referenced individual's information could have been contained in the account.

**What Information Was Involved?** The type of information in the accessed email account differs from individual-to-individual but included the above referenced individual's name, Social Security number, and for some individuals a date of birth. In addition, if the Estate has paid us by check, information related to that checking account could have been in the account.

**What We Are Doing.** In addition to the actions described above, we are evaluating steps to reduce the risk of this type of incident occurring in the future, including enhancing our technical security measures. We are not aware of anyone's information having been misused in connection with this incident.

**What You Can Do.** There are steps you can take to request a copy of the above-referenced individual's credit report. An executor or surviving spouse can place a request to any of the three national credit reporting agencies for copy of a deceased individual's credit report along with making one of the following notations:

- "Deceased – Do not issue credit"; or
- "If an application is made for credit, please notify the following person(s): (e.g., list a surviving relative, executor/trustee of the estate, and/or local law enforcement agency – notifying the relationship)."

Contact information for the credit reporting agencies is as follows:

Equifax  
 1-800-349-9960  
[www.equifax.com](http://www.equifax.com)  
 P.O. Box 105788  
 Atlanta, GA 30348

Experian  
 1-888-397-3742  
[www.experian.com](http://www.experian.com)  
 P.O. Box 9554  
 Allen, TX 75013

TransUnion  
 1-888-909-8872  
[www.transunion.com](http://www.transunion.com)  
 P.O. Box 160  
 Woodlyn, PA 19094

**Vermont Residents:** If you do not have internet access but would like to learn more about how to place a security freeze on a credit report, contact the Vermont Attorney General's Office at 802-656-3183 (800-649-2424 toll free in Vermont only).

**For More Information.** We value the trust you place in us to protect your privacy, take our responsibility to safeguard your personal information seriously, and apologize for any inconvenience or concern this incident might cause. For further information and assistance, please call 1-888-781-3999 from 8:00 a.m. to 5:00 p.m. ET, Monday through Friday.

Sincerely,

Jarrett and Hoyt