

ATTACHMENT A

Sewage Notification Assistance
2023-2024 Grant Program Application

Section 1 and 2 of application Form available for download at <https://www.mass.gov/info-details/grants-financial-assistance-watersheds-water-quality#sewage-notification-assistance-grant-program>

Overview: The Massachusetts Department of Environmental Protection (MassDEP or the Department) seeks proposals from Massachusetts regional or municipal wastewater utilities or systems that meet the definition of “Permittee” and are subject to 314 CMR 16.00, for innovative projects that will assist them in meeting the requirements of MassDEP’s Sewage Notification Regulations at 314 CMR 16.00 (the “Regulations”). The purpose of this grant program is to assist Permittees with expanding their efforts to meet the Sewage Notification regulatory requirements, which were promulgated to Promote Public Awareness of Sewage Pollution. Only projects that meet specific requirements of the Regulation will be considered for funding.

Section 1: Applicant Information

Applicant Name: _____

Project Title: _____

Short description of the work (<5 sentences)

Requested Funds: _____ Matching Funds (optional): _____

Name of person completing form: _____ Title: _____

Address: _____

Phone: _____ Email: _____

By checking this box the applicant confirms that they are authorized to submit this grant application on behalf of the specified Permittee listed above.

Section 2: Ability to Perform Proposed project

A. Ability to Use Funds: If awarded a Sewage Notification Assistance Grant, the awardee must be able to enter into a contract with MassDEP within 15-30 days of Grant Award.

By checking this box the Applicant acknowledges and agrees that its entity is able to enter into the contract and perform the project and meet all requirements of this state grant.

Section 3: Application Structure

Please include the following sections in your application:

Project Description: Describe the Proposed Project and the proposed work to be covered by this funding. This project description includes Proposed Project tasks and desired outcome(s) for the project as well as how the Eligible Entity will be helped by the Project. If all or some of the Proposed Project includes a request for reimbursement for eligible costs incurred after July 1, 2023 and before submission of the Application, please include a description of the Project partially or fully completed.

Project Benefit: Provide information about both the public awareness and economic benefits of the Proposed Project; specifically, how the Proposed Project furthers the goal of notifying the public of sewage discharges; and how it reduces the Eligible Entity's financial burden imposed by implementing 314 CMR 16.00.

Meet Regulatory Requirements: Describe how the Proposed Project helps the Eligible Entity meet one or more specific requirements of 314 CMR 16.00.

Financial Need: Explain the need for financial assistance to implement the Proposed Project, including other anticipated or secured funding sources that will support portions of the project (if applicable).

Qualifications of Organization and Project Manager: Describe the qualifications of the Eligible Entity and its project manager relevant to carrying out the Proposed Project.

Environmental Justice: Describe in detail how environmental justice populations will benefit directly from the Proposed Project, and whether EJ populations, EJ communities, or EJ organizations will be involved in the Proposed Project.

Project Budget: Detail the anticipated cost associated with the Proposed Project. Demonstrate a realistic understanding of Project Costs by providing a budget with detailed and credible cost estimates. For any in-kind or monetary match, explain how extensive it is and how it will be made available to the project. If all or some of the Proposed Project includes a request for reimbursement for eligible costs incurred after July 1, 2023 and before submission of the Application, please attach documentation supporting these Project Costs.

Project Timeline: Describe the timeline for the work proposed (or work that is in the process of completion), including a commitment to achieving final completion by the deadline of June 30, 2024, or earlier. Explain in detail how the work can be feasibly completed by June 30, 2024, or earlier. Describe a plan for written and/or oral communication of the project's status and progress between the awardee and MassDEP throughout the project period.