# [PurFoods LLC Company Header/Logo]

<<Name 1>> <<Name 2>> <<Address 1>> <<Address 2>> <<City>>, <<State>> <<Cip>> <<Country>>

<< Return Mail Address>>

<<Date>>

### Dear << Name 1>>:

As part of our vital mission of improving life through better nutrition at home, PurFoods, LLC [doing business as Mom's Meals ("PurFoods")] may have provided you with one or more meal(s). We are writing to notify you of a recent event that may involve some of your personal information, as well as our response to the event and steps you can take to protect that information, should you feel it appropriate to do so.

What Happened? Upon identifying suspicious account behavior on February 22, 2023, we launched an investigation with the help of third-party specialists. The investigation determined that we experienced a cyberattack between January 16, 2023, and February 22, 2023, that included the encryption of certain files in our network. Because the investigation also identified the presence of tools that could be used for data exfiltration (the unauthorized transfer of data), we are not able to rule out the possibility that data was taken from one of our file servers.

**What Information Was Involved?** Third-party specialists have helped us conduct a review of the potentially involved data, which concluded on July 10, 2023, and determined that the files at issue included your name and [Extra 2 – Data Elements].

It's important to note that we have seen no evidence that any personal information was misused or further disclosed as a result of the cyberattack.

What We Are Doing. We have notified Federal law enforcement of this event and cooperated with their subsequent investigation. Further, because safeguarding the privacy of information in our care is one of our highest priorities, we have taken a number of steps to further strengthen our network security. We also are reviewing our existing policies and procedures to identify additional measures and safeguards

What You Can Do. We encourage you to be watchful about potential identity theft and fraud by reviewing your account statements and monitoring your free credit reports for suspicious activity, as well as by reading the attached *Steps You Can Take to Protect Personal Information*. Though we are not aware of any actual or attempted misuse of your personal information, as an added precaution, we have arranged to offer you access to twelve (12) months of complimentary credit monitoring and identity restoration services provided through Kroll. We are unable to enroll you directly, but we have included enrollment instructions in the attached *Steps You Can Take to Protect Personal Information*.

**For More Information.** We are sorry for any inconvenience this incident may cause. If you have additional questions, please call us at [insert phone number], Monday through Friday, from X:00

a.m. to X:00 p.m. Central Time. You may also write to PurFoods, LLC at 3210 SE Corporate Woods Drive, Ankeny, IA 50021.

Sincerely,

Jane Sturtz Privacy Officer

#### STEPS YOU CAN TAKE TO PROTECT PERSONAL INFORMATION

To help relieve concerns and restore confidence following this incident, Purfoods has secured the services of Kroll to provide identity monitoring at no cost to you for one year. Kroll has extensive experience helping people who have sustained an unintentional exposure of confidential data. Your identity monitoring services include Credit Monitoring, Fraud Consultation, and Identity Theft Restoration.

Visit <<IDMonitoringURL>> to activate and take advantage of your identity monitoring services.

You have until << Date>> to activate your identity monitoring services.

Membership Number: << Member ID>>

For more information about Kroll and your Identity Monitoring services, you can visit info.krollmonitoring.com.

Additional information describing your services is included with this letter.

## **Examine Insurance Correspondence**

Because the personal information in question may have included your health insurance member identification number, we encourage you to carefully review explanations of benefits (EOBs) and other correspondence from your insurer to ensure you actually received the services. If not, you can contact your insurance company's customer service line to report any discrepancies.

## **How to Monitor Your Accounts**

Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order your free credit report, visit <a href="https://www.annualcreditreport.com">www.annualcreditreport.com</a> or call, toll-free, 1-877-322-8228. You may also directly contact the three major credit reporting bureaus listed below to request a free copy of your credit report.

### **Freezes and Fraud Alerts**

You also have the right to place a "credit freeze," at no cost to you, on your credit report, which will prohibit a credit bureau from releasing information in your credit report without your express authorization. This is designed to prevent credit, loans, and services from being approved in your name without your consent, and you can lift the freeze at any time. While credit is frozen, however, approvals for new loans, credit cards, mortgages, or other accounts involving the extension of credit could be delayed. To request a credit freeze, you will need to provide the following information:

- 1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
- 2. Social Security number;
- 3. Date of birth;
- 4. Addresses for the prior two to five years;
- 5. Proof of current address, such as a current utility bill or telephone bill;

- 6. A legible photocopy of a government-issued identification card (state driver's license or ID card, etc.); and
- 7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft if you are a victim of identity theft.

As an alternative to a credit freeze, you also can place either an initial or extended "fraud alert" on your credit report, also at no cost. An initial fraud alert is a 1-year alert that is placed on a credit file. Upon seeing a fraud alert display, a business is required to take steps to verify your identity before extending new credit. If you are a victim of identity theft, you are entitled to a seven-year extended fraud alert lasting seven years.

To learn more about credit freezes and fraud alerts, please visit the Federal Trade Commission's website at <a href="https://consumer.ftc.gov/articles/what-know-about-credit-freezes-fraud-alerts">https://consumer.ftc.gov/articles/what-know-about-credit-freezes-fraud-alerts</a>. Should you wish to place a credit freeze or either type of fraud alert, please contact any one of the three major credit reporting bureaus listed below:

Equifax	Experian	TransUnion
https://www.equifax.com/pers onal/credit-report-services/	https://www.experian.com/ help/	https://www.transunion.com/cr edit-help
888-298-0045	1-888-397-3742	1 (800) 916-8800
Equifax Fraud Alert, P.O. Box 105069 Atlanta, GA 30348- 5069	Experian Fraud Alert, P.O. Box 9554, Allen, TX 75013	TransUnion Fraud Alert, P.O. Box 2000, Chester, PA 19016
Equifax Credit Freeze, P.O. Box 105788 Atlanta, GA 30348-5788	Experian Credit Freeze, P.O. Box 9554, Allen, TX 75013	TransUnion Credit Freeze, P.O. Box 160, Woodlyn, PA 19094

#### **Additional Information**

You can find more information on protecting your personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or your state Attorney General. The Federal Trade Commission encourages those who discover that their information has been misused to file a complaint by writing them at 600 Pennsylvania Avenue NW, Washington, DC 20580; visiting <a href="www.identitytheft.gov">www.identitytheft.gov</a>; or calling 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261.

In addition, you have the right to file a police report if you ever experience identity theft or fraud. When filing a report with law enforcement for identity theft, you will likely be asked to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and your state Attorney General. Please note, this notice has not been delayed by law enforcement.

For District of Columbia residents, the District of Columbia Attorney General may be contacted at: 400 6th Street, NW, Washington, DC 20001; 202-727-3400; and oag@dc.gov.

For Maryland residents, the Maryland Attorney General may be contacted at: 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 1-410-528-8662 or 1-888-743-0023; and <a href="https://www.oag.state.md.us">www.oag.state.md.us</a>.

For New Mexico residents, you have rights pursuant to the Fair Credit Reporting Act, such as the right to be told if information in your credit file has been used against you, the right to know what is in your credit file, the right to ask for your credit score, and the right to dispute incomplete or inaccurate information. Further, pursuant to the Fair Credit Reporting Act, the consumer reporting bureaus must correct or delete inaccurate, incomplete, or unverifiable information; consumer reporting agencies may not report outdated negative information; access to your file is limited; you must give your consent for credit reports to be provided to employers; you may limit "prescreened" offers of credit and insurance you get based on information in your credit report; and you may seek damages from violator. You may have additional rights under the Fair Credit Reporting Act not summarized here. Identity theft victims and active duty military personnel have specific additional rights pursuant to the Fair Credit Reporting Act. We encourage you to review your rights pursuant to the Fair Credit Reporting Act by visiting www.consumerfinance.gov/f/201504\_cfpb\_summary\_your-rights-under-fcra.pdf, or by writing Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

For New York residents, the New York Attorney General may be contacted at: Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1-800-771-7755; or <a href="https://ag.ny.gov/">https://ag.ny.gov/</a>.

For North Carolina residents, the North Carolina Attorney General may be contacted at: 9001 Mail Service Center, Raleigh, NC 27699-9001; 1-877-566-7226 or 1-919-716-6000; and <a href="https://www.ncdoj.gov">www.ncdoj.gov</a>.

For Rhode Island residents, the Rhode Island Attorney General may be reached at: 150 South Main Street, Providence, RI 02903; <a href="www.riag.ri.gov">www.riag.ri.gov</a>; and 1-401-274-4400. Under Rhode Island law, you have the right to obtain any police report filed in regard to this incident. There are [#] Rhode Island residents impacted by this incident.