




**Attachment B  
WASTE BAN COMPREHENSIVE LOAD INSPECTION  
REPORTING SHEET**

**Date & time of inspection** \_\_\_\_\_ **Hauling Co.** \_\_\_\_\_ **Truck #** \_\_\_\_\_  
**Size of Truck** \_\_\_\_\_ **Type of Truck** \_\_\_\_\_ **Quantity of Waste** \_\_\_\_\_  
**Waste Generator Name** \_\_\_\_\_ **Waste Generator Location** \_\_\_\_\_

<b>Banned Material Documentation Thresholds</b>		<b>Amounts Found During Inspection (fill in quantities)</b>	
<b>Material</b>		<b>QTY.</b>	
Recyclable Paper (includes corrugated cardboard)	10% or more of load by volume		%
Single Polymer Plastic, Metal & Glass Containers	10% or more of load by volume		%
Textiles	10% or more of load by volume		%
Mattresses	Any		
White Goods	Any		
Lead Acid Batteries	Any		
Whole Tires (landfills only)	Any		
CRTs	Any		
Leaves and Yard Waste	10% or more of load by volume OR 10 bags		% #
Commercial Organic Material	10% or more of load by volume		%
Asphalt Pavement, Brick, Concrete, Metal, Wood and/or Clean Gypsum Wallboard	20% or more of load by volume		%
Combined Materials (Recyclable Paper; Glass, Metal, and Plastic containers; Leaves and Yard Waste; Asphalt Pavement, Brick, Concrete, Metal, Wood and/or Clean Gypsum Wallboard; and Commercial Organic Material)	30% or more of load by volume		%

**Communication re: Failed Load:**     Notified driver that load failed inspection  
    Requested generator information from hauler

**Disposition of Failed Load:** *(check one)*

<input type="checkbox"/>	Accept, separate, and recycle the banned material.
<input type="checkbox"/>	Reject or reload when substantial amounts of recoverable materials in the load and reasonable outlets for the material.
<input type="checkbox"/>	Dispose, or transfer for disposal, when the waste cannot be recycled, rejected or reloaded <i>(not an option for white goods, lead acid batteries, whole tires, CRTs, and C&amp;D materials).</i>
	<b>Use space below to explain reason for disposing, or transferring for disposal banned materials.</b>

\_\_\_\_\_  
*signature of inspector*

\_\_\_\_\_  
*print inspector's name*

\_\_\_\_\_  
*title*

## ATTACHMENT C

### Sample Letter from Facility to Hauler Regarding Failed Waste Load

Dear [Name of Hauling Company]:

A recent inspection of a waste load delivered by your company revealed materials restricted from disposal at transfer stations and disposal facilities. Massachusetts solid waste regulations (310 CMR 19.017) ban the disposal or transfer for disposal of certain recyclable and hazardous materials. A summary of the Department of Environmental Protection's (MassDEP's) waste ban regulations is included for your reference.

Specifically, truck number \_\_\_\_\_ on *(date)* delivered *(material)* to this facility. Please inform your customer(s) serviced by that truck about the state waste ban regulations and the banned materials observed. You may wish to forward this letter and the enclosed MassDEP summary to your customers as a reminder.

***Add sentence if commercial organic material:*** [If this material came from a customer that disposes of more than one-half ton of that material per week, then you and your customer are subject to the waste ban and future loads from that customer may be subject to waste ban enforcement by MassDEP.]

As a MassDEP-permitted facility, we are required to ensure that restricted materials are not accepted for disposal. If *(name of hauling company)* continues to deliver restricted material to this facility, your loads may be rejected, handling fees may be charged, and/or your drivers may experience delays due to the reloading of banned waste. Also, MassDEP will be monitoring our records of load inspections to follow up with repeat violators and may issue enforcement against *(name of hauling company)* and/or the waste generator.

We appreciate your cooperation in this matter.

Yours truly,

*(facility operations manager)*

**ATTACHMENT D**

**WASTE BAN FACT SHEET**

**(To be distributed to facility's customers as needed)**

## Summary of Waste Ban Regulations

This document summarizes the waste ban regulations pursuant to 310 CMR 19.017 of the General Requirements, Procedures and Permits for Solid Waste Management Facilities. These regulations are designed to conserve capacity at existing disposal facilities and stimulate recycling markets by diverting recyclable materials from the waste stream. They also prohibit certain toxic materials that may adversely affect the environment when landfilled or incinerated.

These regulations apply to solid waste landfills, municipal waste combustors and transfer stations. It is the responsibility of the facility operator to ensure that prohibited materials accepted at the facility are appropriately managed when evident. Facilities should monitor their waste streams and inspect all loads of waste for restricted materials. A facility may reject loads containing recoverable restricted materials.

### Definitions of Materials Restricted by 310 CMR 19.017:

**Asphalt Pavement, Brick and Concrete:**

asphalt pavement, brick and concrete from construction activities and demolition of buildings, roads and bridges and similar sources. This includes both coated (e.g. painted) or uncoated ABC.

**Cathode Ray Tubes:**

any intact, broken, or processed glass tube used to provide the visual display in televisions, computer monitors and certain scientific instruments such as oscilloscopes.

**Clean Gypsum Wallboard:**

gypsum wallboard that is not contaminated with paint, wallpaper, joint compound, adhesives, , or other substances after manufacture. Gypsum wallboard means a panel (also known as drywall) with a gypsum core and faced with a heavy paper or other material on both sides.

**Clean Wood:**

discarded material consisting of trees, stumps and brush, including but not limited to sawdust, chips, shavings, bark, and new or used lumber. Clean wood does not include:

- (1) wood from commingled construction and demolition waste;
- (2) engineered wood products; and
- (3) wood containing or likely to contain:
  - (a) asbestos;
  - (b) chemical preservatives such as, but not limited to, chromated copper arsenate (CCA); creosote or pentachlorophenol; or
  - (c) paints, stains or other coatings, or adhesives.

**Commercial Organic Material:**

effective through October 31, 2022 means food material and vegetative material from any entity that generates more than one ton of those materials for solid waste disposal per week, but excludes material from a residence. Effective beginning November 1, 2022 means food material and vegetative material from any entity that generates more than one-half ton of those materials for solid waste disposal per week, but excludes material from a residence. <sup>1</sup>.

**Glass Containers:**

glass bottles and jars (soda-lime glass) but excluding light bulbs, glass cookware, plate glass, drinking glasses, windows, windshields and ceramics.

**Lead Batteries:**

lead-acid batteries used in motor vehicles or stationary applications.

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<sup>1</sup> **Food Material:** material produced from human or animal food production, preparation and consumption activities and which consists of, but is not limited to, fruits, vegetables, grains, and fish and animal products and byproducts.

**Vegetative Material:** plant material.

<b>Leaves:</b>	deciduous and coniferous leaf deposition.
<b>Mattresses:</b>	any resilient material or combination of materials that is enclosed by ticking, used alone or in combination with other products, and that is intended for sleeping upon, except for mattresses that are contaminated with mold, bodily fluids, insects, oil, or hazardous substances. Mattress includes any foundation or box-spring. "Mattress" does not include any mattress pad, mattress topper, sleeping bag, pillow, car bed, carriage, basket, dressing table, stroller, playpen, infant carrier, lounge pad, crib bumper, liquid or gaseous filled ticking, including any water bed and any air mattress that does not contain upholstery material between the ticking and the mattress core, and mattresses in futons and sofa beds.
<b>Metal:</b>	ferrous and non-ferrous metals derived from used appliances, building materials, industrial equipment, transportation vehicles, and manufacturing processes.
<b>Metal Containers:</b>	aluminum, steel or bi-metal beverage and food containers.
<b>Recyclable Paper:</b>	all paper, cardboard, and paperboard products excluding tissue paper, toweling, paper plates and cups, wax-coated cardboard, and other low-grade paper products.
<b>Single Polymer Plastics:</b>	plastic containers including bottles, jugs, jars, and tubs.
<b>Textiles:</b>	clothing, footwear, bedding, towels, curtains, fabric, and similar products except for textiles that are contaminated with mold, bodily fluids, insects, oil, or hazardous substances.
<b>Tires:</b>	a continuous solid or pneumatic rubber covering intended for use on a motor vehicle. <sup>1</sup>
<b>White Goods:</b>	appliances employing electricity, oil, natural gas or liquefied petroleum gas to supply heat or motor power to preserve or cook food, to wash or dry clothing, cooking or kitchen utensils or related items; or to cool or to heat air or water. These include, but are not limited to, refrigerators, freezers, air conditioners, water coolers, dishwashers, clothes washers, clothes dryers, gas or electric ovens and ranges, and hot water heaters. White goods do not include microwave ovens.
<b>Wood:</b>	treated and untreated wood, including clean wood.
<b>Yard Waste:</b>	deciduous and coniferous seasonal depositions (e.g. leaves), grass clippings, weeds, hedge clippings, garden materials, and brush 1" or less in diameter (excluding diseased plants).

**For more information regarding waste disposal restrictions, contact the appropriate MassDEP regional office**

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<sup>1</sup> Shredded tires, defined as tires that have been cut, sliced or ground into four or more pieces such that the circular form of the tire has been eliminated, can be landfilled.

## ATTACHMENT E

### Sample Letter from Facility to Generator Regarding Failed Waste Load

Dear Customer:

A recent inspection of a waste load generated or contracted from your facility or program revealed materials restricted from disposal at transfer stations and disposal facilities. Massachusetts solid waste regulations ban the disposal or transfer for disposal of certain recyclable and hazardous materials. A summary of the Department of Environmental Protection's (MassDEP) waste ban regulations is included for your reference.

Specifically, *(material)* were delivered to this facility on *(date)*. As a MassDEP-permitted facility, we are required to ensure that restricted materials are not accepted for disposal. If *(name of generator)* continues to deliver restricted material to this facility, your loads may be rejected, handling fees may be charged, your drivers may experience delays due to the reloading of banned waste, and/or the matter may be referred to MassDEP for enforcement action.

MassDEP will be monitoring our inspection records to follow up with those who continue to deliver banned waste. For more information on how to start a new recycling program or improve an existing program, please visit [www.recyclingworksma.com](http://www.recyclingworksma.com).

We appreciate your cooperation in this matter.

Yours truly,

*(facility operations manager)*

## **ATTACHMENT F**

### **SUGGESTED SIGN LANGUAGE**

Signs shall be posed at the facility entrance and at the waste receiving area and should be large enough to be seen by facility's users.

Massachusetts state regulation 310 CMR 19.017 prohibits the disposal, or transfer for disposal, of the following materials:

**Asphalt Pavement, Brick, Concrete**

**Cathode Ray Tubes**

**Clean Gypsum Wallboard**

**Commercial Organic Material**

**Glass Containers**

**Lead Batteries**

**Leaves and Yard Waste**

**Mattresses**

**Metal**

**Metal Containers**

**Recyclable Paper**

**Single Polymer Plastics (bottles, jugs, jars, and tubs)**

**Textiles**

**White Goods**

**Whole Tires (at landfills only)**

**Wood (at landfills only)**