Care Dimensions Return to IDX 10300 SW Greenburg Rd. Suite 570 Portland, OR 97223



# IMPORTANT INFORMATION PLEASE REVIEW CAREFULLY

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Dear		

We are writing to make you aware of a recent data security incident involving your personal credit card information. Because the privacy and security of your personal information is of utmost importance to Care Dimensions, we are routinely evaluating and improving our security and payment systems to ensure your information is secure.

Upon detecting the incident, we immediately engaged external forensic investigators and data privacy professionals and commenced a prompt and thorough investigation. The information that was accessed and/or acquired in this incident included your name, contact information, and payment card information used to make a donation via our online donation website at www.caredimensions.org including your credit or debit card number, card expiration date, and CVV number (3 or 4 digit code on the front or back of the card). No other personal information of yours is at risk as a result of this incident. We do not capture Social Security numbers on our donation form, and therefore this incident did not involve your Social Security number.

Because we value our relationship with you, we wanted to make you aware of the incident. We also wanted to let you know what we are doing to further secure your information, and suggest steps you can take. Since learning of the incident, we have worked with our vendors to implement additional security safeguard measures to prevent this from happening in the future.

Below you will find precautionary measures you can take to protect your personal information. Additionally, you should always remain vigilant in reviewing your financial account statements for fraudulent or irregular activity on a regular basis. As a best practice, you should also call your bank or card issuer if you see any suspicious transactions. The policies of the payment card brands such as Visa, MasterCard, American Express and Discover provide that you are not liable for any unauthorized charges if you report them in a timely manner. You should also ask your bank or card issuer whether a new card should be issued to you.

Please accept our apologies that this incident occurred. We remain fully committed to maintaining the privacy of personal information in our possession and have taken many precautions to safeguard it. We continually evaluate and modify our practices to enhance the security and privacy of your personal information.

If you have any questions regarding this incident, please call our dedicated and confidential toll-free response line that we have set up to respond to questions at the set of the set of

Sincerely,



## - OTHER IMPORTANT INFORMATION -

## 1. <u>Placing a Fraud Alert on Your Credit File</u>.

We recommend that you place an initial one (1) year fraud alert on your credit files, at no charge. A fraud alert tells creditors to contact you personally before they open any new accounts. To place a fraud alert, call any <u>one</u> of the three major credit bureaus at the numbers listed below. As soon as one credit bureau confirms your fraud alert, they will notify the others.

Equifax	Experian	TransUnion
P.O. Box 105069	P.O. Box 9554	Fraud Victim Assistance
Atlanta, GA 30348-5069	Allen, TX 75013	Department
https://www.equifax.com/personal/cred	https://www.experian.com/fraud/center.ht	P.O. Box 2000
it-report-services/credit-fraud-alerts/	m	Chester, PA 19016-2000
(800) 525-6285	(888) 397-3742	https://www.transunion.com/frau
		<u>d-alerts</u>

(800) 680-7289

### 2. Placing a Security Freeze on Your Credit File.

If you are very concerned about becoming a victim of fraud or identity theft, you may request a security freeze be placed on your credit file, at no charge. A security freeze prohibits, with certain specific exceptions, the consumer reporting agencies from releasing your credit report or any information from it without your express authorization. You may place a security freeze on your credit report by contacting <u>all three</u> nationwide credit reporting companies at the numbers below and following the stated directions or by sending a request in writing, by mail, to <u>all three</u> credit reporting companies:

Equifax Security Freeze	Experian Security Freeze	TransUnion Security Freeze
P.O. Box 105788	P.O. Box 9554	P.O. Box 160
Atlanta, GA 30348-5788	Allen, TX 75013	Woodlyn, PA 19094
https://www.equifax.com/personal/credit-	http://experian.com/freeze	https://www.transunion.com/credit-
report-services/credit-freeze/	(888) 397-3742	freeze
(888) 298-0045		(888) 909-8872

In order to place the security freeze, you'll need to supply your name, address, date of birth, Social Security number and other personal information. After receiving your freeze request, each credit reporting company will send you a confirmation letter containing a unique PIN (personal identification number) or password. Keep the PIN or password in a safe place. You will need it if you choose to lift the freeze.

#### 3. <u>Obtaining a Free Credit Report.</u>

Under federal law, you are entitled to one free credit report every 12 months from <u>each</u> of the above three major nationwide credit reporting companies. Call **1-877-322-8228** or request your free credit reports online at **www.annualcreditreport.com**. Once you receive your credit reports, review them for discrepancies. Identify any accounts you did not open or inquiries from creditors that you did not authorize. Verify all information is correct. If you have questions or notice incorrect information, contact the credit reporting company.

#### 4. <u>Additional Helpful Resources</u>.

Even if you do not find any suspicious activity on your initial credit reports, the Federal Trade Commission (FTC) recommends that you check your credit reports periodically. Checking your credit report periodically can help you spot problems and address them quickly.

If you find suspicious activity on your credit reports or have reason to believe your information is being misused, call your local law enforcement agency and file a police report. Be sure to obtain a copy of the police report, as many creditors will want the information it contains to absolve you of the fraudulent debts. You may also file a complaint with the FTC by contacting them on the web at <u>www.ftc.gov/idtheft</u>, by phone at 1-877-IDTHEFT (1-877-438-4338), or by mail at Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580. Your

complaint will be added to the FTC's Identity Theft Data Clearinghouse, where it will be accessible to law enforcement for their investigations. In addition, you may obtain information from the FTC about fraud alerts and security freezes.

If your personal information has been used to file a false tax return, to open an account or to attempt to open an account in your name, or to commit fraud or other crimes against you, you may file a police report in the city in which you currently reside.

If this notice letter states that your financial account information and/or credit or debit card information was impacted, we recommend that you contact your financial institution to inquire about steps to take to protect your account, including whether you should close your account or obtain a new account number.

**Massachusetts Residents**: Under Massachusetts law, you have the right to obtain a police report in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.