



Return Mail Processing
PO Box 589
Claysburg, PA 16625-0589

September 29, 2023

K0639-L01-0000001 T00001 P001 *****SCH 5-DIGIT 12345



SAMPLE A SAMPLE - L01 ADULT
APT ABC
123 ANY STREET
ANYTOWN, ST 12345-6789



RE: Notice of Data Security Incident

Dear Sample A. Sample:

We are writing with important information regarding a security incident recently experienced by Willingham Welding Solutions, Inc. ("Gas Innovations") that may have involved some of your personal information. Although we have no evidence that any of your information has been acquired or misused, we are notifying you about the incident out of an abundance of caution. This notice provides you with details about the incident and explains the steps we have taken in response, including the services we are making available to you.

What Happened? On July 2, 2023, we learned that we had been the target of a cybersecurity incident carried out by an unauthorized third party. We immediately launched an investigation and contacted federal law enforcement. We also engaged outside cybersecurity incident responders to investigate. Through the investigation, we determined that the scheme involved unauthorized access to certain Gas Innovations employee email accounts between May 7, 2023 and July 2, 2023 (and that one of the accounts had been accessed starting at an earlier, unknown time). The investigation was unable to rule out with 100% certainty that any emails, attachments or other data in the affected email accounts were accessed, copied, or transferred by the third party. Therefore, in an abundance of caution, we conducted an extensive review of the contents of the affected email accounts to identify any individuals whose personal information may have been contained in the accounts. Following that review, it was determined that some of your information was contained in the accounts.

What Information Was Involved? The accessed email accounts contained some of your personal information, including your [Extra1]. Again, at this time, we have no evidence that any of your personal information has been misused.

What Are We Doing? Upon discovering the incident, we promptly took steps to secure the affected email accounts and our company email systems as a whole, and put in place additional safeguards to prevent a similar incident from occurring in the future.

To help protect your identity, we are offering complimentary access to Experian IdentityWorksSM for 24 months. If you believe there was fraudulent use of your information as a result of this incident and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent. If, after discussing your situation with an agent, it is determined that identity restoration support is needed then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred from the date of the incident (including, as appropriate, helping you with contacting credit grantors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition).



Please note that Identity Restoration is available to you for 24 months from the date of this letter and does not require any action on your part at this time. The Terms and Conditions for this offer are located at www.ExperianIDWorks.com/restoration.

While identity restoration assistance is immediately available to you, we also encourage you to activate the fraud detection tools available through Experian IdentityWorks as a complimentary 24-month membership. This product provides you with superior identity detection and resolution of identity theft. To start monitoring your personal information, please follow the steps below:

- Ensure that you enroll by **December 31, 2023** (Your code will not work after this date.)
- Visit the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/credit>
- Provide your activation code: **ABCDEFGHI**

If you have questions about the product, need assistance with Identity Restoration that arose as a result of this incident, or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at 833-420-2879 by **December 31, 2023**. Be prepared to provide engagement number B103840 as proof of eligibility for the Identity Restoration services by Experian.

ADDITIONAL DETAILS REGARDING YOUR 24-MONTH EXPERIAN IDENTITYWORKS MEMBERSHIP

A credit card is not required for enrollment in Experian IdentityWorks. You can contact Experian immediately regarding any fraud issues, and have access to the following features once you enroll in Experian IdentityWorks:

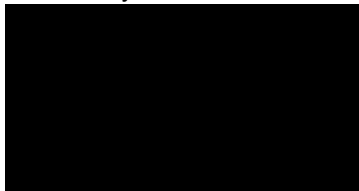
- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only.*
- **Credit Monitoring:** Actively monitors Experian file for indicators of fraud.
- **Identity Restoration:** Identity Restoration specialists are immediately available to help you address credit and non-credit related fraud.
- **Experian IdentityWorks ExtendCARE™:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **\$1 Million Identity Theft Insurance**:** Provides coverage for certain costs and unauthorized electronic fund transfers.

Other Things You Can Do. Again, while we have no evidence that your personal information has been misused, we encourage you to remain vigilant against incidents of identity theft and fraud, review your account statements, and monitor your credit reports for suspicious activity and to detect errors. You can find more information on steps to protect yourself against identity theft or fraud in the enclosed *Additional Important Information* sheet.

For More Information. If you have further questions or concerns regarding this incident, or would like an alternative to enrolling online, please call 833-420-2879 toll-free Monday through Friday from 8 am – 10 pm Central, or Saturday and Sunday from 10 am – 7 pm Central (excluding major U.S. holidays). The response line is staffed with professionals familiar with the incident and knowledgeable about what you can do to protect yourself against misuse of our information. Please be prepared to provide your engagement number B103840.

We are taking this matter very seriously and apologize for any inconvenience it may cause you. You may contact [REDACTED] in Gas Innovations Human Resources by writing to 18005 E. Highway 225 La Porte, TX 77571 with any additional questions you may have.

Sincerely,



* Offline members will be eligible to call for additional reports quarterly after enrolling.

** The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

Additional Important Information

1. Reviewing Credit Reports. We recommend that you monitor your credit reports for any activity you do not recognize. Under U.S. law, you are entitled to one free credit report every 12 months from each of the three major credit bureaus. To obtain a free annual credit report, visit www.annualcreditreport.com or call 1-877-322-8228, or complete the Annual Credit Report Request Form on the U.S. Federal Trade Commission's ("FTC") website at www.ftc.gov and mail it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281. The three credit bureaus provide free annual credit reports only through the website, toll-free number or request form. You may wish to stagger your requests so that you receive a free report by one of the three credit bureaus every four months. If you see anything in your credit report that you do not understand, call the credit bureau at the telephone number on the report. You should notify the credit bureaus of any inaccuracies in your report, whether due to error or fraud, as soon as possible so the information can be investigated and, if found to be in error, corrected. If there are accounts or charges you did not authorize, immediately notify the appropriate credit bureau by telephone and in writing.

2. Place Fraud Alerts. At no charge, you can also have the credit bureaus place a "fraud alert" on your credit file. A fraud alert tells creditors to follow certain procedures to verify your identity, including contacting you, before they open any new accounts or change your existing accounts. Please note that placing a fraud alert may cause a delay when you seek to obtain credit. You can learn more about fraud alerts by contacting the credit bureaus or by visiting their websites as set forth below:

Equifax

<https://www.equifax.com/personal/credit-report-services/>
1-888-298-0045

Equifax Information Services LLC
(Fraud Alert)
P.O. Box 105069
Atlanta, GA 30348-5069

Equifax Information Services LLC
(Credit Freeze)
P.O. Box 105788
Atlanta, GA 30348-5788

Experian

<https://www.experian.com/help/>
1-888-397-3742

Experian Fraud Alert
P.O. Box 9554
Allen, TX 75013

Experian Credit Freeze
P.O. Box 9554
Allen, TX 75013

TransUnion

<https://www.transunion.com/credit-help>
1-800-680-7289

TransUnion Fraud Victim Assistance
P.O. Box 2000
Chester, PA 19016

TransUnion Credit Freeze P.O. Box
160
Woodlyn, PA 19094

To place a fraud alert, contact any one of the above bureaus using only one of these methods. As soon as one of the three bureaus confirms your fraud alert, the others are notified to place alerts on their records as well. You should receive confirmation letters in the mail and will then be able to order all three credit reports, free of charge, for your review.

3. Placing Security Freezes. A security freeze means potential creditors cannot get your credit report. That makes it less likely that an identity thief can open new accounts in your name. Federal and state laws prohibit charges for placing, temporarily lifting, or removing a security freeze. Keep in mind that when you place the freeze, you will not be able to borrow money, obtain instant credit, or get a new credit card until you temporarily lift or permanently remove the freeze.

To place a security freeze, you must contact all three of the above bureaus and provide the following information: (1) full name; (2) social security number; (3) date of birth; (4) current and past home address information; (5) proof of current address, such as a utility bill or telephone bill; (6) a copy of a government issued identification card; and (7) if you are the victim of identity theft, include your police report, investigative report, or complaint to a law enforcement agency. If the request to place a security freeze is made by toll-free telephone or secure electronic means, the bureaus have one business day after receiving your request to place the security freeze on your credit report. If the request is made by mail, the bureaus have three business days to place the security freeze on your credit report after receiving your request. The bureaus must send confirmation to you within five business days and provide you with information concerning the process by which you may remove or lift the security freeze. Again, there is no cost to place a security freeze.



4. Monitoring Your Account Statements. We encourage you to carefully monitor your financial account statements for fraudulent activity and report anything suspicious to the respective institution or company with which the account is maintained. You should also promptly report any fraudulent activity or suspected incident of identity theft to law enforcement, your state Attorney General, and/or the FTC. The FTC can be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; www.identitytheft.gov; 1-877-ID-THEFT (877-438-4338); and TTY: 866-653-4261. The FTC encourages those who discover that their information has been misused to file a complaint with them.

5. Additional Information.

California Residents: This notification was not delayed by law enforcement.

New Mexico Residents: You have rights pursuant to the Fair Credit Reporting Act (FCRA). These include, among other things, the right to know what is in your credit file; to dispute incomplete or inaccurate information; and to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information. You may have additional rights under the FCRA not summarized here. In particular, identity theft victims have specific additional rights pursuant to the FCRA. We encourage you to review your rights pursuant to the FCRA by visiting <https://www.consumer.ftc.gov/sites/default/files/articles/pdf/pdf-0096-fair-credit-reporting-act.pdf>.

New York Residents: You can obtain additional information about identity theft prevention and protection from the New York State Attorney General's Office, The Capitol, State Street and Washington Avenue, Albany, NY 12224-0341, 1-800-771-7755, <https://ag.ny.gov/>. The Division of Consumer Protection can be reached at: 1-800-697-1220; <https://dos.ny.gov/consumer-protection>.