



Biocair Inc.
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Phone
+1 617-420-6058
Date
<<Date>>

Dear [First Name]

We are writing to notify you of a recent incident that may impact the privacy of certain information provided to us. We take this incident very seriously and want to inform you of resources available to you to help protect your information. The type of information that may have been contained within the affected data includes your <<DATA ELEMENTS>>.

Upon learning of the incident, we immediately took steps to address the incident. Additionally, we are providing you access to 18 months of credit monitoring and identity protection services through TransUnion at no cost to you. Instructions about how to enroll in these services and additional resources available to you are included in the enclosed "*Steps You Can Take to Help Protect Your Information*".

We recommend that you remain vigilant against incidents of identity theft and fraud by reviewing your credit reports/account statements for suspicious activity and to detect errors. If you discover any suspicious or unusual activity on your accounts, please promptly contact the financial institution or company. We have provided additional information below, which contains more information about steps you can take to help protect yourself against fraud and identity theft.

Your account security is important to us. Should you have any questions or concerns, you may contact us at dataquestions@biocair.com or by phone at +1 617-420-6058.

Sincerely,

[Signatory name, position]

STEPS YOU CAN TAKE TO HELP PROTECT YOUR INFORMATION

Activate Identity Monitoring Services

Biocair has set up a free credit monitoring service, which you can apply for by emailing dataquestions@biocair.com or call +1 617-420-6058.

TAKE ADVANTAGE OF YOUR IDENTITY MONITORING SERVICES

You have been provided with access to the following services from TransUnion:

Single Bureau Credit Monitoring

You will receive alerts when there are changes to your credit data—for instance, when a new line of credit is applied for in your name. If you do not recognize the activity, you will have the option to call a TransUnion fraud specialist, who will be able to help you determine if it is an indicator of identity theft.

Fraud Consultation

You have unlimited access to consultation with a TransUnion fraud specialist. Support includes showing you the most effective ways to protect your identity, explaining your rights and protections under the law, assistance with fraud alerts, and interpreting how personal information is accessed and used, including investigating suspicious activity that could be tied to an identity theft event.

Identity Theft Restoration

If you become a victim of identity theft, an experienced TransUnion licensed investigator will work on your behalf to resolve related issues. You will have access to a dedicated investigator who understands your issues and can do most of the work for you. Your investigator will be able to dig deep to uncover the scope of the identity theft, and then work to resolve it.

You can sign up for the credit monitoring service within 90 days of the date of this letter. Due to privacy laws, we cannot register you directly. Enrolling in this service will not affect your credit score.

IMPORTANT ADDITIONAL INFORMATION

Obtaining a Free Credit Report: You may obtain a copy of your credit report, free of charge, whether or not you suspect any unauthorized activity on your account. You may obtain a free copy of your credit report from each of the three nationwide credit reporting agencies. To order your free credit report, please visit www.annualcreditreport.com, or call toll-free at 1-877-322-8228. You can also order your annual free credit report by mailing a completed Annual Credit Report Request Form (available at www.consumer.ftc.gov/articles/0155-free-credit-reports) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281.

Fraud Alerts: You can place fraud alerts with the three credit bureaus by phone and online with Equifax (https://assets.equifax.com/assets/personal/Fraud_Alert_Request_Form.pdf), Experian (www.experian.com/fraud/center.html) or TransUnion (www.transunion.com/fraud-victim-resource/place-fraud-alert). A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. Initial fraud alerts last for

one year. Victims of identity theft can also get an extended fraud alert for seven years. The phone numbers for all three credit bureaus are at the bottom of this page.

Monitoring: You should always remain vigilant for incidents of fraud and identity theft by reviewing payment card account statements and monitoring your credit reports for suspicious or unusual activity.

Security Freeze: You also have the right to place a security freeze on your credit report. A security freeze is intended to prevent credit, loans, and services from being approved in your name without your consent. To place a security freeze on your credit report, you need to make a request to each consumer reporting agency by visiting their websites below or by mail. In order to place the security freeze for yourself, your spouse, or a minor under the age of 16, you will need to provide your name, address for the past two years, date of birth, Social Security number, proof of identity and proof of address as requested by the credit reporting company. After receiving your freeze request, each credit reporting company will send you a confirmation letter containing a unique PIN (personal identification number) or password, which will be required to lift the freeze, which you can do either temporarily or permanently. It is free to place, lift, or remove a security freeze.

The contact information for the three credit reporting agencies are:

Equifax Security Freeze

P.O. Box 105788

Atlanta, GA 30348-5788

www.equifax.com/personal/credit-report-services/credit-freeze/

1-866-478-0027

Experian Security Freeze

P.O. Box 9554

Allen, TX 75013-9544

<http://www.experian.com/freeze/center.html>

1-888-397-3742

TransUnion Security Freeze

P.O. Box 160

Woodlyn, PA 19094

www.transunion.com/credit-freeze

1-800-916-8800

In addition, you may further educate yourself regarding identity theft, fraud alerts, credit freezes, and steps you can take to protect your personal information by contacting the consumer reporting bureaus, the Federal Trade Commission (“FTC”), or your state Attorney General. The contact information for the FTC is as follows:

FTC: (www.identitytheft.gov), tel.: 1-877-ID-THEFT (1-877-438-4338) & TTY: 1-866-653-4261, address: 600 Pennsylvania Avenue NW, Washington, DC 20580.

The Federal Trade Commission encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above.

If you believe you are the victim of identity theft or fraud, or have reason to believe your personal information has been misused, you should immediately:

1. **File a complaint with the police.** Ask for the case reference number and the officer's name and telephone number. If you choose, you may obtain a copy of the police report.
2. **Inform your bank and creditors** by phone and in writing about any irregularities.
3. **Report any irregularities in your mail delivery**, for example, opened envelopes, missing financial statements or documents.
4. **Alert the government tax agency**, where you may be able to place an alert.
5. **Take any other appropriate steps** to reduce or eliminate the impact of identity theft, fraud, or misuse.

This notice has not been delayed by law enforcement.