



+1 (212) 249-8950 (NY)

[InsertDate]

[Name] [Address1] [Address2] [Address3]

NOTICE OF DATA BREACH

Dear [InsertName]:

We are contacting you about a cybersecurity incident that occurred at the Americas Society/Council of the Americas ("AS/COA"). It is possible that the perpetrators may have accessed or acquired your personal information ("PI") in connection with the incident.

You have a right to obtain a "security freeze" free of charge. A security freeze means potential creditors cannot get your credit report. To place a freeze, contact each of the major credit bureaus at the phone numbers or addresses below. You will need your Social Security number, a copy of a photo ID, and proof of residence such as a recent utility bill.

- Equifax: (800) 685-1111 or P.O. Box 105788, Atlanta, GA 30348
- Experian: (888) 397-3742 or P.O. Box 9554, Allen, TX 75013
- TransUnion: (888) 909-8872 or P.O. Box 2000, Chester, PA 19016

You have a right to obtain a police report.

To help you monitor and prevent the unauthorized use of your PI, we are offering you 18 months of credit monitoring services. Please contact Peter Reilly at (212) 277-8320 to accept this offer.

For information and assistance, please call Peter Reilly at (212) 277-8320 or preilly@as-coa.org.

Sincerely,

Peter Reilly Chief Financial Officer

Americas Society/Council of the Americas



[InsertDate]

[Name] [Address1] [Address2] [Address3]

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