

Cupertino Electric Inc.
c/o Cyberscout
Box 8
Searborn, IL 8 9998



July 28, 2023

NOTICE OF DATA BREACH

Dear

Cupertino Electric, Inc. ("C E") is writing to notify you of an incident that may affect the privacy of some of your information. Although C E has no indication of any identity theft or fraud occurring as a result of this event, this letter provides details of the incident, the company's response, and resources available to you to help protect your information from possible misuse, should you feel it is appropriate to do so.

Although C E's investigation is ongoing, the information impacted by this incident may include your name, address, Social Security Number (SSN), driver's license number, and date of birth.

Data privacy and security are among C E's highest priorities, and there are extensive measures in place to protect the information in our care. Upon discovery of the unauthorized activity, C E promptly commenced an investigation with the assistance of third-party computer forensic specialists to confirm the nature and scope of the incident. The ongoing investigation and response has included confirming the security of our systems, reviewing the contents of relevant data for sensitive information, and notifying potentially impacted individuals. As part of our ongoing commitment to the privacy of information in our care at C E, we are reviewing our policies, procedures and processes related to the storage and access of personal information to reduce the likelihood of a similar future event. We will also notify applicable regulatory authorities, as required by law.

As an added precaution, we are also offering **24 months of complimentary access to credit monitoring services** for affected employees through Cyberscout, a TransUnion company. Individuals who wish to receive these services must enroll by following the attached enrollment instructions as we are not able to enroll you on your behalf. Enrollment instructions may be found in the attached *Steps You Can Take to Protect Personal Information*.

We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your account statements and monitoring your free credit reports for suspicious activity and to detect errors over the next 12 to 24 months.

000010102G0500

P

STEPS YOU CAN TAKE TO PROTECT PERSONAL INFORMATION

Enroll in Monitoring Services

In response to the incident, we are providing you with access to **Triple Bureau Credit Monitoring/Triple Bureau Credit Report/Triple Bureau Credit Score** services at no charge. These services provide you with alerts for twenty-four (24) months from the date of enrollment when changes occur to any of your Experian, Equifax or TransUnion credit files. This notification is sent to you the same day that the change or update takes place with the bureau. In addition, we are providing you with proactive fraud assistance to help with any questions that you might have or in event that you become a victim of fraud. These services will be provided by IdentityForce, a TransUnion company specializing in fraud assistance and remediation services.

To enroll in Credit monitoring services at no charge, please log on to <https://secure.identityforce.com/benefit/cupertinoelectric> and follow the instructions provided. When prompted please provide the following unique code to receive services: **FSPPPG4P45**. In order for you to receive the monitoring services described above, you must enroll within 90 days from the date of this letter. The enrollment requires an internet connection and e-mail account and may not be available to minors under the age of 18 years of age. Please note that when signing up for monitoring services, you may be asked to verify personal information for your own protection to confirm your identity.

Monitor Your Accounts

Under U.S. law, a consumer is entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order a free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. Consumers may also directly contact the three major credit reporting bureaus listed below to request a free copy of their credit report.

Consumers have the right to place an initial or extended "fraud alert" on a credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If consumers are the victim of identity theft, they are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should consumers wish to place a fraud alert, please contact any of the three major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a "credit freeze" on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer's express authorization.

The credit freeze is designed to prevent credit, loans, and services from being approved in a consumer's name without consent. However, consumers should be aware that using a credit freeze to take control over who gets access to the personal and financial information in their credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application they make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, consumers cannot be charged to place or lift a credit freeze on their credit report. To request a credit freeze, individuals may need to provide some or all of the following information:

1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security number;
3. Date of birth;
4. Addresses for the prior two to five years;
5. Proof of current address, such as a current utility bill or telephone bill;
6. Legible photocopy of a government-issued identification card (state driver's license or ID card, etc.); and
7. Copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft if they are a victim of identity theft.

Should consumers wish to place a credit freeze or fraud alert, please contact the three major credit reporting bureaus

Equifax	Experian	TransUnion
https://www.equifax.com/personal/credit-report-services/	https://www.experian.com/help/	https://www.transunion.com/credit-help
1-888-298-0045	1-888-397-3742	1-800-916-8800
Equifax Credit Services, P.O. Box 105069 Atlanta, GA 30348-5069	Experian Credit Services, P.O. Box 9554, Allen, TX 75013	TransUnion Credit Services, P.O. Box 2000, Chester, PA 19016
Equifax Credit Services, P.O. Box 105788 Atlanta, GA 30348-5788	Experian Credit Services, P.O. Box 9554, Allen, TX 75013	TransUnion Credit Services, P.O. Box 160, Woodlyn, PA 19094



Under Massachusetts law, you have the right to obtain any police report filed in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

Consumers may further educate themselves regarding identity theft, fraud alerts, credit freezes, and the steps they can take to protect your personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or their state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, D.C. 20580; www.identitytheft.gov; 1-877-ID-HELP (1-877-438-4338); and TOLL FREE: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. Consumers can obtain further information on how to file such a complaint by way of the contact information listed above. Consumers have the right to file a police report if they ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, consumers will likely need to provide some proof that they have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and the relevant state Attorney General. This notice has not been delayed by law enforcement.

We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your account statements and monitoring your free credit reports for suspicious activity and to detect errors over the next 12 to 24 months. You may also review the information contained in the attached *Steps You Can Take to Help Protect Personal Information* document that provides details on the complimentary credit monitoring services CEI is making available to you.

If you have additional questions, please call our dedicated assistance line at 1-800-837-4099 toll-free Monday through Friday from 8:00 am to 8:00 pm, (excluding major U.S. holidays).

When you call, please be prepared to provide this engagement number: **FSPPPG4P45**.

Sincerely,

Bill Slakey
 Chief Financial Officer and Executive Lead
 Cupertino Electric, Inc.
bill_slakey@cei.com or 408-808-8000

00001020280000

P

