

GREENBACKER RENEWABLE ENERGY COMPANY IISM 230 Park Ave, Suite 1560 NY, NY 10169 www.greenbackercapital.com

May 30, 2023

[ADDRESS]

RE: Notice of Security Incident

Dear [SHAREHOLDER]:

Greenbacker Renewable Energy Company II ("Greenbacker") is writing to share some important information with you regarding a recent incident involving your personal information. In this notice, you will find information about the incident, our response, and steps you may take to further protect your personal information.

What Happened?

On April 14, 2023, we learned a clerical error by SS&C, our transfer agent, resulted in a mislabeled mailing. Consequently, a report containing investor and transaction information was inadvertently mailed to and received by a Greenbacker shareholder. Our records indicate that your personal information may have been impacted by this incident.

What Information Was Involved?

The information that was disclosed was limited to shareholder names, Greenbacker account numbers, and March distribution amounts. No information was disclosed that would allow access to any Greenbacker account.

What Are We Doing?

Upon learning of the incident, SS&C launched an internal investigation to determine the root cause of the incident, concluding it was the result of an isolated occurrence of human error. Certain custodians regularly receive reporting for Greenbacker's monthly distribution payouts. An SS&C employee erroneously used a Greenbacker shareholder's home address as the recipient of the reporting intended for the custodian, resulting in the inadvertent disclosure of shareholder information.

The information exposed was limited and should not create a risk of financial fraud or identity theft. Your information was not disclosed to any other unauthorized parties. The custodian address information has been corrected, and the recipient shareholder confirmed the paperwork has been

securely destroyed. We have taken steps to help prevent this type of mistake from happening in the future.

Greenbacker takes this incident and the privacy and security of your information very seriously. We will continue to monitor our privacy procedures as well as those of our business partners and make improvements and enhancements where appropriate.

What Can You Do?

Since the personal information inadvertently shared was limited to monthly Greenbacker distributions, we do not believe this incident raises the risk of financial fraud or identity theft. However, it is always a good idea to regularly review your Greenbacker account online and report any suspicious or unrecognized activity immediately by calling 833-404-4104 or speaking to your advisor.

Other Important Information.

We apologize for the inconvenience that this incident may cause. We take all data privacy and security matters seriously and are taking steps to minimize the chances of a similar occurrence happening again.

We understand that you may have questions about this incident that are not addressed in this letter. If you have additional questions, please call our dedicated assistance line at 833-404-4104, between the hours of 8:00am and 5:00pm Central Time, Monday through Friday.

Sincerely,

Any Socha

Amy Socha Investment Services Vice President Amy.socha@greenbackercapital.com

Important Identity Theft Information Additional Steps You Can Take to Protect Your Identity

Review Your Accounts and Credit Reports

Regularly review statements from your accounts and periodically obtain your credit report from one or more of the national credit reporting companies. You may obtain a free copy of your credit report online at www.annualcreditreport.com by calling toll free 1.877.322.8228, or by mailing an Annual Credit Report Request Form (available at www.annualcreditreport.com) to: Annual Credit Report Request Service. P.O. Box 105281, Atlanta, GA, 30348-5281. You may also purchase a copy of your credit report by contacting one or more of the three national credit reporting agencies listed below:

- Equifax, P.O. Box 740241, Atlanta, Georgia 30374-0241. 1.800.685.1111. www.equifax.com
- Experian, P.O. Box 9532, Allen, TX 75013. 1.888.397.3742. www.experian.com
- TransUnion, 2 Baldwin Place, P.O. Box 1000, Chester, PA 19016. 1.800.916.8800. www.transunion.com

Consider Placing a Fraud Alert

You may wish to consider contacting the fraud department of the three major credit bureaus to request that a "fraud alert" be placed on your file. A fraud alert notifies potential lenders to verify your identification before extending credit in your name.

Equifax:	Report Fraud:	1.800.525.6285
Experian:	Report Fraud:	1.888.397.3742
TransUnion:	Report Fraud:	1.800.680.7289

Security Freeze for Credit Reporting Agencies

You may wish to request a security freeze on your credit reports. A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing, or other services. It is free to place, lift, or remove a security freeze.

You must separately place a security freeze on your credit report at each credit bureau. To do so, you must contact the credit bureaus by phone, mail, or secure electronic means:

- Equifax: P.O. Box 105788, Atlanta, GA 30348, 1.800.349.9960, <u>www.Equifax.com</u>
- Experian: P.O. Box 9554, Allen, TX 75013, 1.888.397.3742, <u>www.Experian.com</u>
- TransUnion: P.O. Box 2000, Chester, PA 19106, 1.888.909.8872, www.TransUnion.com

To request a security freeze, you will need to provide the following:

- Your full name (including middle initial, Jr., Sr., Roman numerals, etc.),
- Social Security number

- Date of birth
- Address(es) where you have lived over the prior five years
- Proof of current address such as a current utility bill
- A photocopy of a government-issued ID card
- If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft

If you request a freeze online or by phone, the agency must place the freeze within one business day. The credit bureaus have three business days after receiving a request by mail to place a security freeze on your credit report, and they must also send confirmation to you within five business days and provide you with a unique password or personal identification number (PIN), or both, that can be used by you to authorize the removal or lifting of the security freeze.

To lift the freeze to allow a specific entity or individual access to your credit report, you must contact the credit reporting agencies and include (1) proper identification; (2) the PIN or password provided to you when you placed the security freeze; and (3) the identities of those entities or individuals you would like to receive your credit report or the specific period of time you want the credit report available.

You have rights under the federal Fair Credit Reporting Act (FCRA). These include, among others, the right to know what is in your file; to dispute incomplete or inaccurate information; and to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information. For more information about the FCRA, please visit www.ftc.gov.

Suggestions If You Are a Victim of Identity Theft

- <u>File a police report</u>. Get a copy of the report to submit to your creditors and others that may require proof of a crime.
- <u>Contact the U.S. Federal Trade Commission (FTC)</u>. The FTC provides useful information to identity theft victims and maintains a database of identity theft cases for use by law enforcement agencies. File a report with the FTC by calling the FTC's Identity Theft Hotline: 1-877-IDTHEFT (438-4338); online at http://www.ftc.gov/idtheft; or by mail at Identity Theft Clearinghouse, Federal Trade Commission, 600 Pennsylvania Ave., N.W., Washington, D.C. 20580.
- <u>Keep a record of your contacts</u>. Start a file with copies of your credit reports, the police reports, any correspondence, and copies of disputed bills. It is helpful to log conversations with creditors, law enforcement officials, and other relevant parties.

Take Steps to Avoid Identity Theft

Further information can be obtained from the FTC about steps to take to avoid identity theft at: http://www.ftc.gov/idtheft; calling 1-877-IDTHEFT (438-4338); or write to Consumer Response Center, Federal Trade Commission, 600 Pennsylvania Ave., N.W., Washington, D.C. 20580.

State Specific Information

Massachusetts residents are reminded that you have the right to obtain a police report and request a security freeze as described above. There is no charge to place a security freeze on your account; however, you may be required to provide the credit reporting agency with certain personal information (such as your name, Social Security Number, date of birth, and address) and proper identification (such as a copy of a government-issued ID card and a bill or statement) prior to its honoring your request.

New York residents can learn more about security breach response and identity theft prevention and protection from the New York State Department of State Division of Consumer Protection, by visiting their web site at https://dos.ny.gov/protecting-yourself-identity-theft, or by contacting federal agencies using the contact information listed above.

North Carolina residents can learn more about preventing identity theft from the North Carolina Office of the Attorney General, by visiting their web site at https://ncdoj.gov/protecting-consumers/protecting-your-identity/, calling 1.919.716.6400, or requesting more information from the North Carolina Attorney General's Office, 9001 Mail Service Center Raleigh, NC 27699-9001.