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<<First Name>> <<Middle Name/Initial>> <<Last Name>> <<Address 1>> <<Address 2>> <<City>>, <<State>> <<Zip>>
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June 1, 2023

**Re: Notice of << Variable Header>>** 

Dear <<First Name>> <<Middle Name/Initial>> <<Last Name>>:

Converged Security Solutions, LLC ("CSS") is writing to inform you of a recent incident that may impact the privacy of your information. Although CSS is unaware of any actual or attempted misuse of your information, CSS is providing you with information about the recent incident, the response to that incident, and steps you may take to better protect your information, should you feel it is appropriate to do so.

The confidentiality, privacy, and security of information on our systems is one of our highest priorities. We have taken and are continuing to take steps to review our policies, procedures, and existing security measures. Although we have no evidence of any misuse of your personal information, we are offering you access to twenty-four (24) months of credit monitoring and identity restoration services through IDX, A ZeroFox Company, the data breach and recovery services expert, as a courtesy and in an abundance of caution.

## **Enroll in Complimentary Credit Monitoring**

IDX identity protection services include: 24 months of credit and CyberScan monitoring, a \$1,000,000 insurance reimbursement policy, and fully managed id theft recovery services. With this protection, IDX will help you resolve issues if your identity is compromised.

We encourage you to contact IDX with any questions and to enroll in free identity protection services by calling 1-800-939-4170 or going to <a href="https://app.idx.us/account-creation/protect">https://app.idx.us/account-creation/protect</a> and using the Enrollment Code provided above. IDX representatives are available Monday through Friday from 9 am - 9 pm Eastern Time. Please note the deadline to enroll is September 1, 2023.

We encourage you to remain vigilant against incidents of identity theft and fraud, to review your account statements, and to monitor your credit reports for suspicious activity. Under U.S. law, a consumer is entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order your free credit report, visit <a href="www.annualcreditreport.com">www.annualcreditreport.com</a> or call, toll-free, 1-877-322-8228. You may also directly contact the three major credit reporting bureaus listed below to request a free copy of your credit report.

Consumers have the right to place an initial or extended "fraud alert" on a credit file at no cost. An initial fraud alert is a one-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any one of the three major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a "credit freeze" on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer's express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a credit freeze, you may need to provide the following information, depending on whether you make the request online, by phone, or by mail:

- 1. Full name (including middle initial, as well as Jr., Sr., II, III, etc.);
- 2. Social Security number;
- 3. Date of birth;
- 4. Addresses for the prior two to five years;
- 5. Proof of current address, such as a current utility bill or telephone bill;
- 6. A legible photocopy of a government-issued identification card (state driver's license or ID card, etc.);
- 7. Social Security Card, pay stub, or W2;
- 8. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

Should you wish to place a credit freeze, please contact the three major credit reporting bureaus listed below:

| Equifax                                  | Experian                       | TransUnion                         |
|--|--------------------------------|------------------------------------|
| https://www.equifax.com/personal/credit- | https://www.experian.com/help/ | https://www.transunion.com/credit- |
| report-services/                         |                                | <u>help</u>                        |
| 1-888-298-0045                           | 1-888-397-3742                 | 1-800-916-8800                     |
| Equifax Fraud Alert, P.O. Box 105069     | Experian Fraud Alert, P.O. Box | TransUnion Fraud Alert, P.O. Box   |
| Atlanta, GA 30348-5069                   | 9554, Allen, TX 75013          | 2000, Chester, PA 19016            |
| Equifax Credit Freeze, P.O. Box 105788   | Experian Credit Freeze, P.O.   | TransUnion Credit Freeze, P.O.     |
| Atlanta, GA 30348-5788                   | Box 9554, Allen, TX 75013      | Box 160, Woodlyn, PA 19094         |

Under Massachusetts law, you have the right to obtain any police report filed in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

You may further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or your state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; <a href="www.identitytheft.gov">www.identitytheft.gov</a>; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and your state Attorney General. This notice has not been delayed by law enforcement.

We understand you may have questions about this incident that are not addressed in this letter. To ensure your questions are answered in a timely manner, please call our dedicated assistance line at: 1-800-939-4170, Monday through Friday from 9 am - 9 pm Eastern Time. You may also write to CSS directly at: 11800 Sunrise Valley Dr Suite 900, Reston, VA 20191.

Sincerely,

Converged Security Solutions, LLC