

Edmonds School District  
 Return Mail to IDX  
 4145 SW Watson Ave, Suite 400  
 Beaverton, OR 97005



<<First Name>> <<Last Name>>  
 <<Address1>> <<Address2>>  
 <<City>>, <<State>> <<Zip>>

To Enroll, Please Call:  
 1-800-939-4170  
 Or Visit:  
[https://app.idx.us/account-  
 creation/protect](https://app.idx.us/account-creation/protect)  
 Enrollment Code: <<XXXXXXXXXX>>

May 15, 2023

Dear <<First Name>> <<Last Name>>:

Edmonds School District (“Edmonds”) writes to notify you of an incident that may affect the privacy of some of your information. This letter provides details of the incident, our response, and steps you may take to better protect against the possible misuse of your information should you feel it is appropriate to do so.

On January 31, 2023, Edmonds identified suspicious activity in its environment and immediately launched an investigation to determine the nature and scope of the activity. The investigation, which was conducted with the assistance of third-party forensic specialists, determined that an unauthorized actor had the ability to view and acquire certain information stored on our network between January 16, 2023, and January 31, 2023. Therefore, Edmonds is undertaking a comprehensive review of the data at risk to assess if any sensitive information could be affected and to whom it relates. While this review is still ongoing, Edmonds has determined that some of your data may be at risk and wanted to inform you as soon as possible. If additional information not listed in this letter is determined to be affected, you will receive a supplemental correspondence to confirm the same.

We determined the type of information potentially impacted by this incident may include your: name, address, financial account information, and employee identification number.

We take the confidentiality, privacy, and security of information in our care seriously. Upon discovery of the incident, we immediately commenced an investigation and took steps to implement additional safeguards related to data privacy and security.

In an abundance of caution, we are providing you with access to twenty-four (24) months of credit monitoring and identity protection services through IDX at no cost to you. A description of the services and instructions on how to enroll can be found below. Please note that you must complete the enrollment process yourself as we are not permitted to enroll you in these services.

#### Enroll in Credit Monitoring and Identity Protection

1. Website and Enrollment. Go to <https://app.idx.us/account-creation/protect> and follow the instructions for enrollment using your Enrollment Code provided at the top of the letter. Please note the deadline to enroll is August 15, 2023.

2. Activate the credit monitoring provided as part of your IDX identity protection membership. The monitoring included in the membership must be activated to be effective. Note: You must have established credit and access to a computer and the internet to use this service. If you need assistance, IDX will be able to assist you.

Under U.S. law, a consumer is entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order your free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call, toll-free, 1-877-322-8228. You may also directly contact the three major credit reporting bureaus listed below to request a free copy of your credit report.

Consumers have the right to place an initial or extended “fraud alert” on a credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer’s credit file. Upon seeing a fraud alert display on a consumer’s credit file, a business is required to take steps to verify the consumer’s identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any one of the three major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a “credit freeze” on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer’s express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a security freeze, you may need to provide the following information, depending on whether you make the request online, by phone, or by mail:

1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security number;
3. Date of birth;
4. Addresses for the prior two to five years;
5. Proof of current address, such as a current utility bill or telephone bill;
6. A legible photocopy of a government-issued identification card (state driver’s license or ID card, etc.);
7. Social Security Card, pay stub, or W2;
8. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

Should you wish to place a credit freeze, please contact the three major credit reporting bureaus listed below:

<b>Equifax</b>	<b>Experian</b>	<b>TransUnion</b>
<a href="https://www.equifax.com/personal/credit-report-services/">https://www.equifax.com/personal/credit-report-services/</a>	<a href="https://www.experian.com/help/">https://www.experian.com/help/</a>	<a href="https://www.transunion.com/credit-help">https://www.transunion.com/credit-help</a>
888-298-0045	1-888-397-3742	1 (800) 916-8800
Equifax Fraud Alert, P.O. Box 105069 Atlanta, GA 30348-5069	Experian Fraud Alert, P.O. Box 9554, Allen, TX 75013	TransUnion Fraud Alert, P.O. Box 2000, Chester, PA 19016
Equifax Credit Freeze, P.O. Box 105788 Atlanta, GA 30348-5788	Experian Credit Freeze, P.O. Box 9554, Allen, TX 75013	TransUnion Credit Freeze, P.O. Box 160, Woodlyn, PA 19094

Under Massachusetts law, you have the right to obtain any police report filed in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

You may further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or your state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; [www.identitytheft.gov](http://www.identitytheft.gov); 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and your state Attorney General. This notice has not been delayed by law enforcement.

We understand you may have questions about the incident that are not addressed in this letter. If you have questions, or need assistance, please call 1-800-939-4170, Monday through Friday from 6:00 a.m. to 6:00 p.m. Pacific Time. You may also write to Edmonds at 20420 68th Ave. W, Lynnwood, WA 98036.

Sincerely,

Dr. Rebecca Miner  
Superintendent  
Edmonds School District

# **EXHIBIT B**

## Notice of Data Event

(<https://www.edmonds.wednet.edu/news/details/~board/district-2022-23-only-district/post/notice-of-data-event>)

Feb 10 2023 2:00 PM

Edmonds School District ("Edmonds") recently discovered an incident that may have impacted the privacy of information related to certain students, staff and parents. While Edmonds is unaware of any actual or attempted misuse of information in relation to the incident, it is providing potentially affected individuals with information about the incident and steps individuals may take to help protect against the possible misuse of your information.

**What Happened?** On January 31, 2023, Edmonds identified suspicious activity in its environment and immediately launched an investigation to determine the nature and scope of the activity. The investigation, which is still ongoing and being conducted with the assistance of third-party forensic specialists, determined that an unauthorized actor had the ability to view and acquire certain information stored on the network between January 16, 2023, and January 31, 2023. Therefore, Edmonds is undertaking a comprehensive review of the data at risk to assess if any sensitive information could be affected and to whom it relates. While this review is still ongoing, Edmonds wanted to inform potentially affected individuals as soon as possible so that they could take affirmative steps to protect their information should they deem it appropriate to do so.

**What Information Was Involved?** Edmonds determined the type of information potentially impacted by this incident may include, but is not limited to, name, Social Security number, driver's license number, date of birth, student identification number, financial account information, medical information, and student records.

**How Will Individuals Know If They Are Affected By This Incident?** Edmonds is in the process of reviewing the data determined to be at risk and generating a list of potentially impacted individuals. Once this review is complete, Edmonds plans to mail notification letters to individuals whose protected information could have been impacted and for whom they have a valid mailing address.

**What You Can Do.** Edmonds encourages individuals to remain vigilant against incidents of identity theft and fraud by reviewing your account statements and monitoring your credit reports for any unauthorized or suspicious activity. You can also review the "Steps Individuals Can Take to Help Protect Personal Information" below for further guidance.

**For More Information.** Edmonds understands individuals may have questions about the incident that are not addressed in this notice. If you have questions, or need assistance, please call 425-431-7000, Monday through Friday from 8:00 a.m. to 4:30 p.m. Pacific Time. If you call outside the hours listed, please leave a message and someone will return your call as soon as possible. You may also write to Edmonds at 20420 68th Ave. W, Lynnwood, WA 98036.

### STEPS INDIVIDUALS CAN TAKE TO HELP PROTECT PERSONAL INFORMATION

[Skip To Main Content](#)

**Monitor Your Accounts**

Under U.S. law, a consumer is entitled to one (1) free credit report annually from each of the three (3) major credit reporting bureaus, Equifax, Experian, and TransUnion. To order your free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) (<http://www.annualcreditreport.com>) or call, toll-free, 1-877-322-8228. You may also directly contact the three (3) major credit reporting bureaus listed below to request a free copy of your credit report.

Consumers have the right to place an initial or extended “fraud alert” on a credit file at no cost. An initial fraud alert is a one (1) year alert that is placed on a consumer’s credit file. Upon seeing a fraud alert display on a consumer’s credit file, a business is required to take steps to verify the consumer’s identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven (7) years. Should you wish to place a fraud alert, please contact any one of the three (3) major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a “credit freeze” on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer’s express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a security freeze, you will need to provide the following information:

1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security number;
3. Date of birth;
4. Addresses for the prior two (2) to five (5) years;
5. Proof of current address, such as a current utility bill or telephone bill;
6. A legible photocopy of a government-issued identification card (state driver’s license or ID card, military identification, etc.); and
7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft if you are a victim of identity theft.

Should you wish to place a fraud alert or credit freeze, please contact the three (3) major credit reporting bureaus listed below:

<b>Equifax</b>
<a href="https://www.equifax.com/personal/credit-report-services/">https://www.equifax.com/personal/credit-report-services/</a> ( <a href="https://www.equifax.com/personal/credit-report-services/">https://www.equifax.com/personal/credit-report-services/</a> )
1-888-298-0045
Equifax Fraud Alert, P.O. Box 105069 Atlanta, GA 30348-5069
Equifax Credit Freeze, P.O. Box 105788 Atlanta, GA 30348-5788

<b>Experian</b>
<a href="https://www.experian.com/help/">https://www.experian.com/help/</a> ( <a href="https://www.experian.com/help/">https://www.experian.com/help/</a> )
1-888-397-3742
Experian Fraud Alert, P.O. Box 9554, Allen, TX 75013
Experian Credit Freeze, P.O. Box 9554, Allen, TX 75013
<b>TransUnion</b>
<a href="https://www.transunion.com/credit-help">https://www.transunion.com/credit-help</a> ( <a href="https://www.transunion.com/credit-help">https://www.transunion.com/credit-help</a> )
1-800-916-8800
TransUnion Fraud Alert, P.O. Box 2000, Chester, PA 19016
TransUnion Credit Freeze, P.O. Box 160, Woodlyn, PA 19094

**Additional Information**

You may further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or your state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; [www.identitytheft.gov](http://www.identitytheft.gov) (<http://www.identitytheft.gov>); 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and your state Attorney General. This notice has not been delayed by law enforcement.